

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy.

North Haverhill, NH 03774

May 7<sup>th</sup> 2013

PRESENT: Commissioners Ray Burton, Mike Cryans and Martha Richards, Director Clough and Admin Assistant S. Tempelmeyer

Commissioner Cryans called the Meeting to order at 9:05 AM and began with the Pledge of Allegiance.

Commissioner Burton asked to be excused at 9:45

Supt. Oakes was present and requested that the Commissioners go into non-public session to discuss a personnel matter.

\*Commissioner Richards moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A: 3, II (a)  
Commissioner Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Richards "yes"; Commissioner Burton "yes"; Commissioner Cryans "yes"; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

Commissioner Cryans declared the meeting back in public session.

Commissioner Richards moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Burton seconded the motion. All were in favor.

Commissioner Burton moved to approve Superintendent Oakes' request for one of his employees to receive a multiple step increase at the time of the annual evaluation. Commissioner Richards seconded the motion. All in were in favor.

Superintendent Oakes stated that although the Biomass Plant will not be operational until around October as far as running the heat, the project is substantially complete. Commissioners stated that the Biomass Plant Grand Opening will be June 12<sup>th</sup> at 10:00 and names will be submitted for the invitation list.

**Commissioner Issues:**

Commissioner Burton stated that he had gotten information that CDBG was on the chopping block in Washington, DC. He sent a memo to the NH Congressional Delegation in support of CDBG. Commissioner Burton stated that he received a response from Congresswoman Ann McLane Kuster and that he would circulate comments to Commissioner Cryans, Commissioner Richards, Director Clough and Mark Scarano.

NHA Labore arrived and presented the Commissioners with the following report:

**Grafton County Nursing Home  
Commissioner's Report**

**5/07/13**

**Census:**

**Medicare: 2**  
**Medicaid: 100**  
**Private: 30**  
**Total: 132**

**Year to Date Numbers:**

**Admissions (YTD) 15**  
**Discharges (YTD) 6**  
**Deaths (YTD) 10**

**Other Topics:**

- 1) **National Nursing Home Week May 12th-18<sup>th</sup>**
- 2) **Family Day Ice Cream Social – Saturday, May 11<sup>th</sup> 2pm-3:30pm**
- 3) **Massage Therapy Program at Grafton County Nursing Home**
- 4) **“Rocks of Ages” Rock Garden**
- 5) **Grafton County Nursing Home LNA of The Year- Gail Scribner**

National Nursing Home Week: NHA Labore stated that the Residents Council chooses a theme each year. This year's theme is Spirit of Grafton. He stated that each of the neighborhoods is decorated accordingly.

NHA Labore stated that they are looking to implement a massage therapy program at the Nursing Home. He stated that they have entered into a contractual agreement with a local massage therapist, Brandy Becker. She will come once a week and will charge residents .50 cents a minute, so they are looking at a 20 minute massage that will cost the resident \$10. He stated that she will be doing the massages in resident rooms. He stated that it would be head, neck, back, hands, gentle range of motion that will be done and they will be done while the resident is in a chair. NHA Labore stated that they had done this where he previously worked and it showed tremendous benefits.

Commissioner Richards asked if she was licensed and if we could get her here two (2) days a week if this grows. NHA Labore stated that she was licensed and if we have large response we will see if we can increase her days or see if we can enter into another similar contract with another local therapist.

NHA Labore mentioned that there was a dedication on April 26th for the Rocks of Ages Rock Garden.

NHA Labore stated that they have selected Gail Scribner as the Grafton County Nursing Home LNA of the year. He stated that she has been an LNA for the County for eleven (11) years. He stated that she is now in the running to be the County LNA of The Year. That ceremony will take place in Concord on Thursday, June 6<sup>th</sup>.

Commissioner Burton stated that he sent NHA Labore a brochure on Reiki. He wanted to know NHA Labore's opinion on it. NHA Labore stated that he was fine with it but wasn't sure how the residents would feel about it just yet, so implementing the massage therapy program first will get people use to different alternative method of providing care. He stated it would be nice to be able to transition into Reiki.

\*Commissioner Richards moved to enter into non-public session for the purposes of Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled according to RSA 91-A: 3, II (e). Commissioner Burton seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Richards "yes"; Commissioner Burton "yes"; Commissioner Cryans "yes"; Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

\* Commissioner Cryans declared the meeting back in public session.

Commissioner Richards moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than

those of the Board of Commissioners. Commissioner Cryans seconded the motion. All were in favor.

Commissioner Burton was excused at 9:45 AM.

Register of Deeds Kelley Monahan arrived and gave the following report to the Commissioners:

**Grafton County Registry of Deeds  
Kelley J. Monahan Register  
Report to Commissioners  
May 7, 2013**

**April Revenue**

County Revenue 4/2009	\$71,971.93	State Revenue 4/2009	\$327,344.64
County Revenue 4/2010	\$70,431.27	State Revenue 4/2010	\$530,099.52
County Revenue 4/2011	\$58,015.46	State Revenue 4/2011	\$384,722.88
County Revenue 4/2012	\$73,460.07	State Revenue 4/2012	\$385,585.92
County Revenue 4/2013	\$77,814.70	State Revenue 4/2013	\$499,542.72

**Foreclosures 2009 80 year to date**  
**\$101,182.53**

2010 75 year to date  
 2011 69 year to date  
 2012 70 year to date  
 2013 63 year to date

**Equipment Surcharge Balance**

CD \$50,000.00  
 Bank of NH \$51,182.53

**9 month actual revenue \$808,742.72**  
**12 month projected revenue \$950,000.00**  
**(\$141,258.00)**

1. May has started out very active. As the average income for May is \$78,000 and June is \$95,000, I believe we will meet and surpass our revenue goal.
2. I have finalized the contract renewal negotiations with Fidlar Technologies, and request approval of this two year contract. A one year contract was negotiated and signed last year to be certain that we were satisfied with this company and all aspects of their land records management software systems.

Register of Deeds Kelley Monahan discussed the details of the contract with Fidlar Technologies with the Commissioners.

Commissioner Richards moved to accept the two (2) year negotiated contract with Fidlar Technologies as presented by the Register of Deeds. Commissioner Cryans seconded the motion. All were in favor.

Commissioner Cryans asked if everyone had read the minutes from April 30th and if there were any edits. None were noted.

Commissioner Richards moved to approve the minutes from April 30, 2013 which was seconded by Commissioner Cryans. All were in favor.

Commissioners signed the Check Registers.

The Commissioners received a letter from the Trinity Churchyard Cemetery Association in Holderness thanking them for allowing the Community Corrections program to send inmates down to help keep the cemetery in pristine condition.

The Commissioners reviewed the Superior Court Report from the Jail.

Director Clough presented the Commissioners with an Educational Assistance Application from a Sheriff's Deputy for an elective class needed towards his degree. Commissioner Richards moved to approve the Education Assistance application. Commissioner Cryans seconded the motion. All were in favor.

The Commissioners received a letter from NH Division of Historical Resources informing them the Camp Ossipee in Holderness had been entered into the National Register of Historical Places

Director Clough gave Commissioner Cryans a CDBG drawdown request to sign.

**Commissioner Issues:**

Commissioner Cryans and Commissioner Richards stated that they attended the Drug Court Graduation. They stated that there were four (4) graduates and the two (2) speakers were former graduates. Commissioner Cryans mentioned that the refreshments were once again done by Sherry Calkins and Rose Tucker who has done a lot for the Drug Court.

10:30 AM being no other business Commissioner Richards moved to adjourn the meeting. Cryans seconded the motion. All were in favor.

Respectfully Submitted,

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Raymond S. Burton, Clerk