

GRAFTON COUNTY COMMISSIONERS' MEETING
3855 Dartmouth College Highway
North Haverhill, NH 03774
March 16, 2021

PRESENT: Commissioners Piper, Lauer, Ahern, County Administrator Dorsett and Administrative Assistant Norcross.

OTHERS PRESENT: Sheriff Stiegler, Lieutenant James, Detective Combs, Finance Director Libby, Maintenance Supt. Oakes

Commissioner Piper called the meeting to order at 9:00 AM and began with the Pledge of Allegiance.

Sheriff Stiegler arrived with Lieutenant James and Detective Combs. He gave the following report: (* see attached)

Sheriff Stiegler stated that Detective Combs is with him to answer questions Commissioner Ahern had regarding the Cellebrite Software proposal in their budget presentation. He stated that he has made several phone calls to people around the state who had never heard of questions like this. He wanted Detective Combs to expand on Commissioner Ahern's notes and answer any questions. He noted that Lieutenant James was here as well to answer questions.

Commissioner Ahern stated that reading over the agreement; it raised some concerns for him. He stated that he has reviewed the RSAs for the Sheriff's Department and he looks at what Detective Combs is doing as not an essential element of what the statute says the Sheriff's Department should be doing. He looks at what Detective Combs is doing for other entities at the expense of Grafton County taxpayers. He asked if this is digital forensic investigating 100% of what Detective Combs does or is it a percentage. He is concerned about what Detective Combs is doing for other parts of New Hampshire that Grafton County tax payers are paying for. He thinks the Department of Justice should be handling this or the State Police and it should not be on the shoulders of the Grafton County taxpayers. Detective Combs stated that he feels the questions being asked are more so directed at what his job functions are and that question would be better answered by the Sheriff. He is here to answer questions about the technicality of the product that they are looking at.

Sheriff Stiegler stated in regards to the legality questions Commissioner Ahern had, Cellebrite has a team of attorneys and this has been reviewed. They have been vetted by the NSA, DEA and FBI. If it had not been, their technology would not be used in labs. He stated that in regards to the RSAs, there are ten (10) Sheriff's Departments in the State of New Hampshire. Grafton County could be a county that is strictly focused on transporting and serving civil paperwork; however, there is only one (1) county that focuses solely on that. The rest all focus on other tasks as well. Regionalization is one of the cutting edge pieces to law enforcement, they provide a service to Grafton County residents and beyond. They are setting a model in place that is not done on the county level anywhere else in the state and they are proud of that. If the

Commissioners were to defund that, it would be a disservice to the taxpayers and victims of these crimes.

Detective Combs stated that their primary focus is the Internet Crimes Against Children Task Force (ICAC). This means their primary focus are cases involving children and the manufacturing and distribution of child pornography. Anything else that comes in as an outside request, they do handle, but their main focus is ICAC. Grafton County's lab has \$250,000 worth of equipment and \$75,000 in licensing fees provided to them for free by the Secret Service that does not come out of county taxes. Their budget is mainly focused around GrayKey, the one piece of software that allows them to get into iPhones. There is a very minimal amount of cost other than that. The main cost they have invested in is for GrayKey, which has been \$15,000 the last two (2) years and unfortunately, this year has increased to \$47,500, which is why they are looking into Cellebrite. This product is equal to what they are doing now and it works some with Android devices as well. Detective Combs stated that they are getting more for their money with Cellebrite but as far as the rest of the equipment and licensing in the lab, that is provided to them for free.

Commissioner Ahern stated that he wanted to respond to Sheriff Stiegler's comments about the attorneys. He stated that the attorneys for Cellebrite are not looking out for Grafton County; he wants County attorneys to review this contract. There is a clause in there that says if something goes wrong, the County has to pay for it. This could be expensive if something goes wrong. CA Dorsett stated that they probably have time to get the contract reviewed by Primex for liability review and get their changes reviewed by independent legal counsel. Sheriff Stiegler stated they can get an independent review from anyone but they are talking about an Attorney who has no experience in working with this. He would defer to the FBI and National Security Administration, as they are the ones who work with this software. They vet to the extreme because there is a lot of technology they are told to stay away from. He stated that if getting an answer from Primex will take care of the issue then that is fine. CA Dorsett stated that to both of their points, Commissioner Ahern does not doubt the technology, rather than the liability language in the contract. Detective Combs stated that is used in the contract that Commissioner Ahern has pointed out, such as the use of the term "actions" that is their definition of purchasing more unlocks in the future.

Commissioner Lauer stated that if they can look at the usage for the last month, Commissioner Ahern has a valid point with the taxpayers paying for outside agencies. She understands that law enforcement is a cooperative endeavor. She is not sure how much support they get from other Sheriff's Departments but questions if they should be looking at the possibility of charging non Grafton County entities.

Commissioner Piper stated that Sheriff Stiegler's comments that Sheriff's Departments do other things outside of the statute and if they want to be a Sheriff's Department that just does this statutory work, that suggests to her that they want to aim higher than what is in the terms of their service. She stated that the Commissioners are stewards of taxpayer dollars. She understands his pride in being able to offer this service, but she would bet that the Board of Commissioners are not looking to be heroic, are not looking for gold stars and are not looking to put Grafton County on the map. There are other things that Grafton County does statewide for residents, such as

channel CDBG Grants that does not cost them anything. They are happy to help when they can but she would encourage them to being very open to the question Commissioner Ahern has brought up. She stated that they should remain open to the idea of fees in this upcoming budget season because she feels they may be revisiting that question again.

Sheriff Stiegler noted that he is very open to it but the problem is that most of the technology, over \$250,000 worth, is not Grafton County's. It is assigned to Detective Combs through the Secret Service. He stated that Senator Hassan was in to see them and is a strong advocate of collaboration and the County so happens to have a component that provides this. Commissioner Piper noted that is Senator Hassan's perspective. Sheriff Stiegler asked if that leadership should trickle down. Commissioner Piper said, once again, that the BOC's responsibility is to Grafton County property taxpayers. Sheriff Stiegler is only hearing in this room about these concerns. He has received nothing but praise for their digital forensic lab, not just from Law Enforcement. He has never heard about people not happy where their taxpayers are going. Commissioner Piper stated that as she has done before, the board might disagree with a Department Head but it should not be perceived as an argument to be won. It is a matter of getting board approval for a service the Sheriff's Department wants to provide. Commissioner Piper noted that everyone is pleased with the work Detective Combs does and he has very graciously answered their questions. She noted Commissioner Lauer's concerns of the other day and Commissioner Ahern's to investigate the product, and he thinks a compromise has been reached and offered by the County Administrator. She is happy to accept that compromise and thinks this conversation is done.

Lieutenant James stated that he understands both points but he lives this side of the house, the Commissioners do not. He stated that he does not expect the Commissioners to. He would encourage the Commissioners to come see what they do, as they have to be educated. The Commissioners are asking questions and the best way for them to learn the answers to their questions is to come over and see what they do, see the equipment Detective Combs has referenced, and see the types of cases they work on. He stated that the Commissioners see the monthly stats but do not know the cases. They are trying to understand and get as many tools in place to do their jobs. Lt. James stated that when the State Police ask if Grafton County is coming, that is a state agency saying Grafton County has something special. They need the Commissioners to be a part of that team "buy in" to what their goals and initiatives are. The expense is minimal. They realize it is an increase but the entire state is benefiting. Commissioner Lauer asked if it possible to look for grants for this software. Lt. James stated they are always looking for additional avenues for funding.

Commissioner Piper asked if everyone had a chance to read the minutes from the March 9th meeting.

MOTION: Commissioner Lauer moved to approve the minutes from the March 9th meeting. Commissioner Ahern seconded the motion and all were in favor.

Supt. Oakes arrived and gave the following report:

COMPLEX

Building Automation System (BAS) Project

This project is still progressing slowly. Alliance programmed many of the control points from Tracer Summit, the old BAS, and loading them into Niagara, the new BAS system. The plan is to review the system setup in Niagara to validate all essential control points are transitioned and see how they look in Niagara before fully transitioning to the new system.

Elevators – Courthouse & Administrative Buildings

The Administration Building and Courthouse elevators are not wired into circuits covered by their respective generators. At my request Royal Electric completed a power analysis of the generators and their respective circuit breaker capacities and they determined the Administration Building is the only one that has capacity to accommodate the elevator circuit. The cost of implementing this change is \$500. Although the building R&M account is in the red, I made the decision to absorb this expense and move the circuit to be on the safe side.

In regard to the courthouse elevator, as previously mentioned, there is no possible way of putting this elevator on a generator covered circuit without having to install a new sub panel and new automatic transfer switch, which will be somewhat costly, assuming a 3rd one could be added to this generator. Unless I am directed otherwise, I don't intend to pursue this action within the next budget cycle due the ambiguity of this building's future.

COURTHOUSE

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Architectural & Engineering (A&E) Assessment Project

Last week I touched base with Roy Ward, the principal of E.H. Danson, to check on his team's progression of their assessment of the Courthouse. He confirmed the architectural portion was moving along well, and he was expecting his engineering team's input for the report any day. He is planning to provide me with a preliminary report toward the end of March.

Sewage Pumps – Yesterday the sewage pump station float switch failed to AUTO start pumps when wet well was high. We received a wet well high ALARM. As an interim action we pumped the wet well down manually. This morning my staff are troubleshooting the float switch to determine the exact cause for not working.

Sheriff Dept. Interview Room – Sheriff Stiegler requested we turn an old evidence holding area into an interview room. Thus far we've painted the walls and are in the process of installing a suspended ceiling, new LED lighting and ventilation diffuser and ductwork. On March 24th Mayo's Flooring will be installing carpeting. We are able to keep the cost around \$1,200 for these renovations by using stock left over from past projects.

Emergency Operation Center (EOC) – Lock securing door to this space was wore out and intermittently not working. Rebuilt lock with new casing.

NURSING HOME

Preventative Maintenance (PM) – Performed various PM tasks throughout

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Sprinkler System

Dry System Leaks – We have four new leaks in this system. Hampshire Fire is scheduled to be on site March 29th to replace sections of pipe to remedy these leaks. Thus far we've spent \$3,500 this year on similar repairs and once this work is complete on the 29th it will likely be over \$5,000. As this system grows older leaks will become more prolific and so will the cost of repairing them.

Quick Response (QR) Heads – Last month I reported our sprinkler contractor determined we have 700-800 QR sprinkler heads due 20-year replacement in FY22. Since our last meeting I performed a spot inspection throughout the nursing home to validate what I was told and discovered the vast majority will be due in FY23, not FY22. However, I did find 14 sidewall QR heads in elevator shafts, one stairwell and the loading dock area that are due in FY22, which will cost \$2,930 to replace those 14.

Laundry – I am in the process of trying to coordinate a delivery date for the new dryers. I suspect it will be sometime in the next 2-weeks.

Lighting – Converted numerous light fixtures from ballasted fluorescents to low energy non-ballasted LED ones.

Kitchen – Dishwasher hood exhaust fan motor failed...replaced motor.

Wander Guard System – Digit sticking on Meadow keypad leaving unit. Replaced keypad.

ADMINISTRATIVE BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Generator – This morning, 2-minutes into a load test, the engine sounded different than normal (slight surge). We checked voltage and hertz and noticed they both bounced a bit. Transferred back to utility power and called Powers Generator to further troubleshoot this problem.

HVAC – Hydronic pump 2 motor failed (one leg shorted to ground)...replaced motor.

Dept. of Corrections

Preventative Maintenance (PM) – Performed various PM tasks throughout

Showers – One shower is complete but the 2nd is unfinished. The employee doing this work has been out for the last 2-weeks watching his kids because his contracted Covid-19 and he had to be home with his kids while his wife quarantined herself from her family for this duration.

FIKE Clean Chemical Extinguishing Systems – Interstate Fire Protection completed our 6-month inspections and tests of our three FIKE systems. When taking them off-line for inspection, two of them did not a SUPERVISORY TROUBLE to the main fire panel per their design. They found and tightened 6 loose electrical leads to correct the problem.

Melink Intellihood System - Right hood Melink system optics not working following hood ductwork cleaning. Found RJ45 connection had gotten wet due to sealant failure, causing portion of the main circuit board to short out. Ordered new circuit board and RJ45 junction cable, costing just over \$2,000 just for the parts.

Fire Alarm - While testing fire alarm panels for TROUBLE alarms an Alarmco technician accidentally shorted out a circuit board with his meter, causing a Supervisory TROUBLE alarm. They've ordered a replacement circuit card and will replace it on Wednesday at their own expense. In the interim, we tested numerous alarm points and notification circuits and all continue to work despite the Supervisory TROUBLE.

HVAC

- Air handlers ERU-A1, C1, D1, F1 and AHU-H1 and G1 were not working properly in SMOKE CONTROL mode below 40 degrees Fahrenheit. None of the heat coil valves at these units were opening 100% like they should, thus the unit heat coils were high susceptible to freezing and bursting. Also the downstream heat coil valves in the ductwork were not going full open either. An Alliance Building Automation (ABA) technician reprogrammed each air handler's field controller to correct the issue at the air handlers. They still need to reprogram the downstream heat coil valves to complete this process.
- The SMOKE SHUTDOWN mode for all of the above air handlers were wired to a JACE global controller to perform this function. For more reliable operations, these units should have had their variable frequency drives (VFD) directly wired to their Alerton field controllers, so if a JACE fails, the SMOKE SHUTDOWN will continue to operate. An ABA technician programmed outputs on each field controller to support the more reliable wiring scheme and our in-house master electrician hardwired the VFD's to the field controllers. All have been completed and tested other than AHU-G1.
- Air handler AHU-H1 coil freeze protection pump making excessive noise...ordered new pump

Laundry – Small washer rear drum seal leaking. Replaced rear drum seal.

MAINT/FARM BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

FARM

Grain Silo – Motor not working. Found someone had run into electrical box on wall inside barn and blew open box and ripped conduit off wall so wires were ripped apart. Reattached box, installed new conduit, pulled and terminated wires.

BIOMASS PLANT

Preventative Maintenance (PM) – Performed various PM tasks throughout.

Boiler – On February 16th a Messersmith technician tuned our wood chip boiler. He said he had to adjust very little since the boiler was operating very efficiently

ALTERNATIVE SENTENCING BUILDING

Preventative Maintenance (PM) – Performed various PM tasks throughout

VEHICLES & EQUIPMENT

Preventative Maintenance (PM) – Performed various PM tasks on various vehicles and equipment

Kubota RTV - Hydraulic line froze and blew out due to moisture in fluid...removed section that blew out to braze. Brazed part, reinstalled it, serviced hydraulic fluids.

OTHER

Fuel bid review and selection.

The Commissioners opened bids for FY22 Propane & Off-Road Diesel. One (1) bid was received as follows:

Irving – Propane \$1.483/gallon
Variable Diesel price – \$2.42 gallon
Fixed Diesel – \$2.453/gallon

The Commissioners opened bids for FY22 Woodchips. Two (2) bid were received as follows:

North Country Procurement – Three (3) year contract but willing to accept the option for either a one (1), two (2) or three (3) year contract.

Year 1 - \$58/ton
Year 2 - \$59/ton
Year 3 - \$59/ton

Cousineau Forest Products

Year 1 - \$61/ton
Year 2 - \$62/ton
Year 3 - \$62/ton

Supt. Oakes stated that he would review the bids and return with a recommendation.

Finance Director Libby arrived and gave the following report:

Finance Director Report

March 16, 2021

1. Review of February Financial Reports

Monthly Financial Reports:

Variance Report:

Nursing Home – FD Libby stated that overall the Nursing Home is \$100,000 behind in revenue. They have received \$354,482 in stimulus money directly from DHHS, which is offsetting the lack of revenue. They have received \$133,500 for Covid testing reimbursement. Those two (2) items have helped the Nursing Home revenue. FD Libby stated that they have budgeted \$2.3 million in proshare and a lot is riding on what happens with that payment in June.

FD Libby stated that not a lot has changed over the last month. There are many depts. still showing behind. Deeds is now 100% collected in revenue for this fiscal year. There are some areas that will come in behind. All of the county attorney grants are reimbursement for expenses; if the county does not spend the money, we do not receive the full revenue.

Expense

FD Libby stated that there are a few departments tracking over at this point in time. She noted that IT's overage reduces each month as they pay their software in full in the beginning of the fiscal year.

Contract Nursing – FD Libby stated that this line will be over expended but there are salary lines that are under expended and they will likely be able to transfer from those lines.

Prorated Report

FD Libby stated that the county is on target but this is assuming they will receive \$2.3 million in proshare. If they do not it will impact them significantly.

She noted that they are under expended by 3.1 million with an unassigned fund balance of roughly \$7.5 million.

2. American Rescue Plan – FD Libby stated that Grafton County is estimated to receive \$17,432,836. Within 60 days from President Biden signing the bill, \$8.7 million will arrive at Grafton County beginning of May. One (1) year from that in May 2022, Grafton County will be the rest. She stated that they have until December of 2024 to spend the money for Covid related issues. She is reading everything she can about the money and how it is allowed to be spent. She noted that one of the things it says is it cannot be used

to reduce taxes. It can be used to offset revenue losses, which they have. She stated that she will be working with the Commissioners and Departments to determine what other Covid related expenses this money can offset.

3. GOFERR Update regarding 25% FEMA Match – FD Libby stated that anything that was FEMA reimbursable, including PPE, Corrections or Law Enforcement related, was not reimbursable by GOFERR. The Biden Administration has taken that away. GOFERR has contacted all counties and Grafton County is now eligible to receive an additional \$14,000 in reimbursement.
4. Single Audit – Focused on CARES Act monies – FD Libby stated that they are working on this Audit with Melanson Health – they are reviewing the following:
 - a. GOFERR
 - b. Long Term Care Stipend Program
 - c. First Responder Stipend Program
5. Review of Department Budgets – FD Libby stated she is working on reviewing these as they come in. She likes to listen to the Department Head as they make their presentations to the Commissioners. She is also reviewing them with CA Dorsett.
6. Reviewing information associated with Employee Council Requests – FD Libby stated that she is working on what the costs are associated with each request. She will have that information soon to discuss with the Commissioners
7. UKG Time, Payroll and HR Software – FD Libby stated that the County has gone live with their new software as of Sunday. All the old time clocks came down yesterday. April 2nd will be the first payroll. They feel they are very close to being complete and it is time to roll out the new software.
8. FD Libby stated that she has been working closely with the County Administrator.

Supt. Oakes returned and stated that he has looked at both of the bids from North Country Procurement and Cousineau Forest Products. NCP does not include the language he requested about there being no fees if the County does not use the full amount. He stated that he is going to assume they do and will include that language in the contract he writes up. Commissioner Ahern asked why the County does not use the full load to have extra on hand. Supt. Oakes stated that he has extremely limited storage. They are able to hold two (2) tractor trailer loads, which is roughly 60-70 tons total that he has capable of storing. This contract is for 1850 tons, he has no room for that or mechanism to get a pile that big to the Biomass Plant. He stated that if they are not penalized for not using the full amount then that is what works for them.

MOTION: Commissioner Ahern moved to accept the 3-year contract at \$58/ton for year 1 and \$59/ton for years two (2) and three (3). Commissioner Lauer seconded the motion and all were in favor

Supt. Oakes stated that he also contacted Irving regarding the fuel bid and ask why the diesel was targeted to end March 31st, 2022 rather than June 30th as specified in the RFP. He stated that he was told Irving has not done fixed prices in a while because of fuel volatility. They are providing

them again but can only go a year out from the contract offer, which is March 2022. This would mean April – June will be a variable price. Supt. Oakes stated that the price of diesel dropped to \$2.433 and propane dropped to \$1.443. He explained that when he put these items out to bid the bid letter stated that the prices needed to include certain taxes and the final prices including the taxes are as follows:

Off Road Diesel - \$2.45/gallon 7/1/21-3/21/22

Propane - \$1.448/gallon 7/1/21-6/30/22

MOTION: Commissioner Lauer moved to accept the diesel and propane bids from Irving as presented. Commissioner Ahern seconded the motion.

Discussion: Commissioner Ahern asked if there is any chance that Irving fuel is coming out of Vermont. He stated that is going to be adding a green tax to certain fuels and it will be on anything coming out of the state of VT. Supt. Oakes stated that he is unsure but believes the fuel is coming out of New Hampshire.

The Commissioners voted on the motion and all were in favor

MOTION: * 10:59 AM Commissioner Ahern moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant according to RSA 91-A: 3, II (c) Commissioner Lauer seconded the motion. This motion requires a roll call vote. Commissioner Piper called the roll. Commissioner Lauer “yes”; Commissioner Ahern “yes” Commissioner Piper “yes” Commissioner Piper stated that a majority of the board voted “yes” and would now go into non-public session.

* 11:16 AM Commissioner Piper declared the meeting back in public session.

MOTION: Commissioner Ahern moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Lauer seconded the motion. Commissioner Piper called the roll. Commissioner Lauer “yes” Commissioner Ahern “yes” Commissioner Piper “yes”. Commissioner Piper stated that a majority of the board voted “yes” and the motion passes.

The Commissioners signed check registers 42, 43, 1182-1186, 1188.

Broadband letter – CA Dorsett submitted a letter to the Commissioners from the Broadband Committee letting Grafton County residents know that they are involved in the broadband initiative to expand access and currently seeking public input to find gaps in adequate service. He noted that this information will be on the County’s website.

CA Dorsett stated that there was an Article in the NY Times, provided by Commissioner Ahern, that is right in line with FarmDOC. He stated that he met with Resilience Planning along with Supt. Elliott, Commissioner Ahern, Farm Manager Nelson and Heather Bryant. They are trying to look and see if the FarmDOC plan should be looked at in a permaculture way. This is an attempt to expose Resilience Planning to all the concepts, issues and problems that they see so Steve Whitman can then provide a scope of work to develop a phased approach to planning and implementation. Whitman has enough information to produce that document for them.

CA Dorsett stated that they have received a letter regarding the need for the Commissioners to perform their tour and inspection of the DoC. The Commissioners discussed how this past year their six (6) month tours and inspections have not been completed due to COVID but agreed that they need to reach out to Supt. Elliott and set that back up.

CA Dorsett stated that he has visited much of the complex buildings including the Courthouse, as part of a multipart tour with Supt. Oakes. He stated that it is all very impressive and it seems like the County is in a very good place facility wise. He will be visiting the Farm to see the milking operation. He is wondering if it would be useful for the Commissioners to do tours of the departments. He stated that he thinks it would be a terrific idea to go as a group to get reacquainted with the Departments. Commissioner Piper stated that she is in favor of Commissioner Facility tours.

Commissioner Piper noted that she was not sure if a request was officially made during the Sheriff's Department budget meeting in regards to the increase for Wages in Lieu of Health Insurance. She stated that she feels it is worth following up on. CA Dorsett stated that he will meet with HR Director Clough and Finance Director Libby to further discuss the topic.

Commissioner Ahern stated that he would like to have a gathering to provide tours to his Selectboard members in his district and have a meal. He would also like to consider hosting a full Delegation get together with a meal and tour. Commissioner Lauer noted concerns with hosting that right now due to COVID.

Organizational Chart – CA Dorsett submitted an updated County Organizational Chart for the Commissioners review and approve. He noted that the HR Director position would now be reporting to the County Administrator instead of the Commissioners.

MOTION: Commissioner Lauer moved to approve the organizational chart as presented. Commissioner Ahern seconded the motion and all were in favor.

CDBG – CA Dorsett submitted the CDBG Economic Development Application for the Mid-State Daycare in the amount of \$410,000 for the Commissioners approval and Commissioner Piper's signature.

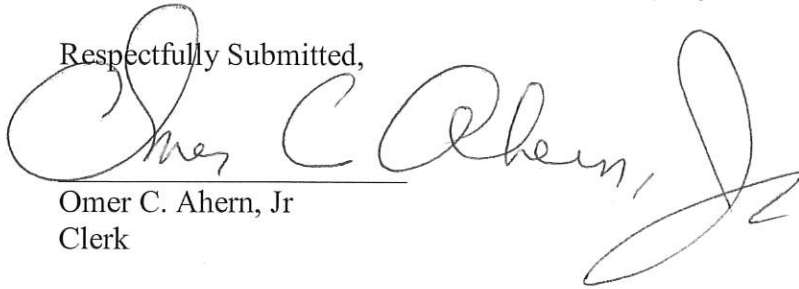
MOTION: Commissioner Lauer moved to approve the CDBG Economic Development Application for Mid-State Daycare in the amount of \$410,000. Commissioner Ahern seconded the motion and all were in favor.

Commissioner Piper noted that the shortage of nurses is a universal problem. They can conduct a wage study but it will not address the issue. The Commissioners discussed growing their own LPNs and agreed that they would like to look further into doing more training in house. CA Dorsett noted that he will be meeting with Chuck Lloyd, President of WMCC, to discuss collaboration potential with their nursing program. They discussed the topic further and agreed it is worth looking into.

Commissioner Ahern stated that he thinks it is important for people to know what is going on in the county. He will be visiting with his Selectboard members as well continuing his Just Omer TV program.

12:03 PM with no further business, the meeting adjourned.

Respectfully Submitted,

A large, stylized handwritten signature in black ink, appearing to read "Omer C. Ahern, Jr.", is written over a horizontal line. The signature is fluid and cursive, with a large initial "O" and a long, sweeping tail.

Omer C. Ahern, Jr
Clerk



Jeffrey F. Stiegler
Sheriff

Grafton County Sheriff's Department

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FEBRUARY 2021

- Prisoner Transports: **29**
- CSO movements from the jail to Court: **00**
- Involuntary Emergency Admissions (IEA): **5**
- Arrest: **18**
 - Arrest on a warrant, superior or civil, instate wanted, and on sight arrest (people who we send to court)
- Civil: **106 Total**
 - 44.. Abode
 - 51.. In Hand
 - 6.. Non est
 - 1..Auction
 - 2..Canceled
 - 2..Attempts
- Motor Vehicle Stops.....**13**
- Total # of Active Warrants..... **340** Criminal
18 Civil
Total = 358
- Total Miles Driven: 21,209

Grafton County Sheriff's Department Investigative Services Division Activity



February 2021

In addition to pre-existing cases and investigations the Grafton County Investigative and Computer Forensic Unit had the following activity for the month of February 2021.

1 Acts Prohibited / Delivery of Articles Prohibited HOC.

2 Assault Investigations HOC

1 Suspicious Package HOC

1 Untimely Death (JV) Investigation Continued

6 Grand Jury Subpoenas

4 ICAC Cyber Tips Received

4 Child Exploitation Search Warrants – ICAC Operations

Possession / Distribution / Manufacture of CSAI / AFSA

Invasion of Privacy

3 Saved / Identified Children

3 other subjects identified as being victims of child exploitation

10 Technical Assists

Polygraphs:

2 Criminal Polygraph – AFSA

Identified Hands On Sexual Offender with multiple victims

3 Pre-Employment Poly's conducted

1 Investigator – 2 Day Child Death Investigation Training – Nashua Police Dept.

Continued Audit and Inventory of Department Evidence Room

GRAFTON COUNTY SHERIFF'S DEPARTMENT
COMPUTER FORENSIC UNIT



Technical Support to other Agencies		8
Forensic Exams	Number of Hard Drives	3
	Number of Cell Phones	18
	Number of CDs/DVDs	0
	Number of Other (Thumb drives, SD cards)	0
	Number of Gigabytes Examined	3190
Previews	Number of Items Previewed on Scene (Not taken into lab)	5
GrayKey Unlocks	Number of iPhone Unlocks Completed with GrayKey	5
ISP/JTAG	Number of Devices Examined Using JTAG or ISP Methods	0

Monthly Report – February 2021

Forensic Examination Cases

There were a total of 12 Examination Requests and 21 devices brought to the Computer Forensic Unit in the month of February, from the following agencies:

Thronton Police Department – 1 Request

New Hampshire State Police – Mobile Enforcement Team – 1 Request

Bethlehem Police Department – 1 Request

NH-ICAC / Bethlehem Police Department – 1 Request

Hartford Police Department – 3 Requests

Conway Police Department – 1 Request

Littleton Police Department – 1 Request

NH-ICAC / Ossipee Police Department - 1 Request

Drug Enforcement Agency –VT – 1 Request

Haverhill Police Department – 1 Request