

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Highway
North Haverhill, NH 03774
December 10, 2019

PRESENT: Commissioners Lauer, Piper, Morris, County Administrator Libby and Administrative Assistant Norcross.

OTHERS PRESENT: Register of Deeds Monahan, Sheriff Stiegler, Captain Kelly, Wayne Fortier, Maureen Callahan - USource Energy

Commissioner Lauer called the meeting to order at 9:00AM and began with the Pledge of Allegiance.

RD Monahan arrived and gave the following report:

**Grafton County Registry of Deeds
Kelley J. Monahan Register
Report to Commissioners
December 10, 2019**

November Revenue

County Revenue 11/2009	\$88,009.46	State Revenue 11/2009	\$ 748,325.76
County Revenue 11/2010	\$91,984.83	State Revenue 11/2010	\$ 704,528.64
County Revenue 11/2011	\$78,351.22	State Revenue 11/2011	\$ 539,096.64
County Revenue 11/2012	\$84,256.55	State Revenue 11/2012	\$ 520,142.40
County Revenue 11/2013	\$84,709.25	State Revenue 11/2013	\$ 674,817.60
County Revenue 11/2014	\$81,232.72	State Revenue 11/2014	\$ 669,905.28
County Revenue 11/2015	\$84,700.73	State Revenue 11/2015	\$ 699,200.66
County Revenue 11/2016	\$87,719.57	State Revenue 11/2016	\$ 763,901.76
County Revenue 11/2017	\$99,941.02	State Revenue 11/2017	\$1,014,577.92
County Revenue 11/2018	\$98,941.02	State Revenue 11/2018	\$ 906,279.36
County Revenue 11/2019	\$97,040.91	State Revenue 11/2019	\$ 946,066.56

Foreclosures

2009 160 year to date
2010 153 year to date
2011 193 year to date
2012 175 year to date
2013 137 year to date
2014 139 year to date
2015 92 year to date
2016 89 year to date
2017 63 year to date
2018 45 year to date
2019 332 - 280 = 52 normal year to date (unusual activity on time-share foreclosures)

1. Our new internet line and firewall has been installed.

2. On 11/20/19, I hosted our Grafton County Department Head meeting and took all in attendance on a tour to attempt to educate them on the challenges that I face on the storage and conservation of our historic documents.

Respectfully submitted,

Kelley J. Monahan

Sheriff Stiegler arrived and gave the attached report:

Sheriff Stiegler stated that they have received their plate carriers and the deputies have been fitted for them. Captain Kelly brought one (1) to the meeting to show the Commissioners.

Sheriff Stiegler stated that he is looking for approval to send Lt. James to the ICAC Supervisors School in Alexandria, VA. He stated that there are no costs associated with this trip. He gave the Commissioners a brochure on the training he will be attending.

MOTION: Commissioner Piper moved to approve the out of state travel request. Commissioner Morris seconded the motion all were in favor.

Sheriff Stiegler stated that he had Lt. James and Sgt. Blodgett scheduled to attend the FBI LEEDA Training. For Lt. James, this will complete his Law Enforcement Leadership Trilogy. He stated that the class was originally in Hampton, NH but it has now come to Norwich, VT in January. He stated that this is fewer miles they have to travel but because it is in Vermont he needs approval for out of state travel.

MOTION: Commissioner Morris moved to approve the Out of State travel request for Lt. James and Sgt. Blodgett to attend the FBI LEEDA Training in Norwich, VT. Commissioner Piper seconded the motion and all were in favor.

Sheriff Stiegler stated that they have been taking a new approach to in school cameras. Their Dispatch Center can log on and watch the cameras if a call is sent in. He stated that this will be very important for the deputy to hear from the dispatcher in real time what is going on. He stated that they met with Monroe School officials and they are now in the process of switching their fob cards out so deputies have quick access to a community that has no police officers. They now have access to their cameras and Lisbon is going to be going online as well. He stated that school threat assessments mean a lot to him and if they can help the more rural communities and schools it is a simple thing for Director Andross to handle. He is looking to send Captain Kelly to a School Threat Assessment training April 20th – 24th in Norwich VT. He stated there are no costs associated with this training.

MOTION: Commissioner Piper moved to approve the out of state training request to send Captain Kelly to the School Threat Assessment training in Norwich, VT from April 20th – 24th. Commissioner Morris seconded the motion and all were in favor.

Sheriff Stiegler stated that their CPR Training will be taking place in January or February.

Sheriff Stiegler stated that he is looking for Commissioner approval to apply for the FY2020 Improving Criminal Justice Responses to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Grant Program. He explained that this grant would be \$500,000 over three (3) years and he would not accept this grant if the position wasn't fully funded. Sheriff Stiegler stated that he has brought along Detective Fortier to discuss this grant in more detail with the Commissioners. Detective Fortier discussed the grant, why he is supportive of it and how important it would be for the Sheriff's Office to be able to apply for it. He discussed various statistics with the Commissioners and answered questions.

Commissioner Piper stated that she appreciates all of the hard work and Detective Fortier's testimony to this grant. This is an opportunity for Grafton County and others to see how the Sheriff's Department shines.

MOTION: Commissioner Piper moved to approve the submission of the grant application. Commissioner Morris seconded the motion and all were in favor.

Commissioner Lauer asked if everyone had a chance to read the minutes from the December 3rd meeting.

MOTION: Commissioner Piper moved to approve the minutes from the December 3rd meeting. Commissioner Morris seconded the motion and all were in favor.

The Commissioners signed check registers 27;1083-1087;1089.

Maureen Callahan from USource arrived to meet with the Commissioners to discuss the RFP that was sent out for energy bids.

M. Callahan stated that after meeting with CA Libby at the NHAC meeting they quickly got moving on looking at competitive energy for the County. She stated that they collected all the information they needed and gave notice to Woodsville Water and Light that they were looking at possibilities. She stated that when they send out an RFP it is not uncommon to find only a couple suppliers to participate as many do not feel it is worth their time, effort and money to go through the process to pick up a small entity in their overall large group. She stated that she was very surprised that there was not one (1) supplier to respond to the RFP sent out for Grafton County. She stated that they are going to continue working with Grafton County on possibilities for solar energy in the future. M. Callahan stated that Senate Bill 159 is looking at raising the cap for putting in solar on site for net metering from one (1) megawatt to five (5) megawatts. The original bill was vetoed by the Governor but it looks like there will still be opportunities to make adjustments to that bill or other bills will be presented and they are keeping close tabs on that. She stated that starting in 2023 they have an opportunity to gather large entities and buy a block of power. This would be for a five (5) or ten (10) year contract. M. Callahan stated that they are not giving up just because today they can't come up with a 3rd party supplier. There is more investigating to do and they need to keep the lines of communication open. There needs to be

discussion with Woodsville Water & Light as to why solar would not work or what ways they can make it work. M. Callahan further discussed the issue with the Commissioners and answered questions. She stated that she will continue to work with CA Libby on this issue. The Commissioners thanked her for coming in.

CA Libby stated that she sent a letter to WW&L stating that the County will be going out to bid. She stated that she thinks they should follow up with them stating that the County will not be obtaining power from an alternate supplier and would like to continue conversation regarding solar and net metering.

CA Libby stated that Atty. Hornick has requested to close the Attorney's Office December 24th and the employees will use earned time for that day.

MOTION: Commissioner Piper moved to close the County Attorney's Office on December 24th. Commissioner Morris seconded the motion and all were in favor.

CA Libby stated that Richard Thompson's retirement party will be held on December 31st at the Dispatch Center in the Courthouse. She stated that the county has a practice of giving retirement bonuses of \$10 per year for employees who have over thirty (30) years of service. She stated that he has thirty-one (31) years and therefore it would be \$310.00.

MOTION: Commissioner Piper moved to approve the retirement bonus in the amount of \$310.00. Commissioner Morris seconded the motion and all were in favor.

CA Libby submitted the DoC Superior Court report for the Commissioners to review.

CA Libby stated that she will be meeting on Thursday with Nic Coates from the Town of Bristol. She stated that they are embarking on a fiber optic broadband cellular project for Bristol that they are hoping to extend to Newfound and Plymouth. He wants to talk to the county about partnering and doing something county wide as there is a lot of grant money for this. There is a large issue with cell service in the county and that deters many people from moving to the area or working in the area. She will update the Commissioners as she knows more

CA Libby stated that the Probation Lease is expiring June 30th 2020. They contacted her last week about starting the renewal process. She stated that the Commissioners may want to discuss the length of the lease. It has always been a five (5) year lease but they may want to consider looking at an extension of the current least for three (3) years where they are unsure of what the future of the courthouse looks like. Commissioner Piper asked what the prior increases in the lease have looked like. CA Libby stated that the current five (5) year agreement started in FY16 and there was a 2% increase in FY18 that remained for FY18-FY20. Commissioner Piper asked about a 5% increase. The Commissioners discussed it and asked for a 10% increase. CA Libby suggested a 5% increase for the first year and 5% increase for the second year. The Commissioners agreed.

CA Libby stated that the Bar Association is supposed to be at the Courthouse today to move out of the Lawyer's Lounge. The room they are moving into is now available. She stated that the agreement that she sent them gave them an open ended date for use of the room and they have requested for it to state two (2) years. CA Libby stated that she made that change and sent it back out.

CA Libby stated that she attended the Haverhill Select Board meeting along with Supt. Elliott and Lt. Alling to talk about what they do at the DoC and how they process people out of the facility. She stated that it did not go that well; the impression she received was the DoC is perceived in the community as public enemy #1 from a couple of the Select Board members. A statement was made by the Chairman that whatever they are doing at the DoC does not work. She stated that Supt. Elliott had told the Selectmen that the DoC releases between 800-1000 people a year and this has happened once. Chief Alling stated that he feels this issue is in part due to bail reform and people that should be incarcerated are being released. She feels there is a lot of misunderstanding on the public's part. The Chairman of the Select Board wants the Town Manager, CA Libby, Supt. Elliott and Chief Alling to meet. Commissioner Lauer stated that they have tried and the Town Manager never showed up. CA Libby stated that she will tell them that they will meet but they are expected to show up and if they cannot make it the County needs to be notified ahead of time. She stated that it is unfortunate that the DoC is perceived like that. She understands that a horrific incident happened but once inmates are released from the facility they have the right to stop wherever they want. Commissioner Piper asked if, for public relations, would it be a good idea for the Commissioners to meet with the Select Board. Commissioner Morris stated that it is important for Supt. Elliott to know they support him 100% and feels this is up to CA Libby and Supt. Elliott. CA Libby stated that at the end of the day if they need to have a meeting with everyone then they will do that but she doesn't feel that is necessary yet.

Commissioner Piper stated that she attended the NHAC meeting Friday. She stated that the County's dues are going down. There were enough that voted to recommend the same formula going forward and recommend that to the Commissioners' Council who then recommends it to the Finance Committee. The dues were at \$113,235 total and will decrease to \$88,975.00. Grafton County's dues will be \$7,281.00. Commissioner Piper noted that the NHAC made \$32,000 in profit off from the NHAC Conference.

Commissioner Piper discussed the Opioid Lawsuit update and stated that there will not be a public hearing at the state until February so different counties can get on the same page.

Commissioner Piper stated that the state has asked for \$10 million for IDN Funding. They are waiting on a consensus among the counties regarding the amount. There is an informal consensus that they will not pay the full amount. CA Libby stated that she doesn't want there to be an expectation that they will need to send money to Concord by December 31 because they do not have Delegation approval to do so. She stated that she will look at scheduling a Delegation meeting in January. Commissioner Piper stated that she will ask when the counties are going to need to have the money by as they need to set a Delegation meeting date.

Commissioner Morris stated that she wants to work on putting on paper plans for a task force for renewable energy.

Commissioner Lauer stated that the Town of Bath is updating its Emergency Operation Plans and Director Andross from Dispatch was at the meeting. She stated that he is a value that the County brings to all the towns it dispatches for.

Commissioner Lauer requested to go into nonpublic session.

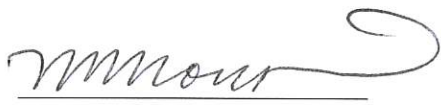
MOTION: * 11:22 AM Commissioner Piper moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted according to RSA 91-A: 3, II (a) Commissioner Morris seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

* 11:56 AM Commissioner Lauer declared the meeting back in public session.

MOTION: Commissioner Piper moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Morris seconded the motion. Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer stated that a majority of the board voted "yes" and the motion passes.

11:56 AM with no further business the meeting adjourned.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "mmorris", written in dark ink.

Marcia Morris,
Clerk



Jeffrey F. Stiegler
Sheriff

Grafton County Sheriff's Department

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"In Service to Our County and State"



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November 2019

- Prisoner Transports: 54
- CSO movements from the jail to Court: 66
- Involuntary Emergency Admissions (IEA): 12
- Arrest: 50
Arrest on a warrant, superior or civil, instate wanted, and on sight arrest
(people who we send to court)
- Civil: 180....Total Services
101.....Abode
49.....In Hand
24.....Could not locate
1.....Sheriff Auction / Sale
5.....Canceled
- Motor Vehicle Stops.....15
- Total # of Active Warrants.....369 Criminal
40 Civil
Total = 409
- Total Miles Driven: 22790

Grafton County Sheriff's Department Investigative Services Division Activity



November 2019

In addition to pre-existing cases and investigations the Grafton County Investigative and Computer Forensic Unit had the following activity for the month of November 2019.

- 1 Indictment Possession of Child Sexual Abuse Images (32 Counts)
- 2 ICAC Presentations (Social Media A Predator's Playground)
- 1 Investigator 1 week training (FBI LEEDA Executive Leadership Institute)
- 1 Investigator training Primex Internal Investigations
- 2 Search Warrants Executed – NH ICAC / Child Exploitation
- 1 JV Positive Identification from Cyber Tip
- 1 Multi Jurisdiction Sexual Assault on Minor Investigation
2 CAC's
- 1 Multi Jurisdictional Theft investigation Requested
- 1 Bail Jumping HOC
- 2 Acts Prohibited at HOC
- 1 Assault HOC
- 1 Threats towards HOC staff
- 1 Trespass on County Property
- 5 Technical Assists
- 8 Police Department Assists w/ devices.