

COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Hwy.
North Haverhill, NH 03774
Tuesday, March 22, 2011

PRESENT: Commissioners Michael Cryans, Omer C. Ahern Jr. and Raymond Burton,
and Executive Director Clough and Secretary Martino.

OTHERS: H. Brown

9:02 AM Commissioner Cryans opened the meeting with the Pledge of Allegiance led by
Commissioner Cryans.

Farm Manager Kimball arrived with his report saying he was milking 70 cows, shipping
11,200#'s of milk for an average of 80#'s per animal. Price of milk is currently \$20.10

Seeds have been started in the shop rather than in the greenhouse to save on the cost of
propane.

FM Kimball had brought with him a letter from Resource Management Inc.(RMI), which
requested support for biomass plants in New Hampshire and to buy local.

Commissioner Burton said he would like to see the Board take a stand on keeping the
biomass plants open and has made a number of calls to try to keep things going.

Commissioner Burton asked if Grafton County bought wood ash from any one of these
plants and FM Kimball said that he has purchased from Bethlehem at a cost of \$24 per
ton.

Commissioner Ahern suggested that the County stay in touch with RMI regarding the soil
fertility.

There was further discussion about the contracts between the biomass plants and PSNH.

The topic of Northern Pass was brought up and both Commissioner Ahern and
Commissioner Burton said they attended meeting where no one spoke in favor of the
proposed plans.

There was a discussion about the wood ash and how it was used on the fields and
Commissioner Cryans asked FM Kimball how much would be needed. Both FM
Kimball and Commissioner Ahern said that soil samples are generally taken to find out
what kind and how much fertilizer is needed so it near impossible to say with any
certainty just how much is needed.

Commissioner Burton moved that the Grafton County Board of Commissioner support
the biomass plants that supply wood ash to the agricultural community and as a result of
that process keeps 400 employees working contributing to \$44M to NH economy every
year, which was seconded by Commissioner Ahern.

Commissioner Burton said if the motion passes he would like to see a copy go to Gov. Lynch, Executive Council, State Senators, Legislative Delegation, RMI and PUCNH, PSNH. Commissioner Ahern suggested putting out a press release also with a copy to the NH Farm Bureau saying there were a lot of people who should be informed about this.

There was a discussion about the cost of sawdust and the large trucking fee it costs to bring it to the County from Coos, which at last invoice was \$1370 of which \$450 of that was a trucking fee. FM Kimball said he gets that every three weeks or so.

Commissioner Ahern said that he would like FM Kimball to look into using newspaper in place of sawdust as a cost saving measure and asked that FM Kimball speak with Dairy Specialist Mike Lunak in UNHCE.

Commissioner Cryans asked if FM Kimball has done work to find sawdust in other area and he replied that there aren't that many places to get it from who aren't already contracted out to other farms.

FM Kimball said that many years ago he and a former Commissioner took a trip to a farm that used newspaper and he said it just doesn't work. He said that it doesn't soak up the urine like sawdust does and it will stink. He claimed there would be mastitis problems and will be a mess. Commissioner Ahern said he respectfully disagreed with FM Kimball and said that things have changed since that time and again asked that FM Kimball speak with M. Lunak regarding the issue. He said that he believes there is a reasonable alternative to sawdust which is newspaper. He said that he would also speak with Cersosimo Lumber to see if they have any available sawdust for sale.

Commissioner Burton said FM Kimball should call around to places to see if there is any sawdust to be found locally.

Commissioner Cryans said that he looks to FM Kimball to run the Farm and would have a concern if there was an odor in the close proximity of the Nursing Home.

Commissioner Burton asked about the health of the herd which FM Kimball said was good. Pigs will be littering in mid April and the hens are laying about 60 eggs a day. He said that the Jail is using the eggs.

Commissioner Ahern asked FM Kimball if he had coordinated with the Jail and the Nursing Home to see what produce could be used this year and he replied that he had not spoken with anyone at the Nursing Home. Commissioner Ahern asked why he hadn't and he replied that he didn't know who he should speak to. It was suggested the FM Kimball speak with Administrator Bolander. Commissioner Ahern said he would like to voice encouragement that everything that is produced by the Farm be used by the County in some capacity and that things should stay local.

Commissioner Cryans asked if the gap between the expenses and the revenues on the

Farm is closing and Director Clough said it is now at about \$16K in the red. Commissioner Cryans asked if the long winter has put the Farm behind and FM Kimball said it has.

H. Brown was recognized and asked FM Kimball what it costs to produce a dozen eggs. FM Kimball replied that he didn't know that but could figure it out. Mr. Brown asked how they can sell a dozen eggs for \$2 when they don't know what it costs to produce them.

Corrections Superintendent Libby arrived with his report *(see attached), saying that there were 96 inmates in-house, 17 in Drug Court and 4 on electronic monitoring.

Supt. Libby requested approval for the transfer of an inmate from Sullivan County Jail to Grafton County Jail due to a disciplinary problem.

Commissioner Burton moved approval of the transfer which was seconded by Commissioner Ahern.

Discussion:

Supt. Libby said it is typical to request a transfer of an inmate from other Counties to here if there is a problem with the inmate that the other County can't handle. There is no charge for the stay but there is a reimbursement of charges if the inmate requires any medical attention. There is no written contract regarding this.

Commissioner Ahern said that he appreciates reciprocity but is concerned that there is nothing in writing regarding payment of medical services from Sullivan Co. He said that he would like to see the Sullivan Co. Commissioners sign off on this as well.

Supt. Libby said that statutorily it only requires the receiving County to sign off on the agreement and that over the years there has never been a County who has reneged on the payment of medical bills.

Commissioner Ahern said these are difficult times and he would like to see something in writing from the County who is responsible for medical payments. Supt. Libby said he would take care of it.

Commissioner Cryans noted that Grafton County has at times sent their inmates to other Jails so it not just that Grafton County is accepting and not transferring out at times.

Commissioner Ahern said that he feels that he was elected to look closely at the costs of things and questioned if the County should be reviewing its policy of accepting outside inmates and billing appropriately. He said this is just food for thought and should be looked at.

Supt. Libby said there is a cost per diem per day for taking inmates in other situations such as overflow and right now it is \$40 a day for a bed but the County the inmate comes from is responsible for the medical expenses.

Commissioner Cryans said he has been comfortable with the way that the reciprocity program works and that Grafton County has used it on occasion.

Commissioner Burton said there is a chance that the new Berlin State Prison may close which depends a lot on the budget vote. He suggested that sentences may get reduced because of it, sending inmates into County facilities.

Supt. Libby said that if the state continues to cut services then there will be more people who will end up in Jail.

Commissioner Ahern asked what the underlying reason was that most people are in Jail and Supt. Libby said either drugs or alcohol. Commissioner Ahern asked if drugs were legal, would that reduce the number of people in Jail and Supt. Libby replied that there are a number of legal prescription drugs that are also addictive so it wouldn't actually reduce the population.

When the vote came down regarding the request for the transfer of an inmate, all were in favor.

Supt. Libby asked the Commissioners to approve the submission for an RSAT grant which is a federal grant used for the treatment of substance abuse specifically for incarcerated females. The federal money is granted out at 75% and the County must provide a match of 25% which can be in kind. Supt. Libby said that there is money available from the state for this grant but the Governor's Commission Grant is still in question.

Commissioner Burton moved to approve submission for the RSAT grant which was seconded by Commissioner Ahern.

Discussion:

Commissioner Cryans asked how much money was received last year from this grant and Supt. Libby replied \$16K.

Commissioner Burton asked what it does for the inmate population and Supt. Libby replied that it provides substance abuse specifically for the female population.

Commissioner Ahern asked how many people are employed with this grant and Supt. Libby said there is one contract employee. Commissioner Ahern asked what the implications would be without this money and Supt. Libby replied that the money allows equal substance abuse counseling for females since they seem to receive less. He said that females tend to be more addicted to prescription medications.

Commissioner Ahern asked about the average time that someone would be in Jail and whether or not counseling in this short a time would be affective. Supt. Libby said that while the females are in Jail, at least they are being targeted for help. He said that it probably takes a good 18 months to actually help someone with their drug problem.

Commissioner Ahern said that a week's worth of treatment doesn't amount to much help and that he now looks differently at grant and that it is still taxpayer money.

Supt. Libby said if it's not used here it will go back into a pool that will be distributed to those who have applied for it and then Grafton County gets no value. He said that its not been proven but its possible that just one day can make a difference to someone

depending what they get out of it.

Commissioner Ahern asked what would happen if the grant goes away and asked if Supt. Libby would be asking for budget funding and Supt. Libby replied that they would have to find another way.

Commissioner Ahern asked if there was no funding would the females still get a lesser amount of treatment and Supt. said they don't get less treatment, there is just the perception that females get a lesser amount of treatment.

When the vote came down, all were in favor.

Supt. Libby said that in regard to the Commissioners conversation last week about inmates being transported in the back of pickups; that won't happen any more. He asked if it would be permissible for inmates to ride on the hay wagon when they're going to the fields or across the street to work. Commissioner Ahern said that he thought that the law only spoke to pickup trucks but he would still like to see this run by the County's insurance company. Supt. Libby said he would check with them.

Supt. Libby continued with his report saying that a tour was given to those from NH Leadership and that he had a tour with the NH Food Bank.

Finding nurses for the Jail has been difficult and they are still in need.

Supt. Libby produced two graphs which showed the cost savings for the Jail since doing their own laundry and creating their own meals.

Maintenance Supt. Jim Oakes arrived and asked Supt. Libby if he would stay while Supt. Oakes went over some of his concerns regarding the biodiesel project. Before beginning Commissioner Cryans wondered if there was any possibility that the biodiesel project could create an explosion on the property and said he would like that reviewed with the insurance company and with Dr. Farag.

Supt. Oakes, in his report *(see attached), reviewed concerns that he had as a Dept. Head and a taxpayer in the County regarding the biodiesel project and said that economically it doesn't make any sense to him. He reviewed a number of issues that he had and asked the Commissioners to reconsider their decision to go forward with the biodiesel pilot program.

Commissioner Ahern said there is no project at this time and it is only a proposal for a pilot program. He said that he believes that Dr. Farag would be very interested in hearing what Supt. Oakes had to say and could possibly address some of the concerns. Commissioner Ahern said that if the PUC doesn't approve this then there is no project and said that he thought that Supt. Oakes had some valid concerns. Commissioner Ahern stressed that there is no taxpayer money being used for this project and that the Commissioners have only agreed "in concept" to support the program.

There was some discussion about the use of the corn crib for this project which may not be the most viable option.

Director Clough said that part of the concerns are the “what ifs”, meaning what if the project is accepted, questioning what that means to Dept. Heads.

Commissioner Burton said that he felt that part of what the Counties responsibilities are is to reach out and that is what Commissioner Ahern has done. He said he would like to see the proposal before it goes to the PUC because there is no time available from Dept. Heads and that administration of the grant needs should be built into the proposal.

Supt. Oakes said that if this involves construction a building it’s going to require a large amount of time both before and after. He said he would like some questions answered beforehand.

Commissioner Ahern said he would like to have Supt. Oakes speak directly with Dr. Farag to outline the parameters before the proposal.

Supt. Libby said that he finds it interesting as a project but he needs to know what would be required of both his staff and the inmates.

Supt. Libby left and Supt. Oakes carried on with his report and a brief overview of the progression of the Jail project. He suggested the Commissioners get over and take a look soon as things are progressing quickly.

Commissioner Ahern asked about the possibility of natural gas and Supt. Oakes said that is not something that is available in this area.

Nursing Home Administrator Bolander and Human Resource Director Simpson arrived and Director Clough asked that the Commissioners enter into public session under RSA:91-A3,II(e)

11:15 AM – Commissioner Ahern moved to enter into non-public session for the purposes of discussing the consideration or negotiation of pending claims or litigation according to RSA 91-A:3, II (e). Commissioner Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Ahern “yes”; Commissioner Burton “yes” Commissioner Cryans “yes”; Commissioner Cryans stated that a majority of the board voted yes and we will go into non-public session.

12:27 PM - Commissioner Cryans declared the meeting back in public session.

Commissioner Ahern moved to seal the minutes of the non-public session which was seconded by Commissioner Burton. All were in favor.

The Commissioners signed the check registers.

Commissioner Cryans signed the termination letter between the County and LGC as a carrier.

Commissioner Cryans asked if everyone had a chance to read the minutes from March 15, 2011. Commissioner Ahern made an edit.

Commissioner Burton moved to approve the minutes from March 15, 2011 as amended which was seconded by Commissioner Ahern. All were in favor.

Director Clough said that she had received conformation from CDFA that the MOU between Whole Village and United Way had been agreed upon and signed and that the Commissioners can feel comfortable signing the release of the lien on the Whole Village Property if that's what they choose to do. Commissioner Ahern asked if there was anything in writing and Director Clough said she had the email from CDFA which said that the MOU was being sent to the County. Commissioner Ahern said he would feel more comfortable waiting to see the MOU. Sec. Martino left to call the person who sent the email from CDFA to see if the MOU could be faxed over for Commissioner Ahern to review.

Director Clough presented the Commissioners with all the paperwork from Primex that that they needed to sign for the property liability. Director Clough said she had gone through everything and it's all included.

Director Clough read the resolution from Primex that the Commissioners need to adopt and multi year resolution.

No one was available at CDFA to speak with so a message was left.

Commissioner Burton moved approval on the resolution from Primex which was seconded by Commissioner Ahern. All were in favor.

The Commissioners signed the Primex paperwork including the resolutions and the agreement of contribution assurance program which locks in the rates for FY13 and FY14.

The Commissioners received an invitation from CADY to a reception of Friendship & Leadership on behalf of the late Carole Estes on April 15th from 5 – 7:15 PM at the Common Man in Plymouth.

Director Clough gave the Commissioners the NACo Prescription Drug Card update for the month of February. Amount of savings was \$6,067 or 13.33% and total users were 201. Totals were down that month.

The Commissioners signed a group II certification form for an employee at the Jail.

An invitation was received from Director Andross to meet the Dispatchers on Wednesday April 4th from noon to 7PM at the Courthouse for National Public Safety Telecommunications Week.

Director Clough gave the Commissioners a copy of an RFP for the Cheshire County Farm.

Director Clough gave the Commissioners a letter of request for funding from Grafton County Economic Development Council.

COMMISSIONER ISSUES:

Commissioner Ahern said that he informed Dr. Farag of the decision by the Board to support the request for a grant but that he had not put the letter of support together yet. Now he said he feels some consternation but hopefully the project can still happen.

Commissioner Burton said he thought the Board should still take a stand on the Northern Pass issue.

Commissioner Cryans said that he still hadn't heard anything about the possibility of putting the Northern Pass below ground. Commissioner Burton said he thought that was too expensive. Commissioner Cryans said that's not really the people's problem.

Commissioner Ahern said that he's been to two meetings and a scoping session and he hasn't heard anyone in favor of the project. He said the proposed project does not speak to the issue of burying it. He added that he doesn't think this is a good thing for the people of New Hampshire.

Commissioner Cryans said he would like to know if there is an alternative.

Commissioner Burton moved that the Grafton County Board of Commissioners oppose the Northern Pass project as proposed which was seconded by Commissioner Ahern.

Discussion:

Commissioner Burton said that if this motion passes he would like to see a copy of the motion go to Brian Mills of the US Dept of Energy and Tom Wagner, Forest Manager of the White Mountains as well as the Governor, and the Congressional Delegation.

Commissioner Cryans said that he is not opposed if there is an alternative solution. He said he is against the towers and the route they're taking but he is open to other alternatives.

Commissioner Ahern said the motion speaks to the project "as proposed", which is to put up the towers.

After much discussion, the vote was taken and all were in favor.

The Board turned their focus back to the MOU with Whole Village and the United Way and the release of the lien. Commissioner Cryans asked if the Board would be willing to sign off on the lien and then have Director Clough hold on to it until the original comes

through. Commissioner Ahern said he is not comfortable doing that. Commissioner Cryans said he would like to be able to discharge the lien and after some consideration Commissioner Ahern said he would sign the release but it would be the last time he would be expected to do something like this.

1:20 PM being no further business the meeting was adjourned.

Raymond S. Burton, Clerk

After the meeting was adjourned, the signed MOU was received by fax from CDFA and Commissioner Ahern was able to read it over.

March 22, 2011

Commissioners Report

1. Population:	In-house: 96	Maximum: 23
		Medium 23
		Minimum north: 09
		Minimum south: 11
		WHOC: 16
		Max/Handicap: 02
		Lockblock/Seg: 12
Weekenders: 6	Out of facility: 40	

2. Community Corrections Report

- a) Drug Court – supervising (17) *2 in custody
- b) Electronic Monitoring – supervising (4)
- c) Daily Work Release – supervising (0)
- d) Operation Impact – Lebanon High School – five classes
- e) Community Work Program – Helping out on the farm

3. General

- a) Transfer from Sullivan County – approval/signatures required
- b) RSAT Grant – approval/signatures required
- c) Inmate transportation on the farm – clarification
- d) NH Leadership Tour – update
- e) NH Food Bank Mtg – update
- f) Nursing staffing - update

4. Commissioner Items

- a) Commissioner Ahern – DOC vs. NH laundry
- b) Commissioner Ahern – DOC vs. NH dietary

Upcoming events:

April 4 – May 6, 2011 – NHAC Corrections Academy – Police Standards and Training

April 13, 2011 – G & C Breakfast - Concord

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Mar 8 – 21, 2011

COMPLEX

Snow Removal

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

HVAC – Boiler #2 kept going into misfire. Removed burner assembly and adjusted igniter probes

Lighting Upgrade – Completed replacing majority of old T12 bulbs and ballast in Courtroom 2 and installing new energy efficient T8 bulbs and ballasts

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

EZ Lifts & Stands - Lift dead...found control wire snagged and hanging. Removed controller and soldered wire back onto circuit board.

EZ Lifts & Stands - Model 898 Stand lift on Meadow has POWER OFF 2.1 message in window but stand works without pushing power button on. When power button is pushed on nothing works. Removing the battery and reinstalling it sets everything back to the POWER OFF 2.1 message. Repaired circuit board and replaced front panel.

Electric Bed – Encountered numerous problems causing certain functions of the bed not to work. In most cases had to replace bad actuators, DJB controllers and actuator control boxes

Windows – Identified numerous windows through out the facility that are fogged due to bad seal between thermal panes. Replaced bad windows with warranty replacement windows in Meadow dining room, Café, Volunteer Coordinator's office and one resident room.

HVAC – Worn gears in Belimo zone valve were cause for valve to stick open in medical coder's office. Replaced valve

Dishwashing Machine – Machine would not fill due to missing magnet on fill probe. Replaced fill probe

Kitchen Fire Door – Large rollup door would not open. Found roll pin missing from motor drive gear...installed new pin

ADMINISTRATIVE BUILDING (1930)

Preventative Maintenance (PM) – Performed various PM tasks throughout

Snow Rails & Roof – The shedding snow off the roof completely tore off the snow rails over the south and ADA entrance, taking several roof slates with it. Also partially ripped rails off north entrance and tore up flashing in two locations. Secured exposed areas of roof and met with contractor to get repair estimate for insurance company. Provided LGC with quote to repair roof but have not received any word whether we can use this contractor.

Lighting - Outside light by maintenance shop knocked off and broken by falling ice. Reinstalled fixture

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

In-ground Fuel Tank – Received inline sump alarm. Discovered buildup of water in sump from melting snow. Bailed sump out

JAIL

Preventative Maintenance (PM) – Performed various PM tasks throughout

Kitchen AC – Unit will not work. Replaced bad circuit board

FARM

Dairy Barn – Repaired a few broken water lines and drinking bowls

Dairy Barn - Rannai on-demand hot water heater leaking at fitting. Replaced bad O-ring

Dairy Barn – Milk storage tank not staying cold enough. North Country Mechanical found and replaced a bad motor contactor. They also performed an efficiency test on the condensing units, cleaned its coils and replaced a bad motor

Feed Wagon - Scale will not work. Soldered broken wire back on circuit board

MAINT/FARM BUILDING

Root Cellar – The farm manager is not satisfied with performance of existing ventilation system and has requested that we modify it by adding an additional in-line fan and a lot more perforated tubing at floor level to improve air flow

COMMUNITY CORRECTIONS

Generator – C.G Electric has not finished hooking up the automatic transfer switch despite my attempts to get them to complete the job. I believe the business has gone under and the owner is moving to Tucson, AZ. I contacted some of the owner's help that have since started their own business and have gotten assurance from them that they will complete the job

Furnace – Staff complained of propane smell...Found furnace burner box and heat exchanger burned through on right hand unit. Shut off propane to affected unit and continue to heat building with left unit. Called Dead River to troubleshoot further. Received quote from Dead River and am awaiting quotes from two other sources. As an interim measure we are heating the building with the front furnace and space heaters

VEHICLES & EQUIPMENT

Nothing to report

Other

Bio-diesel Grant – I have some real concerns about this bio-diesel pilot program, not only as a department head, but also as a Grafton County taxpayer.

- We all sat in on the same briefing and Dr Farag admitted that it would cost more to produce a gallon of bio-diesel than it would to buy a gallon of petrol diesel. This doesn't make economic sense, especially in today's economy.

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

- Dr Farag said it would take a building the size of a 4-bay garage to house the pilot program equipment. In a recent e-mail from the Executive Director she stated, "Commissioner Ahern believes that an ideal location for this operation would be in the Corn Crib." The corncrib is a rickety open-slat enclosure encompassing the equivalent space of 1-bay. It is open to the elements, is uninsulated, has no electricity or heating system and I'm unsure of the floor-bearing capacity to adequately support any sizable concentration of weight.
- Executive Director also stated that the grant is through the Public Utilities Commission and the proposal is due on May 3rd. She stated that Commissioner Ahern says that Dr. Farag will be taking care of the application but some of us may have to provide assistance where needed in this application process. If the grant is funded she is unsure what the commissioner's plan is for carrying out this pilot program as far as who from the county will be involved and how it will be done. She reiterated that Commissioner Ahern said he wanted to use inmate labor as part of the process.

I'm certain that all of us (Julie, Glenn, Donnie and myself) in some capacity, and probably me more than any of the others, will have to dedicate numerous hours to such a program. From a financial perspective, if you multiple the hours we will put into this project by our hourly wage rates, I would be willing to bet that the cost of salaries and benefits associated with the time required for project will far exceed the value of 30-gallons of bio-diesel a month.

From a time availability perspective, I believe most of us don't have the time to dedicate to this project in the way that it will need tending to, regardless of inmate help. Speaking for myself, I'm too buried with the jail project, smaller side projects and the day-to-day stuff to give time to this. I can't speak for Julie, Glenn and Donnie, but I suspect they are probably in the same boat. If I'm forced to take on much more, I can't guarantee that something won't fall through the cracks

Based on what I have heard thus far, it is very disconcerting to me to hear that certain questions haven't been asked or this pilot project thoroughly investigated to determine what the county's cost will be in terms of time and financial costs to completely plan it out and fully execute this project from start to finish. Does the grant cover the cost of building or renovating a structure, to include all the architectural, engineering and GC and or CM coverage and cost? Will the grant cover all the time we dedicate to this project in terms of salaries and benefits?

- It seems obvious to me that the technology to convert algae into bio-diesel on a large scale in this region of the country is still in its infancy otherwise we would see it widespread throughout the state and country. Once we find out the real cost to the county for this pilot project, I am certain the vast majority of taxpayers will be outraged that their taxes were used to fund what I call a large scale science project that only produced 30-gallons of bio-diesel a month at what I project will cost far more to produce than it would be to purchase petrol diesel.
- If it isn't too late, I highly recommend that you reconsider your earlier decision to accept this grant and that we do due-diligence to accurately determine all cost implications that the county will bear to do this project before proceeding any further.

Jail Project

Construction Management (HP Cummings)

- Daily project oversight
- Tenting and heating various areas for masonry work and concrete slab pours
- Fireproofing and sound proofing where sheetrock terminates into area B roof decking
- Quality control of masonry and steel work
- Snow removal

MAINTENANCE DEPARTMENT REPORT TO GRAFTON COUNTY COMMISSIONERS

Sitework (Morrill Construction)

- **Area A:** In process of backfilling underground plumbing and electrical to prep for slab pour

Concrete (S.D. Ireland)

- **Area A:** Formed and poured slab on grade in portions of this area near kitchen
- **Area C:** Formed and poured elevated floor slab above maximum cells
- **Area D & E:** In process of setting up forms to form elevated walkway that runs through both areas

Masonry (Mas-Con)

- **Area C:** Completed constructing corridor and rooms off corridor into special handling unit
- **Area D & E:** Constructed lower section of walls on north side that separates housing areas from fresh air courts and that supports elevated walkway between housing units
- **Area G:** In process of constructing walls for offices along exterior walls
- **Area H:** Constructed wall that separates Area G from H. In process of constructing walls that separate electrical rooms and mechanical rooms. Also constructing walls that make up rooms off west side of corridor that runs from Control to trash Sallyport

Electrical (Interstate Electrical)

- **Area A:** In process of running underground conduits throughout, particularly around Control
- **Area B:** Completed most wiring of spaces within area B and will get rough in inspection by SFC Engineering this Friday
- **Throughout:** Working hand-in-hand with Mas-Con and S.D. Ireland imbedding conduits in walls and slabs as they progress

Plumbing (Granite State Plumbing & Heating)

- **Area B:** In process of installing ductwork and plumbing throughout

Fire Proofing Contractor

- **Area H:** Close to finishing fireproofing structural steel and steel decking in majority of this space. Just need to finish kitchen area
- **Area B & G:** Getting ready to move into these other areas next

Sheetrock Contractor

- **Area B:** Studded majority of outer and inner walls that define spaces and hung sheetrock on uppermost parts of steel studs tight to decking

Structural Steel (Norgate)

- **Area B:** Installed steel I-beam that supports accordion dividing door in roll-call room
- **Area F:** Completed installing steel decking for roof over rec yard, inmate area and mechanical room

Steel Specialties (PG Adams)

- **Area F:** Installed steel railings along stairs in stairwell that lead to area F mechanical room

Roofers (The IRC Group)

- **Area B:** Completed roof where it transitions onto walls of Area B elevated mechanical room
- **Area F:** Starting roof

Safety – No new injuries ones to report.

Schedule – Still 3- weeks behind on schedule. Weather continues to be the greatest factor

Quality Assurance – Nothing new to report at this time