

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Hwy
North Haverhill, NH 03774
January 26, 2016

PRESENT: Commissioners Cryans, Lauer and Richards. CA Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: ITM Ruggles, ASD Amero, Supt. Elliott. Supt. Oakes.

Commissioner Cryans called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

ITM Ruggles arrived and gave the following report:

Grafton County Department of Information Technology
Monthly Summary Report
January 26th 2016

AO – Attorney's Office

- Replaced new CD/DVD drive on one of the Attorney's laptop.
- Noticed that Night-Service mode Auto-attendant was never working. Contacted support provider to assist me with doing so successfully.
- Changed the Name and label of a user's extension, after a last name change.
- Cleaned rollers on document scanners that are on a couple of desks.
- Assisted Maintenance with determining how and where to mount the WAP for courtrooms.
- Removed 3 entries from the copiers "Custom Folder" of the employees that no longer are employed there.
- Fixed auto-attendant redirection of a certain selection.
- Checked thumb drive for virus or malware for attorney s use.
- Acquired Replacement DVD/CD reader in laptop with warrantied replacement.
- Resolved log-on issue for user.
- Did training with user on how to use the FN functions on their keyboard.
- Setup intern accounts on laptop.
- Did training with user on where to find court recordings player software.
- Renamed and re-configured all accounts for staff member who changed her last name.
- Worked with Charter to resolve wireless in the lawyers lounge.

AS – Alternative Sentencing

- Assisted with sharing email contacts, and retrieving shared contacts.
- Replaced Conference Room phone Ethernet cord with a longer one that could reach certain tables.

CE – Cooperative Extension

- Had to realign auto attendant menu module to match the recorded message.
- Resolved redirection of Auto-Attendant selections. After phone switch reboot and change of .wav files of greeting, all seemed to work correctly.

CO – Commissioners Office

- Added Night hours Auto-Attendant button on a couple of CO employee's IP phones.
- Gave employee permissions to a necessary folder, and confirmed that all other users have read-only.
- Two employees phones got logged in to each other's extensions after a IP Phone switch reboot. Had to swap the extensions in the phone systems software.
- Performed maintenance, utilities, and cleanup on one of the stations.
- Reset email password for treasurer
- Installed additional memory in Treasures PC and updated OS.

DoC – Department of Corrections\Community Corrections

- Re-aligned VM Auto-attendant module, with necessary changes in staffing, and assisted employee with re-recording the greetings.
- Replaced mouse in Farm Office.
- Replaced power supply in PC from Female Unit. I then relocated the 2 PC's that were swapped out.
- UPS for finger-printing station seemed to fail. I charged it back up overnight in my office and brought it back and plugged all devices directly into it, and it seemed to work fine.
- Performed maintenance, updates, and cleanup on unattended laptop. Also tested with employees Windows profile to confirm increased performance.
- Replaced Power supply in system used by PD s for booking.

HS – Human Services

- Employee experienced loss of image, and thought computer would not power on. Power cord was not fully seated in the monitor.

HR – Human Resources

- Employee was trying to open a PDF in a word processor and make changes. Was able to locate the original.
- Replaced Phone that had echo on users hand set.

IT – Department of Information Technology

- Ran and connected new patch cables to and from new virtual cluster servers and backplane switches.
- Seen a few cases campus-wide where inboxes were too big and would not sort, due to lack of memory.
- Burnt a few months' worth of email archives from server to DVD's.
- Exported all Dept. devices list to spreadsheet to determine date purchased, deployed, etc.
- Took down IP Phone switch and swapped out a bad module in it.
- Installed solid state drive and Memory to improve performance of IT laptop.
- Kerio Email Server Software Update – Issues with some systems start up location, changed Shortcuts to county email as needed.
- Export IT Inventory Data to spreadsheet to prepare 5 year Capitol Purchase Outlay for ED, still fine-tuning.

MT – Maintenance

- Installed update of Office Suite.
- Maintenance and updates on secondary laptop from DOC.

RD – Registrar of Deeds

- Resolved log-on to payroll software issue.

NH – Nursing Home

- Drum change on one of Nursing Units printers.
- Created AD and email account for new employee.
- Had to redirect printer for Unit Secretary when using web based Hospital site.
- Reinstalled Medical Speaking software on tablet that was factory restored.
- Resolved issue with transcription\Dictation Software.
- Did training with user on how to save a file to a specific location.
- Installed software for FO to do submissions to Medicaid.
- Did training on using word processing software.
- Corrected IPs on PDA s. had lo static IP s.
- Maintenance and updates for NH training laptops.
- Resolved AV client issue on kiosk not synchronizing with the server.
- Resolved issue with Lab software not printing labels or documents correctly.
- Replaced UPS for FO.
- Setup laptops for VA surveyors.
- Replaced UPS for Infection Control Director.
- Training with HIM director on using new email client calendar.
- Resolved LTC printing/document issue for Activities user.
- Resolved issue with banking software for FO.
- Did update of software used for documents and spreadsheets customizing installer to set proper default file types.

SO – Sheriff's Office\Dispatch

- Assisted Bailiffs when application would hang when attempting to open. There were a

few of the same Processes trying to run at the same time. I ended all processes, and ran fine after.

- Assisted Bailiffs with opening a .doc attachment. It was not sent with the necessary extension, and I had to save it with the correct format to open it.
- Resolved Presentation software issue for Deputy.
- Resolved word processing software not opening issue for deputy.
- Did updates on all SO servers.
- Resolved Email client issue on dispatch system.

Supt. Elliott arrived and gave the following report:

January 26, 2016

Commissioners Report

1. Population: **In House: 79** **F Unit: 35**
 E Unit: 15
 D Unit: 14
 C Unit: 13
 Intake: 2

2. Community Corrections Report:

- a) Drug Court:** Supervising (11) * 1 in custody
- b) Electronic Monitoring:** Supervising (7)
- c) Daily Work Release:** Supervising (0)

d) Operation Impact: Sgt. Larson conducted presentations in Bethlehem Elementary, Newfound Middle School, Ledyard Academy and did an OPI Presentation and jail tour for Lisbon regional.

e) Community Work Program: Haverhill Rec Committee at the Armory and working around the County complex.

3. General:

a) Community service update – Supt. Elliott handed out a list of 2016 perspective jobs based on weather permitting.

b) Request for out of state training – Supt. Elliott stated that Ken Stransky has requested to travel to Marksville, Louisiana for the Correctional Education Association International Leadership Forum. It has topics that will cover K. Stansky’s dual status of Certified Recovery Support Worker as well as HISET Instructor. There is \$1,400 in this year’s budget that has already been approved for this trip. The cost will come in around \$1,350.

Commissioner Richards moved to approve out of state travel for K. Stransky.
Commissioner Lauer seconded the motion. Commissioner Richards requested a report from K. Stransky once he returns.

c) NHAC Certification Board Reviewing Standards – Supt. Elliott stated that they will spend a day at Primex to review the entire packet and make changes that can be brought to the Executive Committee for approval.

d) Request for non-public session

*9:30 AM - Commissioner Richards moved to enter into non-public session for the purposes of Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A:3, II (c). Commissioner Lauer seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Cryans “yes”; Commissioner Lauer “yes”; Commissioner Richards “yes”. Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*9:51 AM Commissioner Cryans declared the meeting back in public session.

Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Richards seconded the motion and all were in favor.

Commissioner Lauer moved to approve the implementation of the Taser policy for Community Corrections. Commissioner Richards seconded the motion and all were in favor.

ASD Amero arrived and gave the following report: (*see attached)

*10:05 AM - Commissioner Richards moved to enter into non-public session for the purposes of Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A:3, II (c). Commissioner Lauer seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Cryans “yes”; Commissioner Lauer “yes”; Commissioner Richards “yes”. Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*10:26 AM Commissioner Cryans declared the meeting back in public session.

Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Richards seconded the motion and all were in favor.

Supt. Oakes arrived and gave the following report:

December 15, 2015 – January 25, 2016

COMPLEX

Preventative Maintenance (PM) – Performed various PM tasks throughout

Lightening/Surge Protection Systems – ACME Lightening Rod Co. Completed the installation of the lightening protection system on the Alternative Sentencing Building, Administration Building and Nursing Home. *A Lightening Protection Institute (LPI) Master Installation Certified inspector inspected all three buildings and we received the test results and final report to close out this project.*

Elevators – Stanley Elevator completed quarterly inspections on all six of our elevators and all were reported to be in very good condition

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Corrections/Probate – Door alarm to back stairwell door at lower hallway is not working...*Troubleshoot to bad circuit board. Replaced and tested circuit board*

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

Life Safety & Renovation Add Project

- Physical work is complete
- Awaiting final costs on change orders
- Awaiting fire-proofing and fire-stopping documentation
- Awaiting cost estimate of rework related to 2003 renovation/Add project

VA Life Safety Inspection – The VA's life inspector spent 2-days inspecting the nursing home and reviewing documentation as a preliminary step in approving our nursing home as a VA approved facility for veterans. He did find a few physical discrepancies within the facility that warranted citing (listed below), however; all were corrected the same day found. He found no

discrepancies with our documentation. The inspector stated the overall facility is well cared for and in much better condition than many of the facilities he inspects.

1. A few GFCI outlets throughout were found inoperable ...*replaced all and tested*
2. Discovered gate exiting PT yard swung in when it should swing out to facilitate egress...*modified gate to swing outward*
3. Discovered small O² bottles being stored on floor and not in a rack. *Modified rack to properly hold small bottles and stored them securely*

In-house Life Safety Inspection – The employee restroom doors on Granite and Meadow swung outwards, posing striking hazard to passersby...*removed old doors and frames and installed new ones that are inward swinging*

Sprinkler System – 1” union leaking (slow drip) in basement storage room...*awaiting tech from Hampshire Fire Protection to replace*

Nurse Call System – Beacon over Maple dining room door not working...*ordered new beacon...part has not come in yet*

Kitchen Equipment – The in-counter chiller units on Maple and Profile built up heat within the cabinets below from their condensing units...*installed passive air vents in cabinets to relieve heat buildup.*

Plumbing – Domestic hot water heat exchanger leaking on incoming supply side...*replaced seal*

HVAC – Heat Recovery Unit (HRU) 5 mixing damper not working properly, which was cause for heating issues... *found internal jumper in wrong location within mixing damper actuator. Set to the correct position and tested system*

Patient Lift – Lift would not stayed powered up. *Troubleshoot to bad circuit board...replaced circuit board*

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout.

HVAC – The heat in a few offices failed to work...*replaced and tested zone valves*

DEPT OF CORRECTIONS

HVAC – HP-H7 capacitor, fan motor and harness shorted out...*Trane ordered replacement parts and will replace under warranty once parts come in*

HVAC – Air handler AHU-B1 supply fan contactor humming...*ordered new contactor...part hasn't arrived yet*

HVAC – Heat pump WHP-F1 not working right (compressors making growling sound)...*Trane tech found building controls system telling heat pump to go into cooling mode when zone heated by heat pump were calling for heat. Trane tech temporarily wired heat pump to meet heating demand. A few days later CTI sent a controls tech to troubleshoot the root cause of the problem and discovered a programming issue and related air handler sensing issue they believe led to the problem*

HVAC – Heat pump WHP-B2 shuts down on ALARM after initially starting...*CTI controls tech discovered load pump starting at same time as heat pump, causing high pressure condition, which was cause for ALARM. Programmed 2-minute delay between heat pump and load pump starts to eliminate problem*

HVAC – Reheat valve RH-C5 sticks open when building control system says it is closed...*CTI control tech replaced and programmed new VLC controller*

Kitchen Equipment – Dishwasher door springs broke...*replaced springs*

Plumbing – Several electronic flush control circuit boards burned out prematurely...*Determined Interstate Electric installed under-sized transformers for these systems. Notified Dan Smith from HP Cummings and he is working with Interstate Electric to rectify the problem*

Sewage Pump Station – Pump 1 in alarm and will not pump...*replaced and tested relay*

MAINT/FARM BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

FARM

HEIFER BARN – In process of getting quote from CFW Electric to help us run new circuits in heifer barn to connect to new water bowls with electric heating elements

BIOMASS PLANT

Preventative Maintenance (PM) – Performed various PM tasks throughout.

- *Monitoring equipment* – VHV installed the thermal monitoring equipment wet taps last week and CTI wired everything up yesterday. CTI completed the wiring and programming of the system so we can now download monthly reports to satisfy grant requirements.
- *Video recording* – NCR&CD was here a few weeks ago to formally present a \$15,000 grant check and interview us about our biomass plant experience and cost savings

ALTERNATIVE SENTENCING BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

VEHICLES & EQUIPMENT

Preventative Maintenance (PM) – Performed various PM tasks

TRAINING

Nothing new to report

Commissioner Cryans asked if everyone had a chance to read the minutes from January 19th.

Commissioner Richards moved to approve the minutes from the January 19th meeting.
Commissioner Lauer seconded the motion and all were in favor.

The Commissioners signed check registers 721; 723-724; 1114-1122.

Commissioner Cryans opened bids for the sale of a 2013 Ford Taurus Police Interceptor from the Sheriff's Department. The bids were as follows:

Bay Ridge Motors -	\$ 5,268.00
William Doucette -	\$ 4,343.00
Richard Pollock -	\$ 1,234.56
Samuel Clough -	\$ 3,001.50
Liberty Motors -	\$ 5,777.99
Grace Quality Used Cars -	\$ 8,626.00

Commissioner Lauer moved to accept the bid from Grace Quality Used Cars in the amount of \$8,626.00. Commissioner Richards seconded the motion and all were in favor.

CA Libby read a letter from the NH Division of Historical Resources stating that as of September 29th 2015, Owl's Head in Hebron has been entered into the National Register of Historic Places.

CA Libby stated that an email was sent out asking for comments regarding HB1513. The bill suggests making the Register of Probate and Probate staff county employees. The public hearing on that bill is today.

Review Financial Reports

Revenue

CA Libby stated that the Nursing Home looks like it is \$800,000 behind in revenue but \$500,000 of that is the proshare money that comes at the end of the year. The six (6) month numbers only show one (1) quarter of bed tax revenue. The 2nd quarter has come in but is not posted in the six (6) month figures.

She stated that other Departments that are below on revenue she believes will be fine by the end of the year. Farm revenue numbers could start to look worse. She explained that the first six (6) months has revenue from farm stand which helps the numbers but they no longer have that revenue but they will start to see revenue from logging operation.

She stated that they are fully collected taxes and received the interest payment from Landaff.

Expense

CA Libby stated that they had three (3) payrolls in December. They should have thirteen (13) payrolls in each half of the year but they have had fifteen (15) payrolls in the first six (6) months of this fiscal year so it has skewed the numbers.

Prorated Sheet – CA Libby stated that if she prorated everything out with bed tax and proshare money they are over revenue \$281k under expended by \$77,000 if she takes that payroll out they are under expended by \$900,000. The unassigned fund balance is - \$838,000 but if the payroll is taken out the balance is -\$11,000. That means that expenses are exceeding revenues at this point in the fiscal year. CA Libby stated that she has asked everyone to try and keep expenses down as much as possible.

CA Libby stated that the 27th payroll in FY17 is going to get paid out in June of FY16. The last pay date in FY16 is June 30th. She explained that they have enough money in their accrued payroll liability account to get that out of the way and off the books in FY16 so it will not be an expense in FY17.

CA Libby handed out a copy of the budget meeting schedule. The Commissioners will be having their budget meetings on March 3rd, March 10th, March 31st, April 7th, April 14th and April 21st.

Northern Pass Intervenor Discussion – The Commissioners discussed changes to the letter that they would like made. Commissioner Richards will make those changes and will have it sent out.

Commissioner Cryans stated that he attended the Public Health Council meeting in Lebanon since there is a possibility of receiving \$150 million throughout the State of New Hampshire over five (5) years. Grafton County has 3 public health councils.

11:53 AM with no further business the meeting adjourned.

Respectfully Submitted,

Linda D. Lauer, Clerk



GRAFTON COUNTY ALTERNATIVE SENTENCING

3801 Dartmouth College Highway
North Haverhill, New Hampshire 03774
Phone (603) 787-2042 Fax (603) 787-2044

Alternative Sentencing Programs Commissioners Report December 2015

Monthly Drug Court Report December 2015

Total Participants: 15
Female: 5
Male: 10
Total Prospective Clients on List: 7
Total Clients Terminated: 0
Total Clients Incarcerated: 3
Total Clients Graduated: 2

Monthly Mental Health Court Report December 2015

Total MHC Participants: 22
Total Veterans Participants: 3
Total Prospective Clients on List: 5
Total Participants Unsuccessfully Discharged: 1
Lebanon MHC Veteran Docket Participants: 0
Veterans Being Assessed for Docket: 0
Participant Graduations: 0

Monthly Juvenile Restorative Justice Report December 2015

Total New Participants for CADY: 2
Total Participants for CADY: 5
Total New Participants for GCJRJP: 1
Total Participants for GCJRJP: 2
Total New Participants for VCDP: 2
Total Participants for VCDP: 10

Monthly Adult Diversion Report December 2015

Total Participants: 6

Female: 2

Male: 4

Total Prospective Clients on List: 8

Number of Intakes Completed: 5

**Total number of individuals Alternative Sentencing served
in December 2015**

60



ASSERT/Littleton Mental Health Court, Grafton County Alternative Sentencing Outreach and Services to Potential Veteran Referrals and Participants

The ASSERT/Littleton Mental Health Court Program is pleased to be providing specialized services tailored to veterans. The program actively seeks to identify potential veteran referrals through a coordinated effort with the Veteran's Justice Outreach Worker (VJO) from the White River Junction, VT VA. The ASSERT referral form specifically asks if the individual referred ever served in the military. ASSERT staff and the VJO are both actively involved with all levels of law enforcement and criminal justice, therefore veterans can be referred to ASSERT directly or through the VJO worker, since both receive referrals from the jail and from community law enforcement. This approach attempts to ensure that veterans won't slip through the cracks.

If a veteran is referred to ASSERT releases are signed and, if not already involved, the VJO is pulled in to the application/evaluation process. In this way, supports are immediately offered while the veteran is being considered for the ASSERT Program. The veteran applicant is offered services from the White River Junction, VT VA and/or the community mental health center/Northern Human Services, White Mountain Mental Health. This collaboration offers the best range of options for treatment and geographical proximity to supports.

Utilizing the Mental Health Court structure and Team, collaborating with the VJO and White River Junction VA (including Veteran Peer Support Specialists), and now having access to the new VA Clinic in Littleton we can maximize how we utilize existing resources to monitor treatment options, progress and compliance to improve the health and well-being of veterans, as well as the safety of our communities.

ASSERT is an intensive and comprehensive Mental Health Court program designed as an alternative to incarceration for individuals with mental health and co-occurring disorders.

Veteran participants are served and guided by the principles of the ASSERT Mental Health Court Program, which are to:

- 1) Maximize the communication and cooperation between mental health, substance abuse, veterans justice, and criminal justice;
- 2) Improve access to community mental health services (including co-occurring substance abuse treatment);
- 3) Expedite case processing time with a team approach;
- 4) Reduce recidivism;
- 5) Better protect the safety and well-being of the community;
- 6) Improve appropriate treatment for identified defendants;
- 7) Ensure that punishment for non-compliance with the treatment plan be swift and graduated to fit the circumstances;
- 8) Incorporate community-based educational programs, vocational supports and training, mental health supports (including counselling and medication), and peer supports and self-help, into a comprehensive treatment plan of recovery self-improvement, substance use;
- 9) Encourage family members and others who provide significant natural supports to become involved in the treatment and recovery process, when appropriate.

Halls of Hope/Lebanon Mental Health Court Grafton County Alternative Sentencing Pilot Veteran's Docket

The Halls of Hope (HOH) Program seeks to identify potential veteran/service member referrals through a coordinated effort with the Veteran's Justice Outreach Worker (VJO) from the White River Junction, VT VA (Veteran's Administration). The HOH referral form specifically asks if the individual referred ever served in the military. HOH staff and the VJO are both actively involved with all levels of law enforcement and criminal justice, therefore veterans can be referred to HOH directly or through the VJO worker, since both receive referrals from the jail and from community law enforcement. This approach attempts to ensure that veterans won't slip through the cracks.

If a veteran is referred to HOH releases are signed and the VJO is pulled in to the application/evaluation process and supports are immediately connected to the veteran being considered for the HOH Veteran Docket Program. The veteran applicant is offered services from the White River Junction, VT VA and/or the community mental health center/West Central Behavioral Health. This collaboration offers the best range of options for treatment and geographical proximity to supports.

Utilizing the Mental Health Court structure and Team, collaborating with the VJO and White River Junction VA (including Veteran Peer Support Specialists) we can maximize existing resources to monitor treatment options, progress and compliance to improve the health and well-being of veterans, as well as the safety of our communities.

Veteran/service member participants are served and guided by the principles of the HOH Mental Health Court Program:

HOH is an intensive and comprehensive Mental Health Court program designed as an alternative to incarceration.

- 1) Maximize the communication and cooperation between the community mental health system, where possible The VA, and the criminal justice system;
- 2) Improve access to the VA and/or community mental health services;
- 3) Expedite case processing time with a team approach;
- 4) Reduce recidivism;
- 5) Better protect the safety and well-being of the community;
- 6) Improve appropriate treatment for identified defendants;
- 7) Ensure that punishment for non-compliance with the treatment plan be swift and graduated to fit the circumstances;
- 8) Incorporate VA and community-based educational, vocational, counseling, vocational training and self-help courses and programs into a comprehensive treatment plan of self-improvement; and a Treatment Plan is created with each individual and typically includes, but is not limited to, counseling, case management, taking prescribed medications, educational/vocational services and substance use treatment;
- 9) Provide peer support by a trained veteran mentor for the veteran/service member and;
- 10) Allow family members and others responsible for the care of the veteran/service member participant to become involved in the treatment and recovery process under the appropriate circumstances.



Plymouth Mental Health Court, Grafton County Alternative Sentencing Outreach and Services to Potential Veteran Referrals and Participants

The Plymouth Mental Health Court (PMHC) is pleased to be providing specialized services tailored to veteran/service member participants in the Program. The Program actively seeks to identify potential veteran referrals through a coordinated effort with the Veteran's Justice Outreach Worker (VJO) from the White River Junction, VT VA. The PMHC referral form specifically asks if the individual referred has ever served in the military. PMHC Team members and the VJO are both actively involved with all levels of law enforcement and criminal justice, therefore veterans and service members can be referred to PMHC directly or through the VJO worker, since both receive referrals from the jail and from community law enforcement. This approach attempts to ensure that veterans/service members won't slip through the cracks.

If a veteran/service member is referred to PMHC, releases are signed and, if not already involved, the VJO is pulled in to the application/evaluation process. In this way, supports are immediately offered while the veteran/service member is being considered for the PMHC Program. The veteran/service member applicant is offered services from the White River Junction, VT VA and/or the community mental health center/Genesis Behavioral Health. This collaboration offers the best range of options for treatment and geographical proximity to supports.

Utilizing the Mental Health Court structure and Team, collaborating with the VJO and White River Junction VA (including Veteran Peer Support Specialists), and now having the option for veterans/service members to access the new VA Clinic in Littleton, we can maximize how we utilize existing resources to monitor treatment options, progress and compliance to improve the health and well-being of veterans/service members, their families, as well as the safety of our communities.

PMHC is an intensive and comprehensive Mental Health Court program designed as an alternative to incarceration for individuals with mental health and co-occurring disorders.

Veteran/service member participants are served and guided by the principles of the Plymouth Mental Health Court Program, which are to:

- 1) Maximize the communication and cooperation between mental health, substance abuse, veterans justice, and criminal justice;
- 2) Improve access to community mental health services (including co-occurring substance abuse treatment);
- 3) Expedite case processing time with a team approach;
- 4) Reduce recidivism;
- 5) Better protect the safety and well-being of the community;
- 6) Improve appropriate treatment for identified defendants;
- 7) Ensure that punishment for non-compliance with the treatment plan be swift and graduated to fit the circumstances;
- 8) Incorporate community-based educational programs, vocational supports and training, mental health supports (including counselling and medication), and peer supports and self-help, into a comprehensive treatment plan of recovery self-improvement. substance use;
- 9) Encourage family members and others who provide significant natural supports to become involved in the treatment and recovery process under the appropriate circumstances.

NH DIVERSION FACT SHEET

Site Visit Findings	N=18
Youth served per year	1400
Cost per youth (average)	\$1200 <i>(Range: \$350-\$2,200)</i>
Fees charged (average of those that charge)	\$214 <i>(11 programs charge no fee)</i>
Total Diversion Budget (of sites interviewed)	\$1.68 million <i>(1400 youth served x average cost \$1200/pp)</i>
Estimated Cost for Adjudication: (includes court involved personnel)	\$8.4 million for youth adjudicated <i>(1400 x \$6000/pp)</i>
Age of Youth (average)	11-17
Programs that serve Transition Age Youth	5
Completion/Graduation Rate (average)	86% <i>(Range: 98%-68%)</i>
Models of Diversion used	
<i>Restorative Justice Model</i>	4
<i>Teen Court</i>	2
<i>Traditional Diversion</i>	9
<i>Other (Mediation, Counseling)</i>	3
Programs using Volunteers	
<i>Adults</i>	13
<i>Adults and Teens</i>	1
<i>Teens only</i>	2
<i>No volunteers</i>	2
Length of program (average)	4.5 months
Programs that use a formal assessment tool	8
Courses Offered	
<i>The Challenge Course</i>	9
<i>YES Shoplifting course</i>	3
<i>Prime for Life</i>	2

<u>Mostly Funded, Mostly Resourced</u> <i>Survival Highly Likely</i>	<u>Small Operation, Mostly Funded</u> <i>Survival Likely; Town/County Supported</i>	<u>Small Operation, Underfunded</u> <i>Vulnerable: Lack of Funding, Visibility, and/or Community Support</i>
Belknap County	Derry	Atkinson
Manchester	Hillsborough	Farmington
Merrimack County	Goffstown-Upreach	Goffstown-Crispin's House
	Keene	Newport
	Nashua	Peterborough
	Rochester	Plymouth
	White River Junction	Tilton/Northfield
	Seacoast Youth Services	