

EXECUTIVE COMMITTEE MEETING

Administration Building
3855 Dartmouth College Highway
North Haverhill, NH
June 11th 2018

PRESENT: Representatives Smith, Sykes, Darrow, Abel, Campion, Maes, Binford and Schwaegler. Commissioners Lauer, Ahern and Piper. County Administrator Libby, Admin. Assistant Norcross

OTHERS PRESENT: Farm Manager Kimball, Sheriff Dutile, Director Andross, Attorney Saffo, Human Services Administrator Bishop.

EXCUSED: Reps. Ham

Rep. Sykes called the meeting to order at 9:00 am and began with the Pledge of Allegiance.

Farm – Manager Donnie Kimball

The Executive Committee was given a copy of the fiscal year 2018 Farm Stand report which shows that a total of \$41,285 of produce was produced and either donated or used in the Jail instead of being sold for revenue.

Sale of Milk – FM Kimball stated he budgeted \$17 per hundredweight and 2.2 million lbs. The milk prices are looking better as the months go on. He stated that it is going to reach over \$18.00 by the first of July and he feels comfortable going to \$18.00 per hundredweight. He stated that he would discuss this with the Commissioners who would come back to the Executive Committee with a recommendation.

Misc. Farm Revenue – FM Kimball stated that he increased this line item \$10,000 in hopes to sell more hay and feed next fiscal year.

Expense

FM Kimball stated that he will be retiring in December.

FM Kimball stated that it is cut and dry. He kept as much as he could level funded and tried to cut back where possible.

Rep. Smith asked how the vehicles are working this year. FM Kimball stated that he has budgeted to replace one (1) truck. They have three (3) pickups and one (1) farm truck.

Rep. Darrow stated that the total budget has decreased despite the increases in wages and health insurance. FM Kimball stated that there is not a lot of extra in this budget.

Capital

FM Kimball stated that he wants to replace one (1) pickup. He purchased a used truck three (3) years ago and budgeted \$10,000 but struggled to find one for that price so he has budgeted \$15,000 for FY19.

Sheriff's Department/Dispatch – Sheriff Dutile & Director of Communications Andross
Revenue

Rep. Campion asked why the Alarm Monitoring Services line item has decreased for FY19. Director Andross stated that they have equipment in Dispatch that people have alarms coming to anyone who is residential, commercial or school district who they monitor. Most of the alarms they monitor are county alarms or police and fire department alarms, which they do not charge for. They have done an estimate in the current budget that was fairly accurate except they had two (2) accounts decide to go be monitored somewhere else during the current budget year. The FY19 estimate is based on they believe will be their new customers.

Expense

Sheriff Dutile stated that the main increases in the budget were due to health insurance. He stated that the rest of the increases are minor.

Rep. Sykes asked what is included in the New Equipment line. Sheriff Dutile explained to the Committee what was included in his new equipment request.

Director Andross stated that the main increase in the Dispatch budget is the increase in health insurance.

Rep. Campion asked if the volume in calls to Dispatch changed at all in the last five (5) years. Director Andross stated that they have seemed to plateau the last few years with calls and have not seen any major increases.

Capital

Sheriff Dutile stated that they have budgeted again for the purchase of three (3) cruisers. Rep. Darrow asked how many cruisers the Sheriff Department has. Sheriff Dutile stated that they have thirteen (13) cruisers.

Dispatch Capital Reserve

Director Andross stated that they have included the purchase of a Dispatch chair in the budget. They took them out of the budget last year to save money and have tried different cheaper chairs that did not work.

Director Andross stated that they will be replacing all of the desktop pcs in Dispatch. He noted that these computers are used 24/7 therefore do not last as long as an administrative office computer.

CA Libby stated that historically Dispatch transfers 10% of their Dispatch fees to the Capital Reserve but the Commissioners this year have decided to decrease that and contribute \$30,000. Commissioner Lauer stated that she spoke with Sheriff Dutile after that decision was made and she would like him to speak about it. Sheriff Dutile stated that they are behind the eight ball now as last year the Executive Committee reduced the amount to be contributed to Capital Reserve. He requested that the Executive Committee reconsider funding the full 10% this year.

County Attorney's Office – Attorney Lara Saffo

Revenue

Atty. Saffo stated that there is an increase in revenue for FY19 and totals \$188,137.00.

VOCA Grant – Atty. Saffo stated that they have just received notice that they will be receiving an additional \$35,137.00 to increase their misdemeanor circuit court victim witness coordinator part time to full time.

Circuit Court Prosecution – She explained that this increase is from the contracts with the Haverhill, Bethlehem and Rumney to provide circuit court prosecution and is a wash. This is a 35hr/week position. Atty. Saffo stated that Haverhill's contract is increasing.

Expense

Atty. Saffo stated that in the Assistant County Attorney line there was a new hire for the last 6 months of FY18 and in FY19 the employee's entire salary is budgeted for.

CAC Initiative – Atty. Saffo stated that she did request an increase in this line item that was not fully funded. She discussed the Child Advocacy Centers in the other New Hampshire Counties noting that Grafton County has very low funding for CACs. She had asked to increase that line item to \$30,000 but the Commissioners did not fund that full amount. They funded \$22,500.

New Equipment – Atty. Saffo noted that this increase is for the purchase of a small printer for the Plymouth site and replacing a laptop in case of a break. She stated that they are also looking to purchase a new sink for their bathroom as the one they have now the staff are unable to wash their dishes in due to the sink being too small and the faucet being too low. She noted they are also looking for more storage for breakroom and to purchase two (2) new desks for the employees located in the admin building front office. These two (2) employees do not have enough room on the desks that were available over here for all of their paperwork and equipment. There are also dual monitors for several staff members budgeted. She noted that they had budgeted for a replacement laptop in case one breaks and IT had stated that they have the money budgeted if that were to happen so the Commissioners reduced this line item by \$1,000.

Human Services/Social Services – Administrator Bishop

Revenue

Recoveries – HSA Bishop stated that she increased this line item based on averages over the last five (5) years. She explained that recoveries are a result of a person going into a Nursing Home that is on Medicaid.

Expenses

HSA Bishop stated that the largest portions of her budget are the Nursing Home Expenses and the Home and Community Based Care. She explained that these line items are the County's portion of the long term supports and services for Medicaid clients. She stated that overall the county cap that is set on an annual basis is \$119,925,000. Of that there is a \$5 million adjustment that's made so net it is roughly \$114 million that the counties are responsible for reimbursing the State of New Hampshire. The cap is disaggregated through a couple of different formulas that Health and Human Services provide. She stated that she has not received that report for this coming fiscal year but anticipates having it before the end of the fiscal year. She stated that what she has budgeted is her best guess of what Grafton County's portion will be.

Social Services

Commissioner Lauer stated that they level funded existing agencies and did not accept any new agencies for FY19. Commissioner Piper stated that the question they asked when they are visiting these agencies is how does this money the county is spending now save the county money in the long run.

The Commissioners noted a few agencies that have the same funding amounts but are allocated differently.

Commissioner Lauer stated that the employees are well aware that the county spends \$500,000 on social services but their COLA did not meet the CPI and that causes some unrest.

Commissioner Piper stated that this was an issue for employees that they heard about privately and publicly.

Rep. Schwaegler stated that she spoke with someone who works at one of these agencies and a lot of their funding comes in through donations and the county's portion is a drop in the bucket.

Rep. Sykes thanked the Commissioners for bringing up a point that he had not thought about in regards to the employees.

11:03 AM with no further business the meeting adjourned.

Sincerely,

Suzanne Smith, Clerk