

GRAFTON COUNTY COMMISSIONERS' MEETING

3855 Dartmouth College Hwy.

North Haverhill, NH 03774

December 27, 2016

PRESENT: Commissioners Cryans, Richards and Lauer, CA Libby and Admin Assistant S. Norcross.

OTHERS PRESENT: Supt. Elliott, HRD Clough

Commissioner Cryans called the meeting to order at 9:15 and began with the Pledge of Allegiance.

Commissioner Cryans asked if everyone had a chance to read the minutes from the December 20th meeting.

Commissioner Richards moved to approve the minutes from the December 20th.
Commissioner Lauer seconded the motion and all were in favor.

CA Libby read an email from Franconia Children's Center stating that their Director had left and they have been unable to find the documents for the application. The Commissioners approved them submitting their application late.

CA Libby submitted a CDFA Drawdown Request for the NH Alliance of RDC's in the amount of \$385 for Commissioner Cryans to sign.

Federal Mileage Rate Change 1/1/17 – CA Libby stated that the mileage rate has decreased from .54 cents to .535 cents and stated that the County sets its mileage rate based on the Federal Mileage Rate.

Commissioner Lauer moved to change the County's mileage rate from .54 cents to .535.
Commissioner Richards seconded the motion and all were in favor.

CA Libby presented the NACo Prescription Drug Report for the month of November. There was a price savings of \$2,150.97 or an average of 40.20% with 54 utilizers. The total life savings of the program is \$778,527.31.

November Financial Reports: CA Libby stated that look normal for this time of year.
Expense Side – IT is running ahead due to the fact they pay the software maintenance contracts at the beginning of the year.

ProRated – CA Libby stated that they are \$160k over in revenue and \$1.1 million under expended with an unassigned fund balance of \$1.9 million.

Commissioner Issues:

Commissioner Cryans and Commissioner Richards stated they were both pleased and appreciative of the photo albums that were given to them as well as the plaque.

Supt. Elliott arrived and requested to go into nonpublic session:

*9:20 AM - Commissioner Richards moved to enter into non-public session for the purposes of discussing the dismissal, promotion, or compensation of any public employee or the disciplining of such employee according to RSA 91-A:3, II (a). Commissioner Lauer seconded the motion. This motion requires a roll call vote, Commissioner Cryans called the roll. Commissioner Cryans "yes"; Commissioner Richards "yes"; Commissioner Lauer "yes" Commissioner Cryans stated that a majority of the board voted yes and would now go into non-public session.

*10:07AM Commissioner Cryans declared the meeting back in public session.

Commissioner Lauer moved to permanently seal the minutes from the just completed non-public session in the event they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Richards seconded the motion and all were in favor.

Commissioner Lauer moved to act on the recommendation made by Supt. Elliott regarding a personnel issue. Commissioner Richards seconded the motion and all were in favor.

Commissioner Cryans and Commissioner Richards both thanked CA Libby and Administrative Asst. S. Norcross for all their help throughout their times as Commissioners.

10:10 AM with no further business the meeting adjourned.

Respectfully Submitted,

Linda D. Lauer, Clerk