

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Highway
North Haverhill, NH 03774
November 19, 2019

PRESENT: Commissioners Lauer, Piper, Morris, County Administrator Libby and Administrative Assistant Norcross.

OTHERS PRESENT: ITM Ruggles, Alternative Sentencing Director DePalo, Maintenance Supt. Oakes

Commissioner Lauer called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

IT Manager Ruggles arrived and gave the following report:

Summary:

Work was completed to replace the remaining 6 laptops at the nursing home this month. This completed a 3-year project of upgrading and replacing all computers at the campus following our 6 year replacement policy and to meet the deadline for the end of life of Windows 7. The users seem to be comfortable with their new machines and the machines are running well. Our focus has now shifted to cleaning and decommission the old computers that were being used in the nursing home. We will be having another used laptop and computer sale soon and will be notify all of the event on the County website and in the local paper. We are also still working on automation of updating Windows 10 and have been experimenting with new automated remote methods to get across this hurdle to keep all Windows 10 Systems up to the latest version as the new Windows 10 releases new version every 9 months to a year and then puts the older versions to end of life. This adds additional work to our IT Department as Windows 7 was much simpler and easier to manage and did not continuously release new version updates. Our team is also going to start on update of 27 file servers at the County and our intent is to meet the deadline of this which is January 20th 2020. Our new staff member Jason Richardson has completed his orientation and training on most of our systems and he will be moving from weekdays to his new schedule Wed- Sunday the first week of December. This will make an IT staff person available during the weekends for our Nursing Home Staff, the Jail, the Dispatch Center and the Farm yielding better support for the 24/7 departments as well as time to complete updates on other department PC systems when they are off during the weekend. The new hyper converged server cluster has been ordered and we will arrive in 3-4 weeks. All new Microsoft Windows Server Licenses have been received.

AO – Attorney's Office

- Assisted an employee with changing their default browser to allow a quicker import of documents into one of their other programs.
- Helped an employee share a folder in their email account to allow another to edit the contents of said folder.

- Imported bookmarks from one browser to another for an employee, then showed the employee the proper shortcut to use to access their email settings.
- Installed a plugin to allow an employee to one-click open up documents downloaded through the browser into their primary use program.
- Worked with IT-1 to fix an issue with an employee's computer losing document data. Tweaks were done to the system to help it save more reliably and more often. Data cleanup was requested to the user.
- Upgraded an employee's laptop to the latest BIOS and the latest version of windows in an attempt to fix an issue with the laptop screen.
- Backed up a user's data on a laptop that sporadically stops working. The laptop was decommissioned and factory reset
- User could not print pictures in color for a trial. The user was showed how to change the options to color and the default was set to color.
- Investigated a report of an Attorney's laptop turning a dimmer color and not responding.
- Support staff employee needed assistance with print layout and margins of a print job.
- Setup spare laptop for Attorney to use while I update the OS and perform maintenance on her laptop.
- Walked Attorney through the processes of sharing email folders.
- Investigated an issue with an employee getting prompted about what program to open with every time when opening any document from the web software.
- Set a couple employees' print driver to print black and white. They were originally set to automatic.
- On support staff employee's PC, had to set the downloads within a browser to always open with the system viewer.
- Employee stated she could not bookmark case numbers in the new e-filing system. Turned out she was going through the wrong process to add those to the 'bookmark' list.
- Employee could not open pdfs from the web software. The pdf document opener add-in got removed from her browser.
- Downloaded audio file would not automatically open up in web browser on employee's PC. Changed the default audio application.
- Employee got an upload error a couple times when attempting to upload files into the web-based software. Narrowed it down to the fact that she was cleaning out certain folders, and included the one she was trying to download from.
- Attorney had a wireless mouse that wasn't responding, even after she changed batteries. Had her unplug the USB dongle and reconnect it. Problem resolved.
- After a time change, a couple employees were working remotely. Their computer time didn't change, as they haven't connected to our domain yet. Had to connect to them remotely to change it manually.
- Added the Support module of the host of their web-based software, on a support staff PC. Also cleared the cache and cookies from that system.
- Added county email to an Attorney's newly received cell phone. The account that was synced to her personal phone has been removed.
- Realigned an Attorney's email folders. They were directly under the Inbox, and had to be moved up one level. She also had a folder for efilng emails, that somehow generated two

other duplicate folders. Those duplicate folders were removed, and there was an email rule that had to be modified, as well.

- Installed video conferencing software on Attorney's laptop. Went over basic training with her on it as well.
- Set up new laptop and handed it over to an Attorney. There seemed to be a display hardware failure on the one she currently had.
- Connected remotely to an Attorney's laptop and added the courtroom printer.
- Connected a wireless AP in an Attorney's office to improve WIFI signal.
- An Attorney's docking station kept losing signal to the monitor. Turned out to be a bad USB cord from the dock to the laptop.
- Installed driver for a digital pen on an Attorney's laptop.
- Set Attorney's print driver on her new laptop to print to a printer folder.
- Installed some hanging Updates on VicWit laptop. It also installed a feature update which took the OS to a newer version. Also ran Disk Cleaner.
- Assisted Attorney with playing surveillance video. Her laptop didn't know what to open in with, so had to manually choose the certain player. Also copied those videos to her support staff employee's personal drive.
- Got into one of the courtrooms to update the A/V codec software for video calls, and to test a call while sharing a laptop's Desktop.
- Completed creation of deployment package to remove old audio player used to listen to court recordings. Package will then install the new version of the player.
- ITM and IT2 called meeting to review new State Court electronic filing email system used by the court to review process and attempt to fine tune and reduce load on email server.

AS – Alternative Sentencing

- Used dust blower to clean out a couple keyboards.

CE – UNH Cooperative Extension

- no calls

CO – Commissioners Office

- Helped an employee recover data from a file that the computer claimed was corrupted. A new file was created with the data saved inside.
- Swapped external speakers from AP computer to Payroll computer.
- Resolved shared label printer issue. System that was serving as host had stopped working correctly, system was replaced.
- Resolved viewing of email and accounting software interface. Changed the resolution to user's preference.
- Upgraded OS on AP system to latest.

DoC – Department of Corrections

- Disabled login credentials for an employee no longer here. The credentials disabled includes the computer login as well as the email.

- Created a computer account as well as an email account for a new employee.
- Disabled login credentials for an employee no longer here. The credentials disabled includes the computer login as well as the email.
- Upgraded and wiped a previously decommissioned laptop used in the DoC.
- Added an email filter for Sgt. to reflect a domain change from state courts.
- Installed projector software on Sgt's laptop.
- Replaced the two desktop printers in Medical with a faster model.
- Replaced Wireless keyboard/mouse set in E-Unit.
- Kitchen Manager created a document and wanted it to be shared with all her staff. Assisted with her saving the original to a necessary location.
- Added the old inmate database server RDP to the public desktop on Intake Sgt. computer.
- Showed Captain how to burn videos he had from a camcorder.
- Fixed a shortcut of an external USB drive to his Desktop, on a non-domain PC.
- ITM responded to a call from Intake that the Court Room Video arraignment system was not working, viewed statistics on the system and determined it could not connect with the primary system in Concord, called Concord and let them know of issue, they called back and confirmed they had problems and were working on the issue, system came back online the next morning and was working.
- Added Medical Director to email group to allow access to shared calendar.

HR – Human Resources

- Set up a computer in the admin building to be used for surveys. It is located on the ground floor next to the employee fitness area.
- Prepared a laptop and presentation area for a presentation hosted on 11/4. The laptop was set up for kiosk mode and was connected to a pair of speakers and a projector.
- Assisted an employee with working with a document archiving software. The software was unable to scan a document. Turns out, the scanner was experiencing an error and not generating a prompt. After managing to find the prompt, the error was fixed.

FA – Farm

- Accounts for new hire setup.

IT – Department of Information Technology

- Configured laptop for IT-4 for on call use.
- Settled on what kind of user was going to be created for the help desk software. This specific user is going to be a login given to people to be able to access a help desk knowledge base. This knowledge base is going to be built with different articles and policies to help a user fix menial issues.
- Configured the ticketing software with certain sub-types that will allow us to categorize and organize our ticketing software properly.
- Wrote a report in our asset tracking software to list shared network printers and what machines they were mapped to. This report was organized per computer.
- Worked with IT-2 to create a deployment package that changed the power settings for all

- laptops to be consistent and to our liking.
- Modified the power plan deployment package to further tweak the computers. This tweak fixes an issue where a laptop may not install updates consistently
 - Reconditioned a decommissioned laptop to be used as a web presentation laptop for the IT dept.
 - Updated one of the main utilities used in the IT department.
 - Set up a presentation area with a projector to be used for a web presentation on IT training.
 - Labeled the IT cart as property of IT due to it being taken without permission by others.
 - Established a laptop bag and laptop used for presentations around campus.
 - Got rid of a surplus of bad batteries by bringing them down to maintenance for safe disposal.
 - Patched a long Ethernet cord to be reused for some other IT purpose.
 - Assisted with filtering out computers from different departments that generate a certain system file.
 - Rearranged the hardware between old non-working laptops and new laptops to produce more working laptops and to upgrade existing ones.
 - Helped IT-2 move office furniture for maintenance to have room to fix the heater.
 - Created a method to find the inverse of all systems that contain a certain property via a calculation program.
 - Created a video hosting solution that will host training videos for the various departments on campus.
 - Reconfigured Wireless Controller Server and renamed 2 Wireless Access Points to new naming convention to standardize names.
 - Reviewed available monthly updates and approved needed updates.
 - Performed monthly OS security updates deployment.
 - Worked with department manager to update accounting software for department heads.
 - Completed setup of deployment group for accounting software users.
 - Resolved issue with backup of Mail Server.
 - Deployed browser security updates.
 - Deployed out of bounds OS update for latest version.
 - Resolved connection issue between server and external drive, that was causing a backup issue.
 - Removed system cleaning software from campus computers.
 - Created package to remove troublesome version of update software and install stable version.
 - Worked with associate to create a deployment package to set default power settings for Campus systems.
 - Set an exception for a website per request of HR Department. Deployed shortcut to NH systems needing access to the website.
 - Upgraded test system from older OS version to latest successfully. We have a project underway to update older OS versions in some departments.
 - Resolved issue with Backup server loosing connection with clients.
 - Created a deployment package to remove outdated utility software install latest version of

disk and registry cleaning software, add icons to start menu, set a cleaner to run at start up.

- Created a deployment package to remove PDF reader and replace it with a new one and set it to the default PDF reader.
- Deployed critical update for word processing software.
- Worked with associate to create deployment to disable hibernation on systems.
- Started project to develop deployment project to upgrade OS and run additional scripts to adjust basic settings. This will eliminate having to do it manually to each system.
- Continued training of much appreciated and promising new hire.
- Performed cleanup of OS update server. Database needs monthly maintenance.
- ITM worked fixed time drift issue on Domain to correct problem due to a recent software update on one of our firewalls.

MT – Maintenance

- Moved office desk file cabinets to allow MT staff to correct heating issue in my office.
- Setup extension and spare phone for MT to use at DoC Mechanical rooms to communicate with vendors.

NH – Nursing Home

- Helped an employee fix their system not connecting to its VPN. The system needed older versions of the VPN and the VPN plug-in to be uninstalled. Then the latest version was installed and everything was verified to work.
- Worked on cleaning up two computers in the nursing home. The effort was done to speed up the computers after complaints that the computers were slow. The cleaners were ran on the computers and the computers were cold booted. This seemed to clear up any issues.
- Helped an employee fix a printer jam.
- Worked with IT-2 to configure the 6 new NH laptops prior to deploying them in the NH.
- Measured the dimensions of an employee's screen so a privacy screen may be ordered for them.
- Extracted data from an employee's camera to use the footage to make a training video.
- Replaced toner cartridge in the printer in a director's office.
- Installed privacy screen on employee's computer.
- Helped an employee recover a lost excel file and figure out why their printer was not printing.
- An employee couldn't print, their print queue was stuck. The print queue was cleared and the employee was able to print again.
- Encrypted laptops for the Nursing Home, researching ways to roll-out encryption to all NH computers.
- Deployed 5 of the 6 NH laptops. Instructed users on how to log in with the new encryption system.
- Set up and configured a speech to text system for an employee to greatly enhance workflow.
- Pulled necessary components out of an old system used as a phone server. The system

minus the components taken from it, was trashed.

- Replaced a couple of wireless mice in one of the units with wired ones.
- Helped an employee with a few misc. stuff:
 - Fixed the icon that the employee used to clock in and out.
 - Fixed an issue where the employee couldn't print from their web browser.
 - Trained the employee on how to use two monitors to help improve workflow.
- Trained users that received new laptops on the new encryption system they're using to follow hipaa guidelines.
- Assisted an employee with an issue where they lost connectivity and could not be remoted into. For the same user, an issue was fixed where they were missing an icon to an essential program. An icon was created.
- Diagnosed and maintained a user's computer after a claim that the computer powered itself off. The issue could not be replicated and diagnostic tools could not find anything wrong with the computer.
- Assisted an employee with fixing an issue where a printer would cut off content from a document that the user was trying to print out.
- Edited and combined videos to be used for training nurses on procedure in the NH.
- Set up Profile on Doctor's new laptop. Installed speak recognition software, and imported her prior software profile.
- Added a URL to the Chromebook whitelist, and added it to the bookmarks.
- Nurses Station printer was giving an error. Had to clean the corona wire on the drum. And also, had to move the tabs in the paper try to fit the paper size.
- Issued the doctor her new laptop. Had to connect the microphone and make sure the OS was set to allow access of the microphone.
- Seemed DON laptop wasn't showing up in our remote session software. Uninstalled the current installation and reinstalled it.
- Added Surveillance client on Director of Nursing's laptop. Had to add that laptop's new MAC to an existing DHCP Reservation.
- Rebuilt profile for activities user. User had browser redirection issue.
- Added users to and removed user from Group used by HIM for admissions.
- Laptops used by MDS and Activities upgraded to the Latest OS.
- Did inventory of working KIOSKS with associate. Review is needed to access what units need removal.
- Replaced mice on two-unit pc's.

RD – Registrar of Deeds

- User called for help with MS Office. I responded and found out that Microsoft Office got deactivated after an update on night. The system found a couple other license keys associated with the program. I ran a command line utility to clean up the rogue license numbers and corrected the issue.
- ITM received call from Registrar of Deeds to help get new bids for the Deeds Internet as their current contract was expiring soon. Requested a new bid from a WAN provider and which was for same speed circuit and came in much lower in price resulting in a 50% savings for the Deeds department. New circuit will be installed and switched over to

sometime during the week of Nov. 18th

- Requested a call to assist in looking for a new vendor to setup and manage a new firewall for Deeds. ITM recommended to contact Profile Technologies in Littleton NH. They are currently engaged with the Registrar and will be replacing the current Deeds Firewall soon.
- Worked with associate to resolve document processing software activation issue.

SO – Sheriff's Office\Dispatch

- Decommissioned two desktops from the SO by disconnecting them from the network and uninstalling certain software to retain licensing
- Reconditioned two desktops from the SO by installing a fresh copy of Windows 7 on them and installing relevant drivers and software.
- Checked out a display TV in the sheriff's office. The TV refuses to turn on and a new one must be ordered.
- Fixed an issue where an employee's monitor stopped working, the driver options were reconfigured to make Windows use the display that wasn't working.
- Fixed connections and cable slack, and mounted the micro FF one of the monitors on the Civil workstation.
- Assisted office employee with creating a new label layout for the label writer, and saved it.
- Detective was playing a video from an agency of an interview, but was not playing audio. Installed a certain media player and manually opened those videos with that new program, which the sound played with.
- Corrected permission to allow user to change label maker settings.
- Completed setup of accounts for new PD hire.
- Completed rebuild of PD Chief's remote account.
- Update SO IMC Server, upgraded Print Driver Utility on Server.
- Signed document stating that we will be adding Lisbon PD to the County IMC server and will be assisting Tom Andross with on boarding their accounts onto the server in the next few weeks.

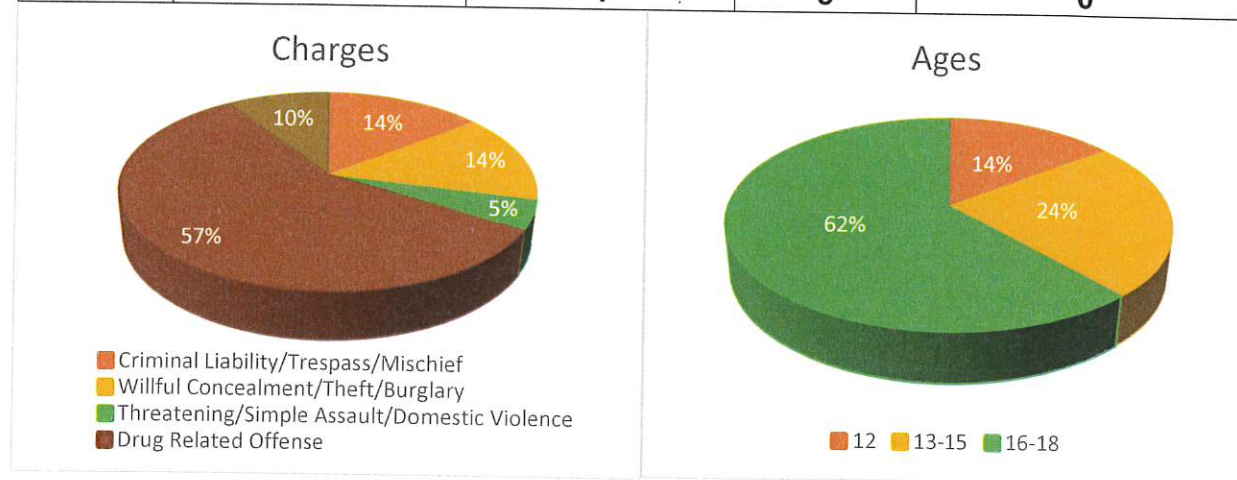
Alternative Sentencing Director DePalo arrived and gave the following report:

Director's Report: This month has been focused on training our new staff, community outreach and program implementation. Upon the approval of our C.A.R.E+ program we have been able to outreach to prosecution and defense attorney's to ensure they understand all the programs offered under AS. The director has put together one page profiles on each program as well as a grid of program components and pricing to go with it for easy reading. The program's new LADC is struggling to get her NH LADC reinstated and has had to go back to the application process, she has also registered to take her MLADC exam in December. Due to the lack of NH licensure we are still currently unable to bill insurance companies.

Juvenile Restorative Justice

Grafton County Juvenile Restorative Justice Program is to promote community-based alternatives to the formal court process that; promote positive youth development, safer communities, integrates restorative justice practices, intervenes at the earliest possible opportunity and promotes reduction in juvenile crime and recidivism

Program	Active Participants	New Participants	Completed	Cases Returned
CADY	3	0	0	0
VCD	6	1	5	0
GCJRJ	6	2	0	0
TOTALS	18	1	5	0

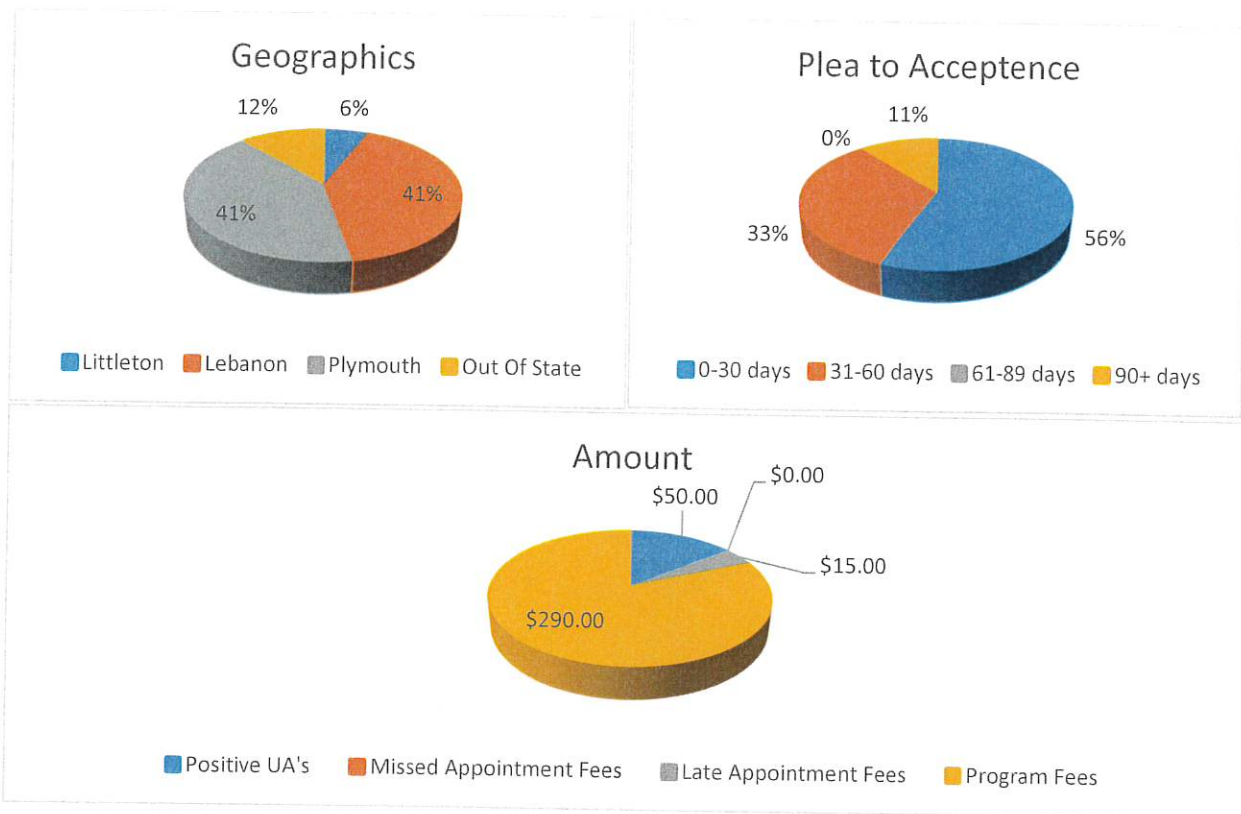


We continue to receive referrals mainly from the Littleton Police Department. Community outreach continues to be very important. Scheduling times with schools, police departments and teen resource centers to get brochures out there as well as build working relationships. GCJRJ will be meeting with VCD and CADY to review data from the past few years and compile a correct data set as well as to ensure all programs are collecting and interpreting data the same.

Adult Diversion & Program

Grafton County Adult Diversion Program is to hold an eligible offender accountable while providing the resources, skills, and education to reduce the risk of committing crimes in the future. This program is an alternative to prosecution and offers a defendant a chance to avoid criminal conviction and other punitive sanctions including fines, probation and incarceration.

Program	Active Participants	New Participants	Graduated	Fees	Prospective Participants
Felony	16	2	0	\$355	8
Misdemeanor	2	0	0	\$140	3



The director has been working to obtain data alongside of the County Attorney's office from the past few years. We are looking to obtain accurate recidivism rates for all programs under alternative sentencing. Pending the results of the data we will add trainings for staff and appropriate programs for participants. We will be meeting with VCD to better understand their Adult Diversion program as this is a program we are unfamiliar with and they are serving GC residents. GCAS has the ability and staff to monitor the entire county diversion programs and would like to ensure we are not duplicating services and we are providing best practice throughout the county.

C.A.R.E

Since this program began we have received 25 referrals from Grafton County Probation and Parole. Of that 1 transferred out of state, 2 maxed out before intake, out of the 16 we have entered, 3 have successfully completed, 3 absconded, 8 are currently active and 8 are pending an intake. We have been able to get 2 into inpatient treatment and 1 assessed for Mental Health Court. Probation continues to refer clients and expressed gratitude for the assistance in getting their supervisees into appropriate care and having face to faces. As the C.A.R.E+ program unfolds we do not expect to see a decrease in C.A.R.E participants.

Mental Health Court

Grafton County Mental Health Court seeks to provide an effective and meaningful alternative to

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the traditional criminal justice system for individuals with a mental health illness. Our goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism and improve community safety

Location	Active Participants	New Participants	Veteran Participants	Prospective Participants	Completed
ASSERT Littleton	7	0	1	4	1
HOH Lebanon	12	1	4	6	0
PMHC Plymouth	5	1	0	3	1
TOTALS	24	2	5	13	2

Mental Health Court is working to create and offer a Case Management training for November/December. This training will review best practices, the new phases and other pertinent information for MHC case managers and staff. The MHC coordinator has begun participating in the Governor's appointed mental health commission and has already begun bringing back information that will help us unify the courts across the state. Lebanon continues to have no court time and will no longer be called a mental health court. We will call in Mental Health Supervision until we obtain court time again. AS director and MHC coordinator have attempted to schedule meetings with the Lebanon judges on multiple occasions to discuss the need and importance of this court time but have been unsuccessful in obtaining a meeting.

Budget Report

October's revenue has increased due to JRJ program fees and BDAS billing. With the LADC on staff we have been able to bill more time with participants than before. This amount from BDAS will decrease some with participant cost share, but once they make their program payment it will all be accounted for. Again we wish to note that until our LADC is able to obtain her NH license we are unable to bill insurance companies for her services or our CRSW services as they fall under her. Please see budget spreadsheet on the last page.

	JUL	AUG	SEP	OCT
JRJ	---	\$3,000	---	\$200
AD	\$105	\$499.93	\$785	\$290
MISSED	---	\$50	---	---
LATE	---	\$15	\$30	\$15
+ UA's	---	\$275	\$375	\$50
MRT	\$35	\$175	\$105	---
BDAS	\$2,450.8	\$2,544.51	\$2,715.26	\$5773.90
Totals	\$2,590.8	\$6,559.44	\$4010.26	\$6328.90

AS Director DePalo asked the Commissioners if they have had a chance to review the brochures on Sexting and Vaping that she had given them at her last meeting. The Commissioners agreed that the brochures looked good and AS Director DePalo can get them printed and sent out.

AS Director DePalo stated that on Monday December 2nd Maintenance is going to be replacing the generator for their building and they will be without power and heat for a good portion of the day. She stated that all of her staff except for her Administrative Assistant will be working remotely in the satellite offices that day. She stated that she would like to request to close the office on December 2nd and pay her Administrative Assistant as she will be unable to work.

MOTION: Commissioner Piper moved to close the Alternative Sentencing Office on December 2nd and pay the Administrative Assistant. Commissioner Morris seconded the motion and all were in favor.

Supt. Oakes arrived and stated that his department has had continued issues with employees' pets (primarily dogs) that are being brought to work. He stated that he would like to see a policy where employees cannot bring their dogs to work. It is a liability for the County. He discussed a few incidents with the Commissioners and stated that after the last incident the department head said she would take care of it. He stated that last week there were two (2) dogs again and his custodial staff have had to clean up after the dogs defecated on the floors. Commissioner Lauer stated that her only concern with banning dogs on the complex is the Nursing Home and their therapy dogs. Commissioner Piper stated that it seems as though her first tendency would be to allow pets as she feels it is wonderful that they are in the Nursing Home and residents enjoy it. It sounds like the problem is in the one department. Commissioner Piper asked CA Libby her thoughts and CA Libby stated that she does not think a professional work environment is a place for a dog. She also feels that it is a liability to the county. She stated that the Nursing Home is a different scenario but she expressed concern with prohibiting some employees' from bringing pets but allowing others. Commissioner Morris stated that there is a distinction between the Nursing Home, where people live, and the rest of the complex. Those distinctions can help them make a fair policy. The Commissioners further discussed the issue and all agreed on sending out a notice to all employees that the Commissioners have received numerous complaints about dogs being noisy, soiling property and being aggressive. If the problems continue they will be forced to ban dogs on the property. CA Libby discussed how the memo would be distributed.

CA Libby requested to go into nonpublic session.

MOTION: * 10:08 AM Commissioner Morris moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c) Commissioner Piper seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

* 10:25 AM Commissioner Lauer declared the meeting back in public session.

MOTION: Commissioner Morris moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion. Commissioner Lauer called the roll. Commissioner Lauer “yes”; Commissioner Piper “yes” Commissioner Morris “yes” Commissioner

Commissioner Lauer asked if everyone had a chance to read the minutes from the November 19th and November 21st Commissioner meetings.

MOTION: Commissioner Morris moved to approve the minutes from the November 19th meeting. Commissioner Piper seconded the motion and all were in favor.

MOTION: Commissioner Piper moved to approve the minutes from the November 21st meeting. Commissioner Morris seconded the motion and all were in favor.

Commissioners signed check registers 1053; 1060; 1077.

CA Libby gave the Commissioners their Secret Santa list from the Nursing Home and stated that they are due by December 17th.

CA Libby submitted a Professional Service Agreement with S. Hadfield for the Micro 2019 for Commissioner Lauer to sign.

CA Libby submitted a Sub Recipient Agreement for the BEDC Micro 2019 and NCIC Micro 2019 for Commissioner Lauer to sign.

IDN Funding Update – CA Libby stated there are several counties who are not going to pay as they have all agreed on with the Medicaid lives. Everyone’s concerns are that the money will be spread out across all IDNs when some counties decided not to pay. She stated that they are waiting to see what the lowest common denominator will be to see what determines the funding for the IDNs. They know there are counties who will not be contributing the full amount and if they can come up with what the lowest common denominator will be and how they can make that work to the attributable lives then they all go about the payment the same way.

CA Libby stated that she and Supt. Elliott were scheduled to meet with Town Manager Codling from Haverhill and Police Chief Alling to discuss the concerns that the Town Manager has after the incident at the beginning of the month with the individual who had been released from jail and Supt. Elliott also offered her a tour of the DoC. She stated that the Town Manager did not show up so they did not have the meeting.

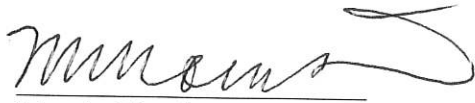
Commissioner Issues:

Commissioner Piper stated that she participated in the IDN phone call with CA Libby on Friday and the Legislative call as well.

Commissioner Morris stated that she met with former Commissioner Martha Richards and she will discuss the details from that meeting next week.

10:49 AM with no further business the meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Marcia Morris', with a long, sweeping horizontal line extending to the right.

Marcia Morris,
Clerk