

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Highway
North Haverhill, NH 03774
January 2, 2019

PRESENT: Commissioners Lauer, Piper & Morris, County Administrator Libby and Admin. Asst. Norcross.

OTHERS PRESENT: Karen Fesler, Treasurer Karen Liot Hill,

Commissioner Lauer called the meeting to order at 10:00am and began with the Pledge of Allegiance.

The Commissioners were sworn-in prior to the meeting for the 2019/2020 term. The first order of business was the reorganization of the Board.

Commissioner Piper nominated Commissioner Lauer as the Chairman of the Board of Commissioners. Commissioner Morris seconded the motion and all were in favor.

Commissioner Morris nominated Commissioner Piper as the Vice Chairman of the Board of Commissioners. Commissioner Lauer seconded the motion and all were favor.

Commissioner Piper nominated Commissioner Morris as the Clerk of the Board of Commissioners. Commissioner Lauer seconded the motion and all were in favor.

NHA Labore arrived and gave the following report:

Grafton County Nursing Home
Commissioners' Report
January 2, 2019

Census:	FY '19 Budgeted Census:
Medicare: 9	Medicare: 4
Medicaid: 86	Medicaid: 98 (Daily rate= \$176.61)
VA: 1	VA: 0
<u>Private: 27</u>	<u>Private: 27</u>
Total: 123	Total: 129

Year-To-Date Numbers:

2018 Totals

Admissions (YTD) 79
Deaths (YTD) 57
Discharges (YTD) 25

Other Topics:

Monthly Financial Review – NHA Labore stated that the Nursing Home finished November \$146,557 ahead of revenue. They are tracking \$300,000 over expended but their bed tax expense payment has not been received yet. He noted that there was an extra payroll as well.

NHA Labore stated that as part of the final fiscal year '19 budget, monies were approved for the Nursing Home Activity Director to attend the 2019 National Association of Activity Professional's conference and trade show. The conference will be from April 1st through the 4th, in Charleston, South Carolina. He explained that government regulations continue to focus on the role of activities in the long term care setting to ensure that nursing homes are providing stimulating and engaging programming that improves dementia care and helps to reduce the use of antipsychotic medication for dementia residents. This conference will allow their Director to gain exposure to new programming ideas and products to better meet the individualized needs of our changing resident population.

MOTION: Commissioner Piper moved to approve the out of state travel request as presented by NHA Labore. Commissioner Morris seconded the motion and all were in favor.

NHMMJUA Settlement Payment – NHA Labore stated that they received the final disbursement from the New Hampshire Medical Malpractice Joint Underwriters Association Lawsuit. The amount Grafton County is receiving is \$208,845.00. He explained that in 2009-2010, former Governor John Lynch tried to take money from this program to plug the state budget deficit. Providers across the state filed a lawsuit to prevent that from happening. The program was put in place in the 70's because medical providers did not have easy access to medical malpractice insurance; therefore, the state insurance department created a fund for it and employers put money into it. When the former Governor tried to take money from that fund they decided that that account was no longer needed as there were more resources out there for insurance. Through the class action lawsuit this account was dissolved and this is the final payment in the settlement.

January 1st 19 Medicaid Rate – NHA Labore stated that the rate increased \$ 2.99 which is a projected \$53,000 increase in revenue.

State Survey Results

Medical Director Education and Consultation Update – NHA Labore stated that they were able to discuss with the state survey team their feelings on their anticipated deficiency. The survey team discussed it and decided to reverse their decision and they are now deficiency free on the health side. He also stated that they had a 24.2% antipsychotic medication rate, which was one of the highest in the state and as of last week they are 16.8% and that is the statewide average. He stated that this has been a great effort by the medical director and nurse practitioner. Commissioner Piper stated that the investment in the additional funding for the medical director to provide education was well worth it. NHA Labore agreed that the investment in the program to reduce their rates was a very good one.

“Nursing Home Finance 101” Sessions for Staff – NHA Labore stated that they will be holding four (4) sessions to talk about how the nursing home is reimbursed and what the federal

government is looking at. He stated that he feels that it will benefit the employees to know why they are required to do certain tasks as a part of their jobs. CA Libby and the Commissioners all felt it was a very good topic for the employees to learn about.

Commissioner Lauer asked if everyone had a chance to read the minutes from the December 18th meeting. Commissioner Lauer and Piper had a few edits.

MOTION: Commissioner Piper moved to approve the minutes as amended. Commissioner Lauer seconded the motion and all were in favor. Commissioner Morris abstained.

The Commissioners signed check registers 26; 28; 1086-1091; 1094

Re-appointment of Officials – CA Libby stated that every two (2) years the Commissioners need to re-appoint the appointed officials. She stated that the following list are the names and positions of those needing to be reappointed.

Grafton County Appointed Officials
January 2, 2019 to January 6, 2021

POSITION	EMPLOYEE
County Administrator	Julie L Libby
Jail Superintendent	Thomas C Elliott, Jr.
Nursing Home Administrator	Craig J Labore
Human Resource Director	Karen J Clough
Maintenance Superintendent	James C Oakes
Human Service Administrator	Nancy J. Bishop
Information Technology Manager	Brent L Ruggles
Farm Manager	Lisa Knapton
Alternative Sentencing Director	Renee DePalo

MOTION: Commissioner Piper moved to re-appoint the Appointed Officials as listed. Commissioner Morris seconded the motion and all were in favor.

CA Libby discussed a few housekeeping items with the Commissioners including mileage sheets, email addresses and signature stamps.

CA Libby stated that all tax payments are collected. The town of Lyme paid their bill and the interest. All investments have been completed.

CDBG WREN Claim – CA Libby submitted a drawdown request in the amount of \$32,500 for Commissioner Lauer to sign

CDGB NCIC Claim - CA Libby submitted a drawdown request in the amount of \$21,500 for Commissioner Lauer to sign.

CA Libby submitted a Professional Services Agreement with Shelly Hadfield for Commissioner Lauer to sign.

Commissioner Issues:

Commissioner Piper stated that on December 19th there was a meeting in Rockingham County. One of the counties was going to withdraw from membership in the NHAC because of long standing dissatisfaction with management. There was a second meeting on how to resolve that issue. She stated that management has been separated from the NHAC.

10:44 AM With no further business the meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'MMorris', with a long, sweeping flourish extending to the right.

Marcia Morris,
Clerk