

GRAFTON COUNTY COMMISSIONERS' MEETING

Office of the Commissioners
3855 Dartmouth College Hwy.
N. Haverhill, NH 03774
Tuesday July 14, 2009

PRESENT: Commissioners Michael Cryans, Ray Burton and Martha Richards, Executive Director Clough and Secretary Martino

OTHERS: L. Kraus

Commissioner Cryans opened the meeting at 9:08 AM

Commissioner Richards moved to approve the minutes from July 7, 2009, which were seconded by Commissioner Burton. Edits were made. All were in favor.

Farm Manager Kimball arrived with his report saying that he was milking 75 cows, shipping 6500#'s for an average of 63#'s. Current price of milk is \$12.05

FM Kimball said that Farmstand has opened today with a limited amount of vegetables such as zucchini and summer squash.

The Nursing Home is now using a lot more vegetables from the Farm since the new Food Manager took over. FM Kimball said it appears to be a good working relationship.

The Farm is chopping its second crop of grass.

FM Kimball said that he has been strongly considering cutting the herd and using the land for crops rather than putting it towards use for the cows. He said that there is no money to be made with milk and there are other uses to consider.

Commissioner Burton commented that diversity is the key and that it looks bleak for the dairy farmers.

Commissioner Cryans asked that FM Kimball keep them in the loop before making any altering decisions.

Senator Lou D'Allesandro along with former NH Governor Peterson called into the Commissioners on a conference call to request that the County name the Grafton County Courthouse after Judge William Johnson who died unexpectedly on May 30th 2009 and had been a Judge in Grafton County for some time. The Senator read off a biography of Judge Johnson and his accomplishments. A graduate of Dartmouth, Harvard Law and military service, Judge Johnson sat on the Grafton Superior Court in 1969. He was elected to the Senate and was chair of the Republican Party. Governor Peterson gave accolades to Judge Johnson and said that he was a long time personal friend who had a long association with the Grafton County Courthouse.

Commissioner Burton stated that he had been part of the naming of many buildings and that personally, he would rather see a photo up at the Courthouse with information about who Judge Johnson was rather than naming the whole building. He said that in later years, no one would even remember where the name came from.

Senator D'Allesandro said that whatever the Commissioners thought was appropriate would be fine and that perhaps naming a courtroom would be fitting. Commissioner Cryans said that he was also thinking more along those lines, adding that he had known Judge Johnson for about 30 years. He said that dedicating a room would be a good idea

Commissioner Richards said that she had received information from Fred Upton and Judge Batchelder, who both paid tribute to Judge Johnson and were in favor of naming the building as well, but she agreed that naming the room would be suitable as well.

Commissioner Cryans said that the details could be worked out here at the County and that he would speak with Judge Johnson's wife about getting a nice picture. Commissioner Cryans also thanked former Governor Peterson for all that he has done over the years.

Commissioner Burton said that he would also like to see Governor Peterson and Senator D'Allesandro at the dedication ceremony and that he would do his best to make it possible for Paul Lamont to attend also. Senator D'Allesandro said he would appreciate that.

Corrections Superintendent Libby arrived with his report *(see attached)

Supt. Libby said that he is exploring the possibility of submitting a grant through NH Department of Education - Adult Basic Education to supplement the GED program

There will be a grand opening of the Farmstand on August 4, 2009 and Supt. Libby said he intends to invite Corrections Commissioners Wrenn and Commissioner of Agriculture Merrill. Commissioner Cryans suggested inviting J. Phinzey.

The Commissioners signed the check registers.

Maintenance Superintendent Oakes arrived with his report *(see attached)

There was a discussion about restricting the road up to the water tank and it was determined after a meeting with the Sheriff, Farm and Executive Director, that there really didn't seem to be any need for restrictions at this point. Perhaps they may have to post it in the future but Supt. Oakes said that he was under the impression that the snowmobile club would be receiving a grant to make an alternate trail which would alleviate the need for access to that area anyway. It was decided that they would wait to see what happens with that.

Commissioner Richards asked if the roofing bids for the pig barn had gone out yet and Supt. Oakes said that they had not and that there were other bids that needed to go out for various other jobs as well.

One bid was received for Trash/Recycling on the property from Casella in the amount of \$1216 a month, which is a reduction from last year's cost.

Commissioner Richards moved to accept the bid from Casella in the amount of \$1216, which was seconded by Commissioner Burton. All were in favor.

Bids had been received by SMRT for the geothermal test well drilling for the proposed Jail and three out of the four bidders had the proper qualifications.

Skilling	\$19,800
Cushing	\$14,385
Comac	\$15,950

Skilling's bid included having a geo-technician on staff which the RFP did not specify. There was a discussion about whether or not there was a need to have a geo-technician, and if so, the County could likely hire one separately. It was decided that there was no need to go with a bidder who was providing a service that may not be needed.

Commissioner Richards moved to accept the bid from Cushing in the amount of \$14,385, which was seconded by Commissioner Burton. All were in favor.

At the invitation of Commissioner Richards, Drew Drummond and Jake Blondin from International WoodFuels LLC arrived to discuss the option of a pellet fueled biomass system. This company provides the building of the facility with the understanding that the County will purchase the pellets from them.

They discussed the cost savings, efficiency and use of the residual matter.

Commissioner Cryans asked if there were any current models in the market right now to look at and Drummond replied that there would be ten online by the end of the year but nothing right now.

Commissioner Cryans asked about the viability of the company and was told that founder and CEO, Steven Mueller has been involved in alternative energy for many years and was prior President of DG Energy in San Diego, CA. They said that he has had proven success with other companies.

The Commissioners said they would take this information under consideration and thanked the gentlemen for coming.

Director Clough presented a list of encumbrances which totaled \$881,667.30. Director Clough had also received requests from departments who wanted to carry other items over, however, she said that in her opinion, encumbrances were "getting out of control" and she didn't think they should be encumbering money because there was funds left over in their budget and keeping them for things that may be needed in the following fiscal year. Commissioner Cryans agreed and thought there was plenty there already.

Commissioner Burton moved to approve encumbering the money on the two lists provided by the Executive Director in the amount of \$881,667.30, which was seconded by Commissioner Richards. All were in favor.

Director Clough said that there was a motion for reconsideration filed in the Elected Official's salary case and now it's just a matter of waiting to hear from the Superior Court.

Director Clough said that a thank you letter was received from ACORN for funding.

Director Clough received a letter from a group, including NHAC, informing the County that in passing the state budget, the State is now reducing the part of the retirement money that they pay and are expecting more money be paid from the municipalities. There is expected to be a \$9M increase the first year and that will double the next. The group intends to pursue a lawsuit under Article 28-A and asked if Grafton County would like to be part of the suit. Cost to the County would be \$3343 and that they recommend that the County continue to pay into the retirement system, but under a letter of protest. Commissioner Burton said that he would be interested to know what other Counties intend to do. Director Clough said that the letter was signed by B. Miller. Commissioner Cryans said that he would like to be sure that if Grafton County does decide to participate that they are not the only ones.

Commissioner Richards moved to partake in the lawsuit pending the decision of other Counties, which was seconded by Commissioner Burton. All were in favor.

Director Clough said that a letter was received from the Sheriff's Dept. thanking her for all her help with the FY10 budget.

COMMISSIONER ISSUES:

Commissioner Richards said that she spoke with Governor Lynch when he was in Holderness recently and questioned him about the reduced milk prices and asked him also for help with the biomass plant for the County.

There will be no further Commissioner meetings until August 4, 2009.

11:45 AM being no further business the meeting adjourned

Raymond S. Burton, Clerk

July 14, 2009

Commissioners Report

1. Population:	In-house: 106	Maximum: 27
		Minimum dorm: 39
		Minimum south: 14
		WHOC: 12
		Max/Handicap: 01
		Lockblock/Seg: 13

Weekenders: 04 Out of facility: 41

2. Community Corrections Report

- a) Drug Court – supervising (14) *3 in custody
- b) Electronic Monitoring – supervising (14)
- c) Daily Work Release – supervising (0)
- d) Community Work Program – Work detail – Lebanon waste water plant

3. General:

- a) Department of Education – grant opportunity

4. Reminders:

- a) Farm Stand Grand Opening – Tuesday August 4, 2009

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Jun 9 – Jul 13, 2009

COMPLEX

Water Storage Tank & Main Project

- ❑ *Final tank work* - Natgun completed painting of the tank and installing safety rails near tank hatch
- ❑ *Road Rework* – Morrill Construction completed punch-list of items requiring rework related to seeding, mulching and drainage
- ❑ *MOA* – Woodsville Water & Light commissioners are still struggling with what they think the MOA should entail. Until they can agree collectively, they refuse to meet with us. The meet again tonight, July 14th
- ❑ *Water sampling* - Took our 2nd water sample on 7/7 and had tested for Total coliform and E. coli ...both were absent from sample
- ❑ *Hydrant flow testing* – Completed flow tests of several hydrants and all but hydrant by DOC flowed 3-times greater than previous test conducted before tank construction (see attached flow readings). Had Morrill Construction replace section of line and valve to hydrant by DOC to correct problem.
- ❑ *Tank Security* – Met with Farm, Jail, Sheriff, Forester and Exec Director on this issue. Tank security in terms of water quality and operation weren't an overriding concern. All thought vandalism such as graffiti might be our biggest concern. Suggestions to limit vehicle traffic on that side of the road leading to the back fields might minimize vandals

Sewage Metering – I'm still wrangling with Pump Systems Inc. to fix discrepancy between remote annunciator and signal converter. The two readings are diverging.

Catch Basins – Completed cleaning of all catch basin sumps throughout complex

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout

Condensing Units - replaced (2) condensing coil fan motor assemblies due to bearing failure

Fan Motor – Replaced failed motor serving exhaust of bathrooms near jury deliberation area

Door closer – Replaced leaking door closer on door leading from back hallway down rear stairwell

Retaining Walls – Rebuilt three retaining walls in front of courthouse damaged from salt applied to sidewalks

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

Laundry Ozone Testing – Continued testing indicates preliminary fuel savings of approximately 25 gallons per day (see attached spreadsheet). Test is supposed to end in a few days. I will try to extend to end of month. Other Laundry company offering similar system for less money. After meeting with salesperson, I have reservations based on lack of experience, company size and location.

Kitchen Hood – Tri-State Fire Protection completed the 6-month inspection and cleaning of the hood ductwork. All checked good.

Circuit Testing & Labeling – Still in the process of inspecting and testing every outlet in the nursing home to ensure they are properly wired and function correctly in accordance with NFPA requirements.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

HVAC Maintenance – Completed cleaning of all condensing and evaporator coils throughout complex...improves operating efficiency and lowers operating costs.

Fire Panel – Experience trouble fault due to failed circuit board controlling mag-lock doors. Norris replaced bad circuit board and cleared trouble

Back Flow Prevention Devices – Completed inspection and test of all devices...al passed

Electric Bed Repairs – Repaired several spare beds taken out of service awaiting new parts from FY10 funding. All beds are back in service

Door Access Pads – Replaced all old-style access pads throughout nursing home at all mag-locked doors. New ones have much larger print and are easier to read and operate for staff and visitors.

Kitchen Kettle – Casco Food Services tuned propane burner to correct sooting issue caused by burner running too rich

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

Chiller – Replaced condensing coil fan motor assembly due to bearing failure

Window – Replaced window in Deeds area due to failed seam causing window to fog...used warranty replacement

ADA Entrance – Installed automatic door opener at ADA entrance at back of building

Tracer Summit – System that controls HVAC system has lost communications with 2nd floor and attic level units. John in process of troubleshooting problem

JAIL & COMMUNITY CORRECTIONS

Preventative Maintenance (PM) – Performed various PM tasks throughout

Recreation Yard & Security Lights – CG Electric installed (2) new lights in recreation yard and one on north elevation of 1988 Addition.

FARM

Dairy Barn – We are in the process of repairing degradation of barn on backside. Also in process of closing in and clapboarding shed on south elevation. Also replaced motor on large fan unit in main barn and replaced door and lockset to farm manager's office.

Pig Barn – Still in process of constructing new shed for farm on back of 2-bay garage area