

GRAFTON COUNTY COMMISSIONERS' MEETING
Department of Corrections
North Haverhill, NH 03774
November 5, 2019

PRESENT: Commissioners Lauer, Piper and Morris, County Administrator Libby and Administrative Assistant Norcross.

OTHERS PRESENT: Sheriff Stiegler, Nursing Home Administrator Labore, Finance Manager Jurentkuff

Commissioner Piper called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

Commissioner Lauer participated by phone according to RSA 91-A: 2 with the reason being that she was unable to attend due to health reasons. Telephone participation was at her request. It was noted that all votes must be taken by a roll call.

Sheriff Stiegler arrived and gave the following report: (*see attached)

Sheriff Stiegler noted that they have received VIN numbers for the Dispatch F350 truck and the Sheriff's Department F150 truck. He stated that they are waiting on the VIN numbers for their two (2) Utility Vehicles. He noted that Ford is backed up right now with their vehicle production.

Commissioner Piper asked if everyone had a chance to read the minutes from the October 29th meeting.

MOTION: Commissioner Morris moved to approve the minutes from the October 29th meeting. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer "yes", Commissioner Piper "yes", Commissioner Morris "yes". Commissioner Piper stated that a majority of the board voted "yes" and the motion passes.

The Commissioners signed check registered 19-23;1062-1065.

NHA Labore and Finance Manager Jurentkuff arrived and gave the following report:

Grafton County Nursing Home
Commissioner's Report:
November 5, 2019

Census:	FY '20 Budgeted Census:
Medicare: 9	Medicare: 5
Medicaid: 80	Medicaid: 91 (Daily rate= \$185.20)

VA: 3
Hospice: 6
Private: 28
Total: 126

VA: 1
Private: 28
Total: 126

Year-To-Date Numbers:

2019 YTD Totals

Admissions: 67
Deceased Residents: 30
Discharges: 28

Monthly Financial Review – FM Jurentkuff stated they are ahead in revenue for the year by \$13,388.46. She stated that September was not a great month due to some Medicaid Room and Board collections. She explained that there was a resident who just got reapproved and even though she was approved they are still having trouble collecting because the state is not placing everything in their computer system properly. She stated that hopefully this month they will make another gain on that. NHA Labore thanked Patrick Griffin from Senator Guida’s Office for working with the resident and their family to get her Medicaid Coverage back that she was entitled too. He noted that it was an error on the state’s part and P. Griffin was a big help in getting that situation straightened out.

Plymouth State University Affiliation Agreement w/ Nursing Department – NHA Labore stated they are waiting on a counter signature on the affiliation agreement. He stated that he thinks that they won’t have nursing students in place until the next academic year.

Family Thanksgiving Meal – NHA Labore reminded the Commissioners of the Nursing Home’s Family Thanksgiving meal on November 26th at 11:30am.

Approval of Quality Assurance and Performance Improvement Plan – NHA Labore stated that he had emailed this to the Commissioners last week. He stated that there have been no substantive changes from last year’s update of signatures.

MOTION: Commissioner Morris moved to approve the Quality Assurance and Performance Improvement Plan. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes”, Commissioner Piper “yes”, Commissioner Morris “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

NHA Labore requested to go into nonpublic session.

MOTION: * 9:29 AM Commissioner Morris moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for

assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c) Commissioner Lauer seconded the motion. This motion requires a roll call vote, Commissioner Piper called the roll. Commissioner Lauer “yes”; Commissioner Piper “yes” Commissioner Morris “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

* 11:37 AM Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Morris moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes”; Commissioner Piper “yes” Commissioner Morris “yes” Commissioner Piper stated that a majority of the board voted “yes” and the motion passes

CA Libby submitted the DoC Superior Court Report for the month of October for the Commissioners review.

CA Libby stated that the Commissioners received the response from K. Ross regarding their response with a two (2) year lease for the Grafton County Bar Association space in the courthouse. K. Ross is concerned about the two (2) year only lease and stated that they would like to see something more like five (5) years and include a provision that would state the lease would be reevaluated in the event of a renovation. Commissioner Piper stated that she is happy with the two (2) year commitment that the Board of Commissioners had agreed on; given the uncertainty of what will happen with the building. Commissioner Lauer agreed. CA Libby stated that this was a big agreement to put something in writing as this has been a mutual agreement for years. Commissioner Lauer stated that they have given as much as they can give. CA Libby stated that she will respond to K. Ross’ email telling her that two (2) years is all they are comfortable with giving right now but they will take their needs into consideration as they go through the process of renovating.

CA Libby stated that she had sent the Commissioners the transcript of the meeting with WW&L. Commissioner Morris stated that she wants clarification in regards to whether or not WW&L will make Grafton County pay the difference in unit costs if they were to leave. CA Libby stated that she is afraid that the county will be charged for the difference as WW&L has stated that they do not believe it is fair to the other rate payers to have to make up that difference if Grafton County were to leave. Commissioner Morris stated that she doesn’t feel they will do that and wants clarification. Grafton County shouldn’t have to pay the excess of the unit costs for leaving. CA Libby stated that she is also concerned about net metering; WW&L has stated that they will not buy power if the county was to put in solar. Commissioner Morris noted her concern for that as well.

CA Libby stated that she had the County’s attorney review the USource Documents for the Commissioners to sign. She stated that she was told there is nothing of concern. CA Libby stated that Maureen from USource does not understand the shopping credit from WW&L and they have

a conference call with Stan from Daymark so he can explain that to her. CA Libby stated that if the Commissioners are ok with proceeding and want to sign the documents, they will go out to bid and see what the costs look like. They can then take the time to go through and apply the shopping credit to forecast out till October of 2020 to see if they would be saving money. The Commissioners agreed to enter into agreement with USource as their Energy Broker. Commissioner Morris stated that she is interested in signing the documents with USource for the current issue at hand but she doesn't want to be tied to someone long term as she is interested in renewable energy in the future.

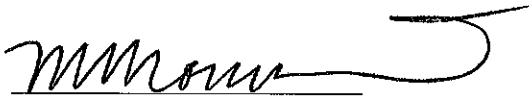
CA Libby reminded the Commissioners that next week the Commissioners meet on Thursday November 14th.

Commissioner Issues:

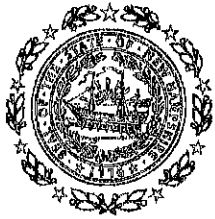
Commissioner Piper stated that she attended the Zoning Board meeting in Lebanon to support Wendy Parker, Executive Director of Health Trust. W. Parker was there to support Convenient MD who wants to locate in Lebanon. W. Parker spoke on behalf of state employees and the good that these Urgent Care facilities provide for them. Commissioner Piper stated that the issue for the city is signage. Convenient MD wants to put up a large sign and they need to have a variance to exceed the requirements for their sign. She stated that the Zoning Board is in favor of Convenient MD; they are trying to figure out the signage issue.

10:09 AM with no further business the meeting adjourned.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'MMorris', with a long horizontal flourish extending to the right.

Marcia Morris,
Clerk



Grafton County Sheriff's Department

3785 Dartmouth College Highway • Box 6
North Haverhill, NH 03774-4936
www.graftoncountysheriff.net



Jeffrey F. Stiegler
Sheriff

"In Service to Our County and State"

DISPATCH EMERGENCIES
603-787-6911
ADMINISTRATIVE AND CIVIL
TEL 603-787-2111
FAX 603-787-2005

September 2019

- Prisoner Transports: **69**
- CSO movements from the jail to Court: **55**
- Involuntary Emergency Admissions (IEA): **10**
- Arrest: **50**
Arrest on a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: **211**....Total Services
 - 97.....Abode
 - 100**.....In Hand
 - 11.....Could not locate
 - 3.....Registry of Deeds Service
- Motor Vehicle Stops.....**20**
- Total # of Active Warrants.....**364** Criminal
45 Civil
Total = 409
- Total Miles Driven: **26506**

GRAFTON COUNTY SHERIFF'S DEPARTMENT

COMPUTER FORENSIC UNIT



	Technical Support to other Agencies	12
Forensic Exams	Number of Hard Drives	6
	Number of Cell Phones	12
	Number of CDs/DVDs	12
	Number of Other (Thumb drives, SD cards)	8
	Number of Gigabytes Examined	5094.6
Previews	Number of Items Previewed	7
GrayKey Unlocks	Number of iPhone Unlocks Completed with GrayKey	4
ISP/JTAG	Number of Devices Examined Using JTAG or ISP Methods	2

Monthly Report – September 2019