

GRAFTON COUNTY COMMISSIONERS' MEETING  
3855 Dartmouth College Highway  
North Haverhill, NH 03774  
March 13, 2018

PRESENT: Commissioners Lauer, Ahern and Piper, County Administrator Libby, Admin. Asst. Norcross.

OTHERS PRESENT: Supt. Oakes, IT Manager Ruggles, Atty. Saffo, RD Monahan, Alyssa Nurse

Commissioner Lauer called the meeting to order at 9:00am and began with the Pledge of Allegiance.

Supt. Oakes arrived to open bids for FY19 Fuel Pricing. One (1) bid was received and was as follows:

*Dead River*

Off Road Diesel - 4,900 gallons at \$ 2.56/gallon

Propane – 33,000 gallons at \$1.35/gallon

Commissioner Ahern stated that he is discouraged that the county only received one (1) bid. He stated that he is curious to see who the state contracts their fuel through and asked what the county is currently paying for fuel. Supt. Oakes stated that the county currently pays \$2.19/gallon for off road diesel and \$1.17/gallon for propane. Commissioner Lauer asked Supt. Oakes to contact the Town of Haverhill and ask who they get their fuel from. Supt. Oakes stated that he would contact the town. He stated that he needed to contact Dead River as well to review the terms of the bid and he would return with his recommendation.

FM Kimball arrived and gave the following report:

- 1) Currently milking 81 cows. We are shipping 6,600 lbs. daily, averaging 81 lbs. per cow.
- 2) Price of milk is still dropping rapidly, now at \$14.88 per hundred weight. That is a three (3) dollar drop in a month. Forecast shows that this is the lowest the price will be, but that is never guaranteed.
- 3) Ordered seeds for the garden.
- 4) Working on the equipment for the spring.
- 5) Trying to find an outlet to replace the chickens. The previous source passed away.
- 6) Budget for next year is complete. Just waiting for approval.

RD Monahan arrived and gave the following report:

**Grafton County Registry of Deeds  
Kelley J. Monahan Register  
Report to Commissioners  
March 13, 2018**

**February Revenue**

County Revenue 2/2009 \$ 65,090.84

State Revenue 2/2009 \$ 266,375.04

County Revenue 2/2010	\$ 54,282.72	State Revenue 2/2010	\$ 397,089.92
County Revenue 2/2011	\$ 71,309.55	State Revenue 2/2011	\$ 554,448.96
County Revenue 2/2012	\$ 60,013.56	State Revenue 2/2012	\$ 266,312.64
County Revenue 2/2013	\$ 58,687.26	State Revenue 2/2013	\$ 230,822.72
County Revenue 2/2014	\$ 47,224.49	State Revenue 2/2014	\$ 313,878.72
County Revenue 2/2015	\$ 41,010.42	State Revenue 2/2015	\$ 234,779.16
County Revenue 2/2016	\$ 56,795.44	State Revenue 2/2016	\$ 387,897.60
County Revenue 2/2017	\$ 55,338.00	State Revenue 2/2017	\$ 363,733.20
County Revenue 2/2018	\$ 67,783.98	State Revenue 2/2018	\$ 604,108.82

### **Foreclosures**

2009 25 year to date  
 2010 35 year to date  
 2011 29 year to date  
 2012 22 year to date  
 2013 32 year to date  
 2014 28 year to date  
 2015 18 year to date  
 2016 23 year to date  
 2017 13 year to date  
 2018 6 year to date

1. On 2/21/2018 I reached out via the Delegation email list provided to me by Chairman George Sykes regarding my opposition to HB 1576. Representative Andy White tabled this bill on 2/22/18. At our Register of Deeds Association meeting on 3/7/2018, it was stated by one of the Registers that members of her delegation scolded her for lobbying against this bill. I want to make it perfectly clear that I will reach out to the Grafton County Delegation, whenever I choose, regarding any bill, as I am a citizen of the State of New Hampshire and am guaranteed freedom of speech. HB 1576 was a trojan horse and a scam designed to make a few people very, very wealthy by privatizing the process of recording real estate transactions.
2. The probate bill has advanced with an amendment which makes it optional to each county to adopt. In my opinion, this is a ridiculous attempt to remedy a very bad situation.
3. On October 26, 2017, I made a presentation to the Grafton County Board of Commissioners requesting a waiver on the bidding process for renewal of our software contract with Fidlar Technologies. I was granted a unanimous vote of support for the waiver. Shortly following, our local point person from Fidlar was let go from the company. In my opinion, and those of the other Registers, this was uncalled for and very disruptive. 3 Counties were in the process of transitioning to the AVID system, another 2, including Grafton, were deep into contract re-negotiation. I just received the contract, and the guaranty from the former employee was that nothing would change has not been honored. That is the information that I presented to the GCBC. I am now requesting another vote to waive the bidding process. In return for an increase of \$2,500 for data replication services, from \$5,000 to \$7,500 annually. I have cut the maintenance contract of \$4,000 on our hardware. Net gain of \$1,500.00 on the \$80,000.000 contract. The 3-year contract expires on June 30, 2018. I stated to our Association on 3/7/2018, that with almost \$1,000,000.00 per year going to Fidlar Technologies, that in the near future, I believe that New Hampshire should start investigating the creation of our own system. Many Counties sign 5-year contracts, I will only sign a 3 year renewal.

Commissioner Piper moved to waive the bidding process and continue to use Fidlar Technologies for their software contract. Commissioner Ahern seconded for discussion purposes.

Discussion:

Commissioner Ahern stated that RD Monahan was going to continue to use Fidlar despite the issues they are currently having. RD Monahan stated that the choice is difficult as there is no one else to bid on this software. She noted this is why she believes that they need to investigate getting their own system in the future.

The Commissioners voted on the motion and all were in favor.

4. On 2/27/2018 I met with my attorney. He is reviewing my timeline and corresponding emails and will be in touch with me soon. I will keep the GCBC updated on this situation as it develops.
5. Our newest addition to the staff is a delight to work with and is catching on very quickly.

Respectfully Submitted,  
Kelley J. Monahan

IT Manager Ruggles arrived to discuss an error he had made on not following the bidding procedure. He stated that he had received bids on the purchase of PCs for the Department of Corrections. He placed an order without having the bid accepted by the Commissioners and he is there to discuss it with them. He handed out the following three (3) bids that he received:

Dell: \$678.35/unit

PCMG – OptiPlex: \$799.05/unit

PCMG – Lenovo: \$ 904.00/unit.

He stated that he purchased twenty (20) Dell Units at \$678.35 per unit and explained that the pricing on the order that he placed was only valid until Friday March 2<sup>nd</sup> therefore he ordered the PCs right away to get that price, not remembering he had to have the bid accepted by the Board of Commissioners.. He stated that the total for the purchase was \$13,567.00.

Commissioner Ahern moved to accept Dell's quote at \$678.35 for twenty (20) PC's totaling \$13,567.00. Commissioner Piper seconded the motion and all were in favor.

Commissioner Lauer asked if everyone had a chance to read the minutes from the March 6<sup>th</sup> meeting and the March 8<sup>th</sup> budget meeting. Commissioner Ahern and Commissioner Piper had a few edits.

Commissioner Ahern moved to approve the March 6<sup>th</sup> minutes as amended. Commissioner Piper seconded the motion and all were in favor.

Commissioner Lauer moved to approve the March 8<sup>th</sup> budget minutes as amended. Commissioner Ahern seconded the motion and all were in favor. Commissioner Piper abstained.

The Commissioners signed check registers 52; 1145-1148.

Supt. Oakes arrived and stated that he spoke to Dead River to confirm that their pricing is still as it states in the bid. He stated that it is and he is recommending the Commissioners accept Dead River's bid. He stated that when he contacted The Town of Haverhill to inquire about their fuel he stated that they operate very differently than the county does. He explained that every time they need to fill tanks they send it out to bid. He stated that the Town Manager had stated there may be opportunities in the future where as a joint group they can go out and do volume buying. He stated that he is not sure how that would work with fiscal budget years and calendar years but it is something worth considering in the future. Commissioner Ahern stated that he would like to see some investigation into the group purchasing.

MOTION: Commissioner Piper moved to accept Dead River's bid of 2.56/gallon for 4,900 gallons of Off Road Diesel and \$1.35/gallon for 33,000 gallons of propane.

Commissioner Ahern seconded for discussion purposes. The Commissioners voted on the motion and all were in favor.

CA Libby submitted the NACO Prescription Drug Report for the month of January. There was a price savings of \$1,230.86, an average price savings of \$13.83 or 28.55% with 42 utilizers. There is a total savings of \$805,675.60 over the life of the program.

CA Libby submitted the DoC Superior Court Report for the month of February for the Commissioners to review.

CA Libby submitted a CDBG Drawdown for AHEAD Friendship House in the amount of \$124,380 for Commissioner Lauer to sign.

2018 Update of Values Contract – Livermore – CA Libby stated that she gave the Commissioners a copy of this contract last week for their review and it needs all three (3) of their signatures.

CA Libby stated that the Conservation District Annual Meeting is being held on April 12<sup>th</sup> at the Covered Bridge Farm Table in Campton. She asked the Commissioners if they would like to attend and she would take care of the registration. Commissioner Lauer and Commissioner Ahern stated that they would like to attend and Commissioner Piper stated that she had to check her schedule and would let CA Libby know.

CA Libby stated that she will be doing a presentation at Dartmouth College to the Leadership Upper Valley class tomorrow. She is on a panel with the Hanover Town Manager and Executive Councilor Kenney. She noted that it a presentation on government and politics.

CA Libby read a thank you letter that she received from the Alpena County Sheriff's Department thanking herself and the Department of Corrections for providing them with a tour of the

Department of Corrections.

Atty. Saffo arrived and gave the following report:

**Office of the Grafton County Attorney  
Lara Saffo, County Attorney  
March 13th, 2018  
Report to the Commissioners**

The Mission of the Office of the Grafton County Attorney is to pursue justice and promote the safety and security of the County's citizens, thereby enhancing the quality of life in Grafton County. We will seek to achieve these goals by:

- Striving for just disposition of criminal cases through timely, efficient and effective prosecution.
- Ensuring that victims and witnesses of crimes are treated with respect, courtesy, and sensitivity as they cooperate with criminal prosecutions.
- Improving the criminal justice system by identifying areas of need and working collaboratively with other criminal justice agencies and the community to improve the criminal justice system.
- Encouraging and promoting crime prevention and early intervention initiatives.
- Identifying, promoting and implementing new and innovative approaches to solving crime problems.

***Justice must always question itself, just as society can exist only by means of the work it does on itself and on its institutions.***

Michel Foucault (1926-84), French philosopher. "Vous Êtes Dangereux," in *Libération* (Paris, 30 June 1983; repr. in Didier Eribon, Michel Foucault, 1989; tr. 1991).

**(1) Introduce you to our intern.**

We have an intern from White Mountain Community College that I would like to meet you.

**(2) STATISTICS**

**Caseload at the Office of the Grafton County Attorney.**

*The dramatic increase in referrals to the Office of the Grafton County Attorney from law enforcement agencies has stabilized for the beginning of 2018 and is lower than last year. I would note that this is only 7 weeks of data, but we will continue to closely monitor these numbers for your review and consideration.*

Data for the first seven weeks of the year:

January 1, 2018 to March 12, 2018	161
January 1, 2017 to March 12, 2017	213
January 1, 2016 to March 12, 2016	151
January 1, 2015 to March 12, 2015	134

Year end data

From January 1, 2015 to November 20, 2015, the OGCA received 704 referrals.  
From January 1, 2016 to November 20th, 2016, the OGCA received 836 referrals.  
From January 1, 2017 to November 20<sup>th</sup>, 2017, the OGCA received 883 referrals.

**(3) RECEIPT OF VOCA GRANT TO SUPPLEMENT CIRCUIT COURT VICTIM WITNESS SERVICES.**

We received an additional grant monies to make our circuit court victim witness coordinator full time.

**(4) REQUEST TO AUTHORIZE OUT OF STATE TRAVEL TO ATTEND SOFTWARE CONFERENCE**

The NH Attorney General's Office has approve a grant to send two people from our office to attend the PBK conference in St Louis. We would like to send a member of our victim witness program and our intake coordinator. I have set goals for advanced training.

**(5) A CHANGING CRIMINAL JUSTICE SYSTEM IN NEW HAMPSHIRE**

The court system and legislature have a number of criminal justice reform measures. Ultimately this should create a better system, although it is significant more work for us, especially as we work through the kinks in the new systems and explain the new systems to all stakeholders.

Grafton County continues to be working on multiple reform measures from different directions:

**a. Early Case Resolution**

This is interrelated with Felony First. Now that we obtain cases much earlier in the process, we are taking advantage of no cost (to Grafton) expertise on Early Case Resolution. This expertise is being provided by the Administrative Office of the Courts (David Bennett, a national expert on reform). We have restructured positions in office to accommodate this new approach. In addition, we continue to meet with the court to develop the framework for Early Case Resolution. The new prosecutor works closely with our most experienced prosecutor, who is handling the actual ECR plea negotiations. We hope to expand this program, but, due to workload, can't simply start it in one fell swoop.

To date statistically, although the program is well designed, it has not been effective or efficient in practice. Accordingly, last week the Office of the Grafton County Attorney, along with the managing attorney for the Orford Public Defender's office met with the court's expert, David Bennett at the Administrative Office of the Courts. The OGCA identified two significant issues impacting ECR: (1) defendant's failing to appear for their court arraignment, so counsel could not be appointed and introduced and (2) defendant's not responding to the plea offer in a timely fashion. It appears that we are following the court's recommendations from the prosecutors side of things, and we

brainstormed manners to improve defendant's appearing at arraignment and responding.

**b. Bail Reform - 3 Days Count**

One of the issues impacting the efficiency and effectiveness of ECR and felony first is defendant's failing to appear at their arraignments. Last week we had twenty arraignments scheduled one day, and only ten defendant's appeared. At the same time, incarceration as a way to ensure appearances is not always the best approach for all cases. This highlights the need for Grafton County's Pretrial Services. We look forward to working with this program.

Below please find the link to the following publications from the Pretrial Justice Institute, which have been distributed by the courts:

"Where Pretrial Improvements are Happening" June 2017

<https://university.pretrial.org/HigherLogic/System/DownloadDocumentFile.ashx?DocumentFileKey=80fd2d2a-2a37-b7d1-9185-33eeead0d2ba&forceDialog=0>

"Unsecured Bonds: The As Effective and Most Efficient Pretrial Release Option" October 2013

<http://www.pretrial.org/download/research/Unsecured%20Bonds,%20The%20As%20Effective%20and%20Most%20Efficient%20Pretrial%20Release%20Option%20-%20Jones%202013.pdf>

I agree that bail reform is a good idea, but I also believe that we are trying to emulate states that have pretrial services in place to ensure public safety. We are beyond fortunate that Grafton County has started a pretrial services program. However, we must remember that state initiatives (bail reform) must consider the impact on county programs, and what the county can fund.

**C. Felony First**

As we have discussed, felony first is part of this discussion. We continue to work with felony first. Since we have been discussing this, I will focus on the newer programs above.

**(6) SPECIALIZATION**

**a. Sex Crimes Unit / Computer Forensics/Digital Evidence**

We have officially transferred non sexual assault cases for the Plymouth area to the new prosecutor and are continuing to work hard to on developing a sex crimes unit. We are actively working with AEquitas to access all of their expertise. You are welcome to visit the space.

The most recent (free) training this month was a webinar on Using a SANE examiner at trial. Last month it was on the use of experts.

**b. Drug Unit**

We are incredibly fortunate to have Tara Heater running our drug unit. It has improved not only the prosecution of such cases, but investigation as well. Tara's "Legal Highlights" for law enforcement are being distributed state wide.

**c. ECR Unit**

**(7) COMMUNICATION WITH AGENCIES**

I am facilitating concerns voiced by law enforcement about communication. Complexity of cases, increased numbers and new court systems have required us to modify assignments from one prosecutor for towns covering all types of cases to specialization.

One option is to provide them with access to limited information in our software, for their towns. This is \$4,000.00 per year, but I think will be greatly appreciated by the numerous agencies served. I am just flagging that it will be part of next year's budget.

**(8) ALTERNATIVE SENTENCING**

**Family Drug Treatment Court**

A group of stakeholders met at DHMC yesterday. Dr. Julia Kim has been very interested in Family Drug Treatment Courts. There also is a new program at DHMC "Moms In Recovery" a long term drug treatment program for mothers. They are currently accepting referrals, so is a resource for many agencies, including alternative sentencing. DCYF participated as well, and we agreed that if someone is in alternative sentencing, we can coordinate closely with DCYF so we are not duplicating efforts, and are coordinating resources. This will better serve everyone. We are excited about this partnership.

The CAC was also involved and we brainstormed manners to ensure all children in the system, even ones not interviewed at the CAC, obtain services.

In May there is a planning conference in Augusta Maine with Child and Family Futures. I will be sending the paperwork to you to send a representative.

**Drug Treatment Court**

The OGCA continue to be active participants in Drug Court. In order to receive funds, the drug treatment courts in New Hampshire will need to be in compliance with the NADCP Best Practice Guidelines, so it is important that all interested individuals understand the requirements. They are available on line at <http://www.nadcp.org/Standards> . Webinars are also available on the best practices at the same website. I am providing you with information regarding best practices for medicated assisted treatment, as just an example of additional information readily available.



We have bi-weekly team meetings, and open court session every other Monday. We also meet with the team to write our policies and procedures. In addition, drug court requests that our prosecutor attend trainings.

We enjoy participating in this initiative, and would simply note it is time consuming for the prosecutor.

Other drug initiatives: Haverhill Area Substance Abuse Coalition (Cottage Hospital).

**Justice Involved Veterans Task Force**

This group meets monthly. We are very interested in veterans tracks in Grafton County.

**Mental Health Court - misdemeanor level**

This is a circuit court program, so the prosecutor assigned generally to that geographic area attends these meetings as possible. Nick Chong Yen attends the Littleton area ASSERT program. Viktoriya Kovalenko attends Halls of Hope. The new prosecutor for the Plymouth area, Toni Barry, will start attending more regularly in the Plymouth area once she completes her orientation.

**Mental Health Court – felony level**

Prosecutor Kovalenko has been working hard, in conjunction with the Alternative Sentencing Department, to expand this to the felony level. Court time appears to be a barrier. Once there is court time, we are ready to start a felony level mental health court. This is a vital initiative, so we hope there will be court time soon.

**Adult Diversion**

We work with the adult diversion as well, and thank the amazing efforts exhibited by this program. We will continue to forward referrals to this program. Viktoriya Kovalenko is the attorney assigned to be the contact.

**FIRMM**

We have individuals now sentenced into this program and look forward to working with this vital sentencing alternative as well.

**Restorative Justice/Juvenile Diversion**

We remain supportive of Restorative Justice for juvenile offenders and encourage everyone to learn as much as possible about these initiatives.

**(9) COMMUNITY PARTNERSHIPS**

*The Office of the Grafton County Attorney supports the building of strong partnerships and collaborations with law enforcement, all members of the criminal justice system, and the communities we serve. These partnerships are vital to improve public safety.*

**Attorney General Office:**

The Attorney General's Office Partners Against Violence conference is this month. We are presenting and attending.

Attorney General – County Attorney meetings  
AG Child Abuse and Neglect Conference Committee  
AG Protocol drafting: Adult Sexual Assaults, Human Trafficking

**Grafton and Sullivan County CAC at DHMC**

*Like the County Attorney’s office, the CAC continues to experience high numbers. It is vital that prosecution is involved in these cases from the inception. Similar to our drug unit, we hope to develop a child abuse unit at our office, although there are far too many of these cases for one prosecutor, so we have three that specialize in these cases (and carry additional caseload). We are hoping to be able to have one of the three be the primary contact for the CAC.*

*The OGCA participates in three types of meetings for the Grafton and Sullivan County CAC at DHMC, case review meetings: Twice a month we have meetings to review all pending cases, and provide a status on past interviews. We have one meeting in Lebanon once a month. We have a meeting in Littleton and Plymouth (alternative locations) once a month. We also participate in Director and Advisory Board meetings. We have meetings six times a year to discuss the program, and often have supplemental meetings to discuss a specific issue, such as sustainability.*

**STATEWIDE SOFTWARE/PBK**

We participate in monthly statewide software meetings to enhance the use and efficiency of our statewide prosecutor’s software.

This includes working on the Uniform Charging Table for the State of New Hampshire, and specifically developing elements of offenses for everyone to use in New Hampshire

**NH HUMAN TRAFFICKING COALITION**

We are a member agency with the New Hampshire Human Trafficking Coalition.

**(10) TRAINING**

The County Attorney was honored to participate as a panel on the February 26<sup>th</sup> 2018 showing of JUSTICE FOR ALL, a film about how New Hampshire’s courts work with our military veterans who have served our country to meet their unique needs and circumstances through a “Veterans Track” at Plymouth State University.

We also participated in webinars with AEquitas.

**(11) GRANTS IN THE OFFICE OF THE GRAFTON COUNTY ATTORNEY OR THAT WE BENEFIT FROM**

a. VAWA Grant

We received this grant, for \$30,000 towards the cost of a prosecutor to handle in part domestic violence and sexual assault cases. The year for the grant is June 30<sup>th</sup>, 2016 – June 30, 2017. The reports have been submitted.

b. VOCA Grant

We received the grant is for \$50,000 towards our Victim Witness Program. It pays for some of the costs of a Victim Witness Coordinator and for a new program, in our case Circuit Court Prosecution services. We have the official paperwork and are accepting referrals. It has already proven beneficial. The reports have been submitted.

We received a supplemental VOCA grant to make our circuit court victim witness coordinator full time. We just learned yesterday.

c. Haverhill Area Substance Abuse and Prevention Coalition

This prevention initiative is for the SAU 23 catchment area.

d. Partnership with UNH – Prevention Innovations Research Center Collaboration

We are participating in prevention initiatives for commuter college sexual assaults.

e. Sexual Assault Justice Initiative

As noted above, this is a DOJ grant that we will benefit from. The hiring committee hired the full time adult sexual assault investigator, and the grant has begun. The grant manager/prosecution consultant position is going to be advertised.

f. Human Trafficking Coalition

We are not directly receiving funding, but New Hampshire received a federal grant to combat Human Trafficking and we now have the ability to refer human trafficking cases to this entity.

### **Outstanding Grant Requests**

There are two outstanding grants that Grafton County would benefit from:

- a. Department of Justice grant to include a child sexual assault investigator in Grafton County.
- b. Grafton County Roving Advocate grant  
This has been submitted. We hope to hear by September.

### **(12) AREAS OF NEEDED EXPERTISE.**

- g. Arson
- h. Drugs
- i. Domestic violence
- j. Child sexual assault
- k. Adult sexual assault
- l. Abuse of Elders
- m. Assaults – simple to first degree
- n. Cybercrime
- o. Failure to register as a sex offender
- p. Gang activity
- q. Internet Crimes Against Children
- r. Negligent homicides – assault related
- s. Negligent homicides – DWI related / Driving Under the Influence, Serious bodily injury/drug impairment

- t. Negligent homicide – distracted driving.
- u. White collar crime – bank fraud, business fraud
- v. White collar crime – financial exploitation of family members/the elderly
- w. Computer fraud
- x. Property related offenses (bank checks/fraudulent use of a credit card/willful concealment)
- y. Property related offenses – burglaries and robberies
- z. And more . . .



### **Changedirection.org**

**If you have not been on this website, it is a vital resource.**

**Grafton County can be proud that it has offered mental health court for years. Many defendants have a mental health diagnosis or should be evaluated for health care needs. The OGCA believes it is vital that mental health court is expanded to the felony level.**

Atty. Saffo discussed her out of state travel request as presented in her report. She submitted a memo with the request to the Commissioners prior to the meeting outlining all of the information and details regarding the training.

Commissioner Piper moved to approve the out of state travel request and accept the full reimbursement funding from the Attorney General’s Office. Commissioner Ahern seconded the motion for discussion purposes.

#### Discussion:

Commissioner Ahern stated that he is concerned with all the out of state travel being requested. He encourages the department heads to find ways to take advantage of the new technology without having to go out of state. He stated that although this is 100% reimbursed by the Attorney General’s Office it is still tax payer dollars. Atty. Saffo stated that her staff takes advantage of multiple webinars and conference call training and is happy to get that list for Commissioner Ahern. Commissioner Ahern stated that he would appreciate seeing that list as it is good to know that departments are using different forms of technology for trainings.

The Commissioners voted on the motion and all were in favor.

The Commissioners opened bids for the sale of one (1) Sheriff’s cruiser. Five (5) bids were received and as follows:

Fredrick Coley - \$ 1,556.00

Grace Quality Used Cars – \$ 1,857.00

Yousef Dabbagh – \$ 3,268.00

Bay Ridge Motors – \$ 3,817.00

Bob Rowley - \$ 3,289.00

Commissioner Wendy moved to accept Bay Ridge Motors high bid of \$ 3,817.00.

Commissioner Ahern seconded the motion and all were in favor.

CA Libby asked if the Treasurer needs to submit an overnight travel request. After some discussion the Commissioners stated that they want to keep uniformity within the departments and would like the Treasurer to submit a request.

Commissioner Issues:

Commissioner Ahern attended the Alternative Sentencing graduation yesterday. He also attended a Coverts gathering at King Forest Industries in Wentworth yesterday as well. He noted that he will be doing his update on PBTV.

Commissioner Piper stated that she attended the NHAC meeting Friday. There were a few items worth pointing out. She stated that they were given three (3) possible scenarios of the budget that differed in the salary lines. The three (3) proposals were to cut the salary lines either 20%, 10% or stay status quo. The status quo budget was voted in and there will be no COLAs. She noted that much more money was found in the fund balance. They were told there was roughly \$40,000 available and that increased to about \$130,000. This is going to offset keeping the salary line the same. There have been some changes to the bylaws proposed as well. Some of these changes involve increased duties of the Executive Director. Commissioner Piper further discussed some of the details from the meeting with the Commissioners.

Commissioner Lauer stated that she judged public speaking at the 4H community day. She also visited the Boys and Girls Club in Lisbon.

CA Libby stated that she would like discuss the budget deliberation meetings as Commissioner Ahern will be unavailable for the first one on April 5<sup>th</sup>. After discussion the Commissioners agreed to move the April 5<sup>th</sup> budget meeting and have the two (2) deliberations on April 12<sup>th</sup> and 26<sup>th</sup>.

11:20 AM with no further business the meeting adjourned.

Respectfully Submitted,

---

Wendy A. Piper,  
Clerk