

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy

North Haverhill, NH 03774

January 5, 2016

PRESENT: Commissioners Cryans, Lauer and Richards. ED Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: Sheriff Dutile, NHA Labore, Ron Willoughby

Commissioner Cryans called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

Sheriff Dutile arrived to discuss a few different topics with the Commissioners.

Sheriff Dutile stated that he has reviewed all the bids for the four (4) Ford Police Cruisers and stated that what he would like to do is instead of purchasing three (3) sedans he would like to purchase two (2) of the Police Interceptor Utility vehicles. He explained that they are in need of larger vehicles because they are not always able to fit everyone in the back of the sedans. He stated that the low bid was from Irwin Auto in the amount of \$27,361 and he has the money in the capital budget. The total for the two (2) would be \$54,722.00 which leaves \$18,554 extra in the budget.

Commissioner Lauer moved to approve Sheriff Dutile's request and purchase two (2) Ford Police Interceptor Utility vehicles from Irwin Auto and their quote of \$27,361.00 per vehicle. Commissioner Richards seconded the motion and all were in favor.

Sheriff Dutile stated that he is requesting out of state travel for Sgt. Ryan Kelly to attend the "Incident Response to Bombings and Bomb Making Equipment" at the New Mexico Tech in Socorro, New Mexico from March 1<sup>st</sup> thru Friday the 4<sup>th</sup>. He stated that all expense for this training are paid by the US Federal Government.

Commissioner Lauer moved to approve the out of state travel request for Sgt. Ryan Kelly. Commissioner Richards seconded the motion.

Discussion:

Commissioner Richards asked why Sheriff Dutile chose Sgt. Kelly to attend this training. Sheriff Dutile explained that Sgt. Kelly is also on the Meth Lab Clean Team. When there is a meth lab anywhere he gets called to take care of it. A lot of the hazardous material and bomb related topics in this training all go together and he stated that he felt Sgt. Kelly would be the best choice to attend the training. Coos County has had two (2) people trained and the State Police are sending people as well.

The Commissioners voted on the motion and all were in favor.

Sheriff Dutile discussed his request to change the Special Deputy pay rate with the Commissioners. He handed out the following information and answered various questions.

Request to change Special Deputy pay rate from \$18.19 per hour (not in any pay scale at this time) to grade 12, step 2(\$20.02 per hour) of the County scale.

- 1) Need to put Special Deputies into the same pay system as all other county employees.
- 2) Now having trouble getting Special Deputies to work, due to low pay.
- 3) Auditors have asked why Special Deputies are not in pay scale.
- 4) 2015 did a total of 133 IEA's, two (2) deputy after hour transports.
- 5) 2015 did a total of eighty (80), two (2) deputy juvenile transports.
- 6) Back fill Sgt. Blodgett's open slots when needed.

Last year Special Deputies worked a total of 3,569 ours at \$18.19 per hour. Changing the Special Deputies to \$20.02 per hour, that would be an added \$6,531.27 per year based on 3,569 hours a year.

We now receive \$40,000 per year to pay for the back filling of Sgt. Blodgett's open slots (DTF). This \$40,000 goes into the Special Deputy line. Special Deputy line is budgeted at \$55,755.00. (60 hours a week) and with the DTF money of \$40,000, is a total of \$95,755 to cover where and when needed.

Commissioner Lauer moved to approve Sheriff Dutile's request to change the Special Deputy pay rate. Commissioner Richards seconded the motion and all were in favor.

Ron Willoughby from North Haverhill was in attendance at the meeting and had various questions for the Commissioners regarding the county budget and operations at the county. The Commissioners and ED Libby answered all his questions and thanked him for coming to the meeting.

NHA Labore arrived and gave the following report:

- 1) Medicaid Managed Care – NHA Labore explained to the Commissioners that he had been trying to get Dr. Wilmot and ARNP Cargill properly enrolled into the system and in doing so had found that the counties with Assisted Living facilities had been working separately with Helms and Company to negotiate their provider agreements. They are each being charged approximately \$2,000 for this service. He stated that they are under a different deadline but any counties that have employed providers are going to need to have the same contract negotiated. He and the Commissioners further discussed this and the Commissioners agreed that it made sense to spend the \$2,000 if we need to have this done and it also made sense to have Helms and Company do it rather than having each county do it individually. NHA Labore will look into further and keep the Commissioners updated. On another note implementation has been delayed again and it is now September 1<sup>st</sup>.

- 2) DH/GCSCC/County Discussions – NHA Labore stated that he attended a meeting on December 18<sup>th</sup> at the Elder Resource Center in Lebanon with HSA Bishop. One thing that was shown at that meeting was the electronic monitoring of patients in the system. Imagine Care is like a Fitbit, it monitors any sort of conditions that your physician wants to monitor. NHA Labore stated that he would like to do a trial of this Imagine Care bracelet in the nursing home. He sent an email to see if there was a way to learn more about this product and see if there is a possibility to donate a couple of the bracelets to do a trial. He received an email back stated that they would like to set up another meeting.
- 3) A/R Update – NHA Labore stated that accounts receivable days are at thirty (30). They brought in \$745k for November as well as additional money from 2012 and 2014.
- 4) Veterans Administration Contract – NHA Labore stated that they are having a meeting on January 14<sup>th</sup> to come up and designate the nursing home as a preferred provider. This will help with the census as they will be able to take people from the VA. They have to conduct a 3 – 4 hour survey.
- 5) Nursing Home Security Assessment – NHA Labore stated that on January 15<sup>th</sup>, Paul Hatch from the Homeland Security will be coming to do a walk through and give some ideas as to how to improve security. Director of Communications Tom Andross will be attending as well.

Commissioner Richards stated that they had an employee a while ago who was disgruntled by the nonsmoking policy and asked NHA Labore if he has heard any more. NHA Labore stated that people are still upset and that is not going to go away.

Commissioner Cryans asked if everyone had a chance to read the minutes from December 22<sup>nd</sup> 2015.

Commissioner Richards moved to approve the minutes from the December 22<sup>nd</sup> meeting. Commissioner Lauer seconded the motion and all were in favor.

The Commissioners signed check registers 715; 1100-1106.

Commissioner Cryans signed the following CDBG drawdown requests:

- \$37,000 – NCIC (Micro 2015)
- \$18,000 – Better Homes – AHEAD
- \$9,473– Plymouth Senior Center
- \$2,500 – MWVEC (Micro 2015)

ED Libby submitted the Superior Court Report for the month of December for the Commissioners to review.

ED Libby stated that Ron White the new NHAC Executive Director will be here on January 19<sup>th</sup> to meet with the Commissioners.

ED Libby and the Commissioners discussed final details about the January 11<sup>th</sup> Drug Court meeting and who will be attending.

Commissioner Cryans attended the Drug Court graduation yesterday.

Landaff Taxes – ED Libby stated that that they mailed their check last Thursday and hopefully it will be here today.

Review November Financial Reports – ED Libby stated that there is not a whole lot of change from October's reports. They are still struggling with revenue and expenses are under what they should be. There is an unassigned fund balance of \$61,000. She stated that the upcoming budget is going to be a tough budget and that the Commissioners will need to give some thought to the budget so they can give ED Libby direction on what to tell department heads.

11:36AM with no further business the meeting adjourned.

Respectfully Submitted,

---

Linda D. Lauer, Clerk