

GRAFTON COUNTY COMMISSIONER MEETING
3855 Dartmouth College Hwy
North Haverhill, NH 03774
January 14, 2020

PRESENT: Commissioners Lauer, Piper, Morris, County Administrator Libby and Administrative Assistant Norcross.

OTHERS PRESENT: Register of Deeds Monahan, Sheriff Stiegler, County Attorney Hornick, Nursing Home Administrator Labore

Commissioner Lauer called the meeting to order at 9:00 AM and began with the Pledge of Allegiance.

RD Monahan arrived and gave the attached report:

Sheriff Stiegler arrived and gave the attached report:

Regular Detail Rates – Sheriff Stiegler stated that he would like to discuss the rate for regular details. He has been informed from Plymouth State University that surrounding towns in that area as well as the Hanover area are billing much higher than they are and most of the officers are at \$50 an hour versus the \$45 that they are paying. He stated that he doesn't want to increase the fee but would like to take the \$75 fee and break it down to \$50 for the Deputy vs the current \$45 and charge a \$25 administrative fee no matter the call. He stated that he feels this simplifies things as well as bring in some more revenue. The Commissioners agreed to allow Sheriff Stiegler to make that change.

Sheriff Stiegler stated that the New Hampshire Drug Task Force has sent a grant that has already been approved for searching for marijuana grows. He stated that this grant will pay the Sheriff's Department to go out and look for marijuana grows. He stated that they have areas in the White Mountain National Forest and along the Connecticut River where marijuana growth is found. The grant would provide \$10,000 for overtime for Deputies to go out and look for these areas. The Commissioners and CA Libby reviewed the grant and Sheriff Stiegler answered questions.

MOTION: Commissioner Piper moved to accept the grant. Commissioner Morris seconded the motion and all were in favor.

Out of State Training – Sheriff Stiegler stated that Lt. James has been invited by the Granite State Children's Alliance to attend the San Diego International Conference on Child and Family Maltreatment from January 25th – 30th. The cost is covered by the Alliance.

MOTION: Commissioner Piper moved to approve out of state travel request. Commissioner Morris seconded the motion and all were in favor.

Sheriff Stiegler stated that Lt. James has been invited by the Secret Service to attend the Digital Forensic Investigation Class from April 20th – 24th in Hoover, Alabama. This will allow him to cover for Deputy Combs when needed. All costs associated with the training are paid for by the Secret Service.

MOTION: Commissioner Piper moved to approve the out of state travel request.
Commissioner Morris seconded the motion and all were in favor.

Sheriff Stiegler stated that Deputy Combs has been accepted to the Social Network Investigation Course in Hoover, Alabama from May 25th – May 29th. He stated that all costs associated with this training are covered as well.

MOTION: Commissioner Piper moved to approve the out of state travel request.
Commissioner Morris seconded the motion and all were in favor.

Sheriff Stiegler requested a nonpublic session.

MOTION: * 9:44 AM Commissioner Piper moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a)
Commissioner Morris seconded the motion. This motion requires a roll call vote,
Commissioner Lauer called the roll. Commissioner Lauer “yes”; Commissioner Piper “yes” Commissioner Morris “yes” Commissioner Lauer stated that a majority of the board voted “yes” and would now go into non-public session.

* 9:55 AM Commissioner Lauer declared the meeting back in public session.

MOTION: Commissioner Piper moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Morris seconded the motion.
Commissioner Lauer called the roll. Commissioner Lauer “yes”; Commissioner Piper “yes” Commissioner Morris “yes” Commissioner Lauer

Commissioner Lauer asked if everyone had a chance to read the minutes from the January 7th meeting. Commissioner Morris and Commissioner Piper each had a clarification edit.

MOTION: Commissioner Morris moved to approve the minutes from the January 7th meeting. Commissioner Piper seconded the motion and all were in favor.

The Commissioners signed check registers 33;1105-1109.

IDN Discussion – CA Libby stated that it does not look like Rockingham County is going to pay \$1.2 million. The three (3) Commissioners and Officers of their Delegation are meeting with the

Governor on January 31st. CA Libby stated that everyone is waiting for Rockingham County to decide what they are going to do because no one wants to pay their full amount if Rockingham County isn't going to. The majority of the Counties are in a position to pay the up to \$10 million for the Medicaid Attributable Lives which is what was agreed on back in July with the exception of Rockingham and Merrimack Counties. CA Libby stated that she feels Grafton County should go to their Delegation and ask for permission to have a supplemental appropriation of up to their full dollar amount and then they have the authorization. If it comes in less than the full amount, then that is fine.

County Attorney Hornick arrived to meet with the Commissioners. She stated that there has been a change in a hearing. She has been in a meeting with the Judge and has to go back to another meeting therefore she does not have a full report for the Commissioners. She stated that Atty. Jacobson who was hired a few months ago is working out very well. Atty. Bartlett is also being very successful as the Circuit Court Prosecutor. She stated that the work is underway to convert the law library to the Victim Witness Offices. She anticipates that the move will probably happen on Tuesday.

NHA Labore arrived and gave the following report:

Grafton County Nursing Home
Commissioner's Report:
January 14, 2020

Census:

Medicare: 9
Medicaid: 88
VA: 2
Hospice: 6
Private: 19
Total: 124

FY '20 Budgeted Census:

Medicare: 5
Medicaid: 91 (Daily rate= \$185.20)
VA: 1
Private: 28
Total: 126

Year-To-Date Numbers:

2019 YTD Totals

Admissions: 78
Deceased Residents: 40
Discharges: 34

Other Topics:

1) January 2020 Medicaid Rate Increase – NHA Labore stated that the January rate increased by \$8.83 over what they had budgeted for. He noted that the increase accounts for the 3.1% increase in the State Budget.

2) New Hampshire Healthcare Association LNA Recruitment Program – NHA Labore stated that he learned of this program at their last Affiliate Meeting. The NHHCA applied for and received Civil Money Penalty Funds to help address the LNA workforce crisis by increasing the number of caregivers working in New Hampshire Nursing Home. The program is designed to add approximately 700 LNAs to the workforce. NHA Labore stated that if the County shows an interest in wanting to participate they have to agree to pay the \$500 bonus to the individual and then a finder's fee of \$200. Everything else would be covered by the program. He stated that he thinks that this an innovative idea and it recognizes the need for LNAs. The Commissioners stated that they are very interested in this program and feel that this should be brought to attention at the state level.

3) Shared Governance Model Discussion – NHA Labore handed out a PowerPoint to the Commissioners explaining what the program is. He stated that there is a lot of work that goes into setting this model up. To have an effective model set up it could take years, it's not something that happens instantly and there is a lot of education involved. He further discussed the model with the Commissioners and stated that it is a unique opportunity for them to look further into. The Commissioners stated that they were interested in learning more about this and feel it could be a good idea for the Nursing Home.

4) Grafton County Home Association Fundraising to benefit GCNH – NHA Labore stated that D. Moody, the Director of Volunteers, has held a long standing position as the Grafton County Home Association Secretary. He stated that they have been talking about trying to come up with new ways to get more money into the building to help the residents. This Association raises money to bring things to the residents to better their lives from an activities standpoint. D. Moody had stated at one point she felt the Commissioners felt that it wasn't appropriate for the Home Association to do fundraising to make specific purchases for the Nursing Home. He stated that he wanted to put this out there to get this current Board of Commissioners' thoughts. Commissioner Lauer stated that anything they can do to better the lives of the residents they are in support of. The other Commissioners agreed.

CA Libby stated that the hearing for HB 1393 will be Thursday morning at 9:30am.

Primex Strategic Planning Event – CA Libby handed out the brochure to the Commissioners. She stated that they need to think about what they are going to focus on for a Strategic Plan. They also need to think about Succession Planning as there are many department heads in the next ten (10) years that plan on retiring. They need to identify what department heads they feel would need to attend. The Commissioners discussed it with CA Libby and agreed to invite Supt. Oakes, Supt. Elliott, NHA Labore, AS Director DePalo, Farm Manager Knapton along with CA Libby and Commissioner Lauer.

Commissioner Issues:

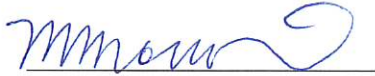
Commissioner Marcia attended the HISET Graduation at the DoC last Tuesday. There were six (6) graduates and they did a great job. She stated that she is moving forward on networking. She is meeting with Steve Whitman from Resilience Planning next week. He was hired to facilitate many things across the state in regards to strategic planning initiatives. He knows many people

throughout the state and will be able to suggest people for the task force they are looking to put together for renewable energy.

Commissioner Lauer noted that their meeting next week is Thursday at 10:00am. She stated that she will be in Concord for the hearing this Thursday.

11:02 AM With no further business the meeting adjourned.

Respectfully Submitted,



Marcia Morris,
Clerk

Grafton County Registry of Deeds
Kelley J. Monahan Register
Report to Commissioners
January 13, 2020

December Revenue

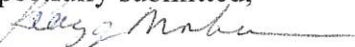
County Revenue 12/2009 \$ 84,729.49	State Revenue 12/2009 \$ 674,292.48
County Revenue 12/2010 \$108,213.15	State Revenue 12/2010 \$ 907,050.24
County Revenue 12/2011 \$ 76,078.91	State Revenue 12/2011 \$ 450,428.16
County Revenue 12/2012 \$109,828.59	State Revenue 12/2012 \$1,248,428.16
County Revenue 12/2013 \$ 67,564.86	State Revenue 12/2013 \$ 568,637.76
County Revenue 12/2014 \$ 92,871.93	State Revenue 12/2014 \$ 992,435.12
County Revenue 12/2015 \$ 79,309.95	State Revenue 12/2015 \$ 644,942.40
County Revenue 12/2016 \$ 89,240.34	State Revenue 12/2016 \$ 918,356.16
County Revenue 12/2017 \$106,195.98	State Revenue 12/2017 \$1,327,038.72
County Revenue 12/2018 \$ 74,947.83	State Revenue 12/2018 \$ 739,207.68
County Revenue 12/2019 \$ 95,674.82	State Revenue 12/2019 \$1,007,010.24

Foreclosures

2009 183 year to date
2010 206 year to date
2011 211 year to date
2012 188 year to date
2013 148 year to date
2014 154 year to date
2015 99 year to date
2016 101 year to date
2017 69 year to date
2018 54 year to date
2019 337 – 280 = 57 normal year to date (unusual activity on time-share foreclosures)

1. I will be testifying in support of SB435 for the NHRD Association on Wednesday, 1/15/2020. Establishing a Commission to Study the Adoption of Remote On-line Notarization in New Hampshire. Our affiliate has been studying this subject for many years.
2. Two weeks ago, I requested to be added to the Executive Committee meeting for 1/27/20 to discuss pending legislation that affects the Registry of Deeds. I have not been successful in waiting until "other business" to discuss this in previous years, as the Committee always seems to be pressed for time. I have not heard back from Chairman Sykes on my request. While the full delegation is present, simply distributing the list of bills and our positions and justification seems like a reasonable request.
3. In doing some research, I came across the attached document. It is a testament to the NH Register of Deeds on protection of their records/databases. We should be the only source of these documents.

Respectfully submitted,


Kelley J. Monahan



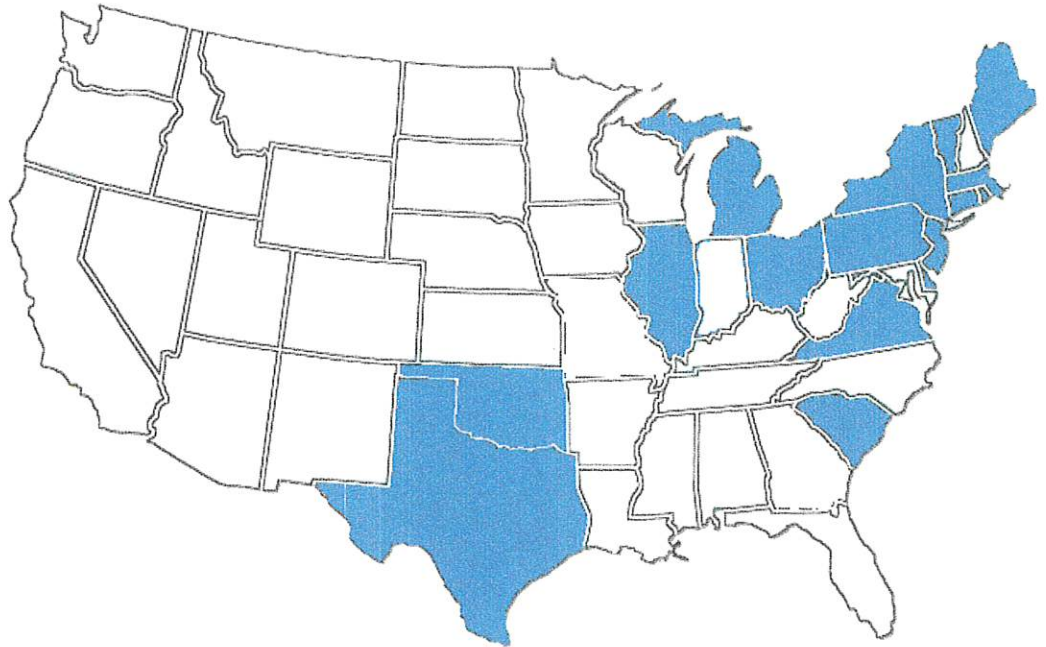
[Home](#) | [Contact Us](#)



SELECT A STATE

Welcome to USLandRecords Real Property Official Records Search. To begin, select your state from the map or from the list above.

Welcome LandAccess.com users. We hope you enjoy the upgraded websites with improved image features.



[Real Property Official Records Search](#)

© 2019 [Avenu Insights & Analytics](#). All rights reserved. [Terms of Service](#)

NOTICE: We collect personal information on this site. To learn more about how we use your information, see our [Privacy Policy](#)

For further information or support, [Contact Us](#)



Grafton County Sheriff's Department

3785 Dartmouth College Highway • Box 6
North Haverhill, NH 03774-4936
www.graftoncountysheriff.net



Jeffrey F. Stiegler
Sheriff

"In Service to Our County and State"

DISPATCH EMERGENCIES
603-787-6911
ADMINISTRATIVE AND CIVIL
TEL 603-787-2111
FAX 603-787-2005

December 2019

- Prisoner Transports: 60
- CSO movements from the jail to Court: 49
- Involuntary Emergency Admissions (IEA): 4
- Arrest: 37
Arrest on a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: 157.....Total Services
77.....Abode
61.....In Hand
12.....Could not locate
7.....Canceled
- Motor Vehicle Stops.....20
- Total # of Active Warrants.....368 Criminal
36 Civil
Total = 404
- Total Miles Driven: 24898



Jeffrey F. Stiegler
Sheriff

Grafton County Sheriff's Department

3785 Dartmouth College Highway • Box 6
North Haverhill, NH 03774-4936
www.graftoncountysheriff.net

"In Service to Our County and State"



DISPATCH EMERGENCIES
603-787-6911

ADMINISTRATIVE AND CIVIL
TEL 603-787-2111
FAX 603-787-2005

2019

- Prisoner Transports: 760
- CSO movements from the jail to Court: 661
- Involuntary Emergency Admissions (IEA): 98
- Arrest: 396
Arrest on a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: **SEE ATTACHED**
- Motor Vehicle Stops.....237
- Total # of Active Warrants.....**January 2019.....512**
December 2019.....404
- Total Miles Driven: **316,342**

2019 CIVIL SERVED

From: Tiffany LaPointe <tlapointe@co.grafton.nh.us>
To: Ryan Kelly <rkelly@co.grafton.nh.us>
Date: 1/6/2020 9:10 AM

TOTAL SERVED : 2,518

P 1	844
P 2	822
P 3	852

S 1	3
S 2	30
S 3	5
S 4	286
S 6	467
S 7	13
S 8	704
S 9	602
S10	290
S20	17
S26	3
S41	32
S42	1
S48	33

D1	1
----	---

ADMIN 1	30 (CANCELS)
OA	1 (CANCELS)

Tiffany A. LaPointe, Administrative Assistant

Civil Division, Grafton County Sheriff's Dept.

603-787-2111 X 5014

Grafton County Sheriff's Department Investigative Services Division Activity



December 2019

In addition to pre-existing cases and investigations the Grafton County Investigative and Computer Forensic Unit had the following activity for the month of December 2019.

3 Indictments at Grand Jury :

Bail Jumping and Delivery of Articles Prohibited (X2)

2 Search Warrants – NH ICAC / Child Exploitation

1 Arrest for Possession and Manufacture of CSAI

1 JV Positive Identification from Active ICAC Case

- 1 CAC Interview

1 ICAC Assist w/ Search Warrant and Interview

1 Cyber Tip received

3 Drug Investigations

1 Assault investigation

1 Threat towards a Corrections Officer

1 Bail Jumping Case Initiated

1 Multi Jurisdictional Theft investigation Initiated

1 Conflict Case Investigation Unauthorized Dissemination of Pornographic Images

1 Tech Assist w/ SW

1 Case – Sexual Assault Review for Re-Indictment

1 Plea and Sentencing Possession / Distribution of CSAI Grafton Superior – 15 Years

6 Technical Assists

8 Police Department Assists w/ devices.

The CFU took in for examination:

- 12 Phones
- 3 Tablet / Ipads
- 1 Smart Watch
- 4 Thumb Drives
- 6 Laptop Computers
- 1 Tower Computer
- 2 Game Systems
- 1 Camera

Grafton County Sheriff's Department Criminal Investigations Division Activity



2019 was a tremendous year of growth and technical advancement for the Grafton County Sheriff's Department Criminal Investigations Division. It was a year where we formally identified ourselves as a division within the sheriff's department and formally created space for our developing Computer Forensic Unit. This unit quickly establishing it's self as a regional resource to assist in the identification of key evidence for agencies across New Hampshire. Although much of the mission and time of this unit is focused on child exploitation this unit specifically, Detective Justin Charette-Combs through his forensic expertise has also been able to assist agencies identify evidence in cases involving but not limited to; arson, attempted bombings, fatal car crashes, drug over doses, assaults, sexual assaults, and drug dealings. The CFU has been identified as a resource for agencies across the State having taken in electronic devices for examination from agencies from; Grafton County, Coos County, Carroll County, Sullivan County, Belknap County, and Cheshire County. This shows the true collaborative effort amongst law enforcement to identify evidence to support those persons who have been victimized across our state.

In 2018 the Grafton County Sheriff's Department began with the implementation of the CFU. In that calendar year with the CFU in it's infancy, the Sheriff's Department logged a record high, 156 criminal investigation and/or incidents while logging 283 pieces of evidence or property.

In 2019 while continuing to spend a significant amount of time at training and while designing, building, and establishing the CFU, the Sheriff's Department opened 196 criminal investigations and/or incidents while logging 454 pieces of evidence or property.

2019 Activity: (Includes but may not be limited to)

13 Subjects Indicted Grand Jury

-Including but not limited to; AFSA, Manufacture of Child Sexual Abuse Images, Possession of CSAI, Distribution of CSAI, Unauthorized

Dissemination of Pornographic Images, Bail Jumping, Delivery of Articles Prohibited, and Theft.

20 Grand Jury Subpoenas for records

2 Cases referred to US Attorney's Office for Federal Prosecution

15 Child Advocacy Center (CAC) Interviews attended

26 Cyber Tips Received from Nation Center for Missing and Exploited Children

4 Knock and talks positively identifying juveniles in Cyber tips

16 ICAC Presentations "Social Media A Predator's Playground"

20 Search Warrants and/or SW Ops

HOC Investigations

19 Delivery of Articles Prohibited / Drugs

7 Failure to Report to Serve Sentence / Bail Jumping

9 Threats / Assaults

Other

Grafton County Nursing Home / Complex Investigations

1 Trespass

2 Assault

3 Theft

Other Significant Investigations

1 Investigation involving inappropriate contact between CO and Inmate

1 Investigation involving Police Officer taking inappropriate photos

1 Investigation involving report inmate sexually assaulted (3rd party)

1 Multi Jurisdiction Theft case initiated

1 Multi Jurisdiction Sexual Assault Investigation

2 Investigations Unauthorized Dissemination of Pornographic Images

1 Investigation involving referral from BEAS ref to elder abuse

46 Technical Assists

(Providing templates / guidance on cases- does not include devices submitted to CFU)

6 Background Investigations

Training Included but not limited to:

- 2 Investigators Certified and Licensed on an Undercover Child Exploitation Platform
- 1 Investigator Trained Network Intrusion
- 1 Investigator Trained Cell Phone Repair
- 2 Investigators Training ICAC Mental Health Awareness
- 1 Investigator Trained 4 week Mobile Data Examiner (MDE)
- 1 Investigator Trained National ICAC Conference
- 1 Investigator Trained 2 of 3 classes FBI LEEDA Trilogy
- 1 Investigator Trained 4 weeks NW3C training on computer forensics



Grafton County Sheriff's Department

Computer Forensic Unit

2019 Report - Statistics

For 2019, the Computer Forensic Unit has accepted 69 requests from agencies for forensic examinations of digital devices. Out of the 69 cases, a total of 205 individual devices were examined. These 205 devices cumulated to a total of 30 Terabytes of data forensically examined and reported upon for prosecution by the requesting agency.

The following chart is the total amount and type of devices examined for the year:

	December	Total
 Tabletop	4	4
 Laptop	20	20
 Tablet	16	16
 Gaming console	3	3
 Smartphone	128	128
 Smartwatch	1	1
 Other device	1	1
 Internal HDD	7	7
 Internal SSD	1	1
 Memory stick	5	5
 Memory card	11	11
 External HD	8	8
 Data		

The following is the amount of requests per agency:

Littleton PD	8
Lancaster PD	2
NHSP	8
NH Fire Marshall	2
Haverhill PD	2
Lisbon PD	3
Lincoln PD	2
GCSO	9
Plainfield PD	1
Thornton PD	1
Alexandria PD	1
Campton PD	7
Plymouth PD	6
Bethlehem PD	2
Laconia PD	1
Ashland PD	1
Hinsdale PD	2
Franconia PD	6
Wentworth PD	1
Orford PD	1
Gorham PD	1
Woodstock PD	3
Plymouth State University	2
New Hampton	1

The following is a list of the agency requests by the classification of the involved crime:

	Total
Property crime	6
Drug offense	25
Sexual crime	3
Financial crime	0
Cybercrime	24
Traffic crime	1
Crimes against justice	0
Violent crime	9
Internal investigation	0
Foreigner offenses	-
Other crime	1