

GRAFTON COUNTY COMMISSIONER MEETING  
3855 Dartmouth College Highway  
North Haverhill, NH 03774  
August 25, 2020

PRESENT: Commissioners Lauer, Piper, Morris, County Administrator Libby and Administrative Assistant Norcross

OTHERS PRESENT: IT Manager Ruggles, DoC Supt. Elliott, Alternative Sentencing Director DePalo

Commissioner Lauer called the meeting to order at 9:00 AM and began with the Pledge of Allegiance.

IT Manager Ruggles arrived and gave the following report:

Summary:

All County IT Department Staff have been extremely busy recovering from equipment and systems impacted by erratic line voltage that we experienced the 4<sup>th</sup> Tuesday of last month due to a failure of a building generator component.

On top of maintaining day to day operations the IT Team has been working extensively on recovering many systems from the power issue. We lost virtual 4 servers, 2 server nodes in one of our Server Clusters was damaged from the irregular power voltage and many hard drives were lost. 2 UPS units that were damaged. The ITM needed to perform emergency server migrations on many systems as one of our primary backup systems was also lost causing issues with inability to restore from backup. Much of this work needed to be performed after hours on weekday nights and on weekends in order to not cause disruption to the County Departments business workflow that relied on these systems. We are still reviewing systems across the campus and waiting for replacement parts and repairing equipment as parts come in. Without any shipping delays or we are planning to have all systems back in order by the second week of September.

I want to give a SPECIAL THANK's to all of my IT Staff Team Members. Due to their dedication and knowledge of our systems we were able to quickly assess the issues, respond in a prioritized fashion and get all departments back on line in a very short amount of time. They knew what to do and they have focused on assisting myself and all County Departments with getting all systems restored as fast as possible.

The ITM wants to express his Sincere Thanks to Barry Page, Joey Riendeau and Jason Richardson for your rapid response, knowledge, expertise and assistance in getting things back up, restored, switched over and stabilized. We worked together on this as a team and getting this fixed could not have been done otherwise.

## Monthly IT Department Report

### AO – Attorney’s Office

- Powered on a computer that was mapped to a label printer to allow an employee to print to it.
- Analyzed the storage space on an attorney’s laptop. The laptop was not allowing the attorney to get any work done because the hard drive was completely full.
- Assisted an attorney with burning video files to a DVD disc and verifying that those files can be properly read by another computer.
- Swapped out a TrippLite UPS for an attorney as well as remapped the attorney’s computer to the new print server.
- Replaced a UPS for a support staff employee in the AO.
- Rearranged some cables at the Attorney’s Desk. There was not enough slack for anything to move on the desk. Also her laptop power cable was not fully seated in the adapter which was between the desk and wall, and was not charging.
- Resynced the time on one of the Attorney’s laptops.
- MS Office on one of the remotely used laptops was giving an inactive message. Remoted in and re-entered the MAK key to reactivate it.
- Renamed Station name in the Call Accounting software.
- Added a Coos County email domain to our email filter Whitelist.
- Attorney’s email program kept crashing and restarting with certain commands. A repair of MS Office and a reboot of her laptop cleared up the issue.
- completed setup of scanner on system for attorney at her home, connecting remotely.
- Worked with attorney to regain drive space. User had been storing lots of videos etc., locally. Explained that once he is done to remove the unneeded files.

### AS – Alternative Sentencing

- After a new Print Server was created an operational, a Group Policy was updated and rolled out.

### CE – UNH Cooperative Extension

- no calls

### CO – Commissioners Office

- Created accounts for the new accounting technician. The computer used for that position was set up according to the accounting technician’s supervisor.
- Administrator’s desktop printer kept giving an “out of paper” error at the Windows level, although there was paper in the device and the printer was in a “Ready” state. Might of had to do with the Network printer had a DHCP address. Removed the printer and re-added it, then set the IP to static.
- Added email to one of the Commissioners cell phone.
- Shared former Farm Manager’s Inbox to the County Administrator, to assure job continuity.
- Assisted the county director with playing videos that are by default not allowed to play



on their system.

- Completed a change to enable number lock to be turned on at logon for user.
- Resolved Video issue for AR clerk. Video cable had become loose.
- Resolved access to folder for new hire for accounting and payroll.
- Resolved issue with the Num Lock key not being on at login for user. After making adjustments to the OS, the Num Locks is now on at the user login.
- GCCD Users laptop Battery needed to be replaced. New Battery replaced and tested. Laptop was then returned to User.

#### DoC – Department of Corrections

- Removed accounts for exiting correctional employee.
- Fixed the printing settings within an application for a nurse in medical wing.
- Fixed a broken icon that pointed to the county email systems for a computer in the medical wing.
- Reset the AP in the kitchen, the AP was rejecting all connections with a bad password error. The AP is functioning properly after its reset.
- Updated the last computer needing OS upgrades to the standard held by the other computers on campus.
- Allowed a training website to display certain required content after an employee was unable to access it.
- Upgraded a laptop used in the classroom to the latest version of its OS.
- Medical Director could not open an encrypted message from an outside source. After investigation, the issue looked to be on the sender's side.
- Copied the door-lock accounts central database over to the SMU Tablet.
- Setup a laptop to be able to connect to Video calls in the Visitation area
- Nurses was getting prompted to reset p/w. Her "password never expires" box was unchecked in her AD account.
- Resynced time on one of the Intake PC's.
- Copied database from SMS PC to SMU Tablet.
- Worked with Comm Corr LT to get their main line Auto-Attendant greeting re-recorded to reflect name change.
- Sgt couldn't log his phone into his extension, as the phone in the computer lab wouldn't get go of that ext. Had to Clear the settings on both phones, then log each one into the appropriate extension.
- An email address coming into the Programs Dept. and Supervision email was being blocked by our email security appliance. It was being blocked due to an "anti-fraud" reason. Had to open a ticket with that hosted security appliance and have them release and unblock that address.
- Performed a name change for domain, email, and phone extension to reflect an employee's last name change.
- Investigated an issue where an outside source was getting a rejected email notification when attempting to send to the Superintendent. Turned out his email address was misspelled.
- Changed a name label on Admin's phone sidecar, to reflect a name change of a current

employee.

- Copied database from SMS PC to SMU Tablet.
- After a new Print Server was created an operational, a Group Policy was updated and rolled out.
- Changed a name label on the phone sidecar in Central Control.
- Employees laptop couldn't sign him into email. Ran Disk Cleaner, chdsk, and sfc, and did a reboot.

#### HR – Human Resources

- Reoriented the HR director's computer to point to the new print server.
- Worked to repair software corruption on a user's system. Corruption repair was successful.
- Removed administrator rights from a user's system.
- Fixed a print preview issue on a user's system that caused the generation of a print preview to take an abnormally long amount of time.
- Fixed a performance issue with scanning documents into
- Removed a few names for the Employee Email Distribution List.

#### FA – Farm

- Deactivated and reactivated an employee's email accounts after a miscommunication that an employee was not leaving but in fact was taking over as interim department head.
- Replaced the phone in the Farm Office.
- Removed a saved Email password that an employee accidentally saved to the web browser. Also disabled the prompt.

#### IT – Department of Information Technology

- Tracked down and reoriented some misguided machines to communicate with the new update server.
- Rolled out updates to all of the computers on campus.
- Changed batteries in 9 TrippLite UPS units.
- Fixed the laptop used for the Putty application, the laptop was experiencing performance issues.
- Remapped many network printers manually to compensate for a print server that went down. This included printers in the nursing home, sheriff's office, and administration building.
- Updated the software used to maintain our update server.
- Tweaked software used to maintain our update server as per the vendor's recommendation.
- Tested the latest OS version upgrade on IT internal systems.
- Rolled out monthly OS updates to all of the computers on campus a second time.
- Fixed a DNS entry and DHCP reservation for an internal IT computer.
- Worked with IT-1 to determine the best solution for fixing licensing issues on our inventory tracking software.
- Updated software on 3 out of 4 integral county server systems.



- Reactivated the IT deployment software with a new license.
- Updated the deployment software used by the IT dept. to the latest version.
- Tweaked the update server software to retain computer names for a year before excluding them from the update process.
- Made a tweak to the inventory software to not retain logs for longer than 15 days. This freed up room in the internal database of the software.
- Updated the software used to track web activity of all of the computers connected to the county network.
- Updated the inventory tracking software to its latest version.
- Replaced UPS Unit Batteries at the BIOMASS switch rack.
- Built a new Print Server on our new Virtual Cluster with a new server OS version. Installed all the necessary drivers and printers.
- Added storage to the Virtual Server that operates our Network Management software. The software was giving an alarm of low storage.
- Received batteries for one of our 750VA rack mounted UPS's, and got them installed.
- Found a bad connection from our secondary Router to one of the core Network Switch's. Changed the Gbic connector in the Router.
- Changed IT main line voicemail greeting.
- Upgraded Firmware on a UPS Remote Management Card
- Worked other IT staff to recover from generator test failure loss that caused loss of access to applications phone and network services.
- Replaced CPU fan on system used for backups.
- Worked with other staff to mitigate print server failure.
- Re-installed Printers for users in various departments after moving to new print server.
- Removed the bad drives, and placed good drives in cages to be used as replacements as needed.
- Completed install of new Backup Software on servers requested by IT manager.
- Completed move of installs and documentation for new server for the Sheriffs office.
- Installed third party software to be used for moving DB files to new server.
- Shut Down Servers it NOC in order for Maintenance to change outlet for the servers. All came up and are online after change.
- Changed destinations for Server Backup Jobs.
- Continued work on documentation for All campus backups.
- Migrated SO and dispatch server to new server.
- Did research and contacted vendors for backup software options.

#### MT – Maintenance

- Analyzed an issue with encrypting for the maintenance department head that occurred on computer power up. After clearing encryption data and rebuilding the encryption software, the laptop no longer experiences issues on boot up.
- Oriented a new maintenance employee to the digital systems that they'll be using here on campus.
- Replaced rack-mounted UPS in Biomass. Existing one's batteries went bad.
- Created domain and email accounts for new MT employee.

- Resolved printing issue for staff member printer he was trying to use was attached to a laptop that was off.
- Completed turning off and turning on encryption on laptop to resolve performance issue.

#### NH – Nursing Home

- Created an email account and oriented a traveling nurse to the account.
- Removed accounts for an exiting nurse.
- Added administration staff to a calendar used to track visitations.
- Fixed default printer settings for a computer in the restorative office.
- Added more administrative staff to the calendar used to track visitations.
- Fixed an issue where a power cord kept falling out of the back of a desktop, the cord has since been zip-tied.
- Replaced a wired keyboard in the MDS office with a similar wired keyboard.
- Worked with IT-2 to set up a digital recorder to make sure that it was working properly with HIM systems.
- Reoriented the wound RN's laptop to the new print server.
- Reoriented the intern laptop used by one of the nurses to the new print server.
- Worked with IT-3 to wire in an AP to improve wireless connectivity in certain portions of the nursing home.
- Fixed a mapping issue for network drives for an employee in the MDS office.
- Cleared out a print queue for the director of nursing so they were able to print to their local printer.
- Deactivated accounts for a nurse that is no longer working at the NH.
- Worked with the director of nursing to clean up misc. accounts for employees that no longer work in the NH.
- Built and tuned a laptop to be used as a laptop replacement for an employee in purchasing.
- Replaced a UPS in the Admissions Nurse's Office. Also performed a couple manufacturer's hardware Updates while I was in there.
- Shared an existing calendar to an employee in the Rehab dept.
- Created domain and email accounts for an employee that transferred from Housekeeping to Activities.
- Bookkeepers USB printer was jamming with every job. Cleaned all the rollers with alcohol wipes, and topped off the paper tray.
- Changed extension name to reflect staff change of a new doctor that replaced a retiree.
- Changed employee's permissions to a certain calendar from Reader to Editor.
- Completed setup of new handheld recorder to be used for dictation by PA. Once recorded the Handheld is given to HIM secretary for transcription.
- With Help of IT manager resolved issue for NH staff to access portal to do Medical teleconference.
- Resolved printing issue for HIM unit secretary system hosting the shared printer needed a reboot.
- Completed adding website requested by in-service director to be available to all nursing staff on their computers.



- Resolved power issue for RN on Granite power cable had been pulled out from the back of the computer. Moved the cables to prevent
- Completed setup of access to shared Label maker for HIM director.
- Moved cabling for Granite RN system. Cables were getting unplugged from file cabinet near the outlet.
- Resolved printing issue for Administrative Secretary. Printer had jobs stuck in Que. Restarted print services and jobs cleared.
- Resolved email issue for NH Bookkeeper. User was trying to send a document with double extensions. doc .PDF I explained to the user this is not correct and how to change it.
- Reinstalled printer for users after print server change.
- Completed install of unit printers to be used by Administrative Secretary in case of Emergency, to print Emar and Etars.
- Completed coping files from USB drives to locations requested by Administrative Secretary. Files are updated Policies and Procedures for nursing staff to follow.

#### RD – Registrar of Deeds

- Completed Setup and testing of email account for new hire.

#### SO – Sheriff's Office\Dispatch

- Deleted an email account for an ex dispatch employee.
- Checked and verified that a fax server was updated to its proper OS version.
- Reset email password for one of the Deputies.
- Cleaned up MDT DHCP entries that were inactive. Then put all active leases into a Reservation.
- Terminated RJ-45 connector ends on two Ethernet cords that Maintenance ran from the Circuit Court closet to the Dispatch Radio Room.
- Added a couple more MDT's to a DHCP Reservation.
- Installed Printer for detective

**MOTION:** \* 9:10 AM Commissioner Piper moved to enter into non-public session for the purposes of the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted pursuant to RSA 91-A: 3, II (a). Commissioner Morris seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

\* 9:16 AM Commissioner Lauer declared the meeting back in public session.

**MOTION:** Commissioner Piper moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Morris seconded the motion.





Level 2 – 5

Level 3 - 4

**Programs Department Report:**

For the month of July, the Programs Department provided various services to over 15 different inmates for approximately 370 hours. These services include SUD groups, individual counseling and HISET. We hope to open up volunteer services such as self-help groups, individual bible study and church services in the very near future. The majority of these hours came from the following services broken down below.

Individual Counseling: 26 total hours

Female – 6 hours

Male – 20 hours

SUD Treatment Groups: 333 total hours

Female – 84 hours

Male – 249 hours

**Medical Department Report:** For the month of July there were two psychiatric clinic days held (7/15 & 7/29) there were a total of 15 patient encounters between those two clinics.

In August we started conducting weekly psychiatric clinics as opposed to just 2 clinics per month. We are excited to have these services increased as we currently have a great need for it.

First Federal Inmates – Supt. Elliott stated that they had their first federal female inmate here on a three (3) day sanction and there were no incidents. He noted that he also received a call from the Vermont Department of Corrections about the possibility of housing Vermont inmates because their contract in Mississippi is coming to an end. He stated that they discussed this option a few years ago and there were too many requirements in the contract that they as a County could not meet. He stated that they discussed those requirements with the Vermont DoC. They said they will look into it and are open to possibly exploring other options. He stated that he will keep the Commissioners updated as he knows more.

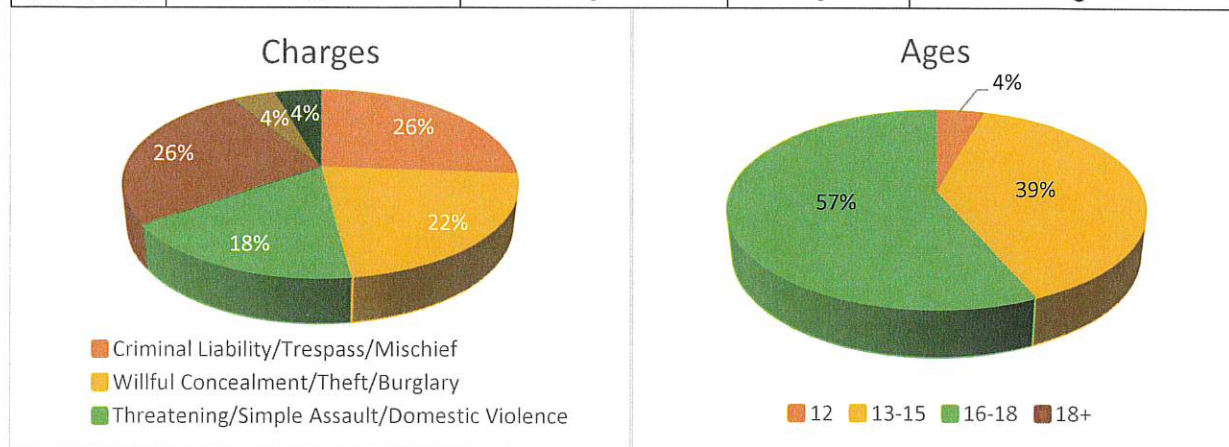
AS Director DePalo arrived and gave the following report:

**Director's Report:** Alternative Sentencing staff continue to work in the office and remotely as we plan how to ensure safety for participants and staff to reopen. The Director has been working on reopening policies for our main location as well as our satellite offices. This month has been busy with year-end tasks and July staff evaluations. Alternative Sentencing started being able to bill insurances under our new LADC as of this month. We are prepared for denials until everyone gets used to the different systems to submit claims. We are working on our application to be in network with VT Medicaid at this time and then we will work on private insurances like VT BCBS.

## Juvenile Restorative Justice

*Grafton County Juvenile Restorative Justice Program is to promote community-based alternatives to the formal court process that; promote positive youth development, safer communities, integrates restorative justice practices, intervenes at the earliest possible opportunity and promotes reduction in juvenile crime and recidivism*

Program	Active Participants	New Participants	Completed	Cases Returned
CADY	4	1	0	0
VCD	6	0	1	0
GCJRJ	3	0	0	0
<b>TOTALS</b>	<b>13</b>	<b>0</b>	<b>1</b>	<b>0</b>



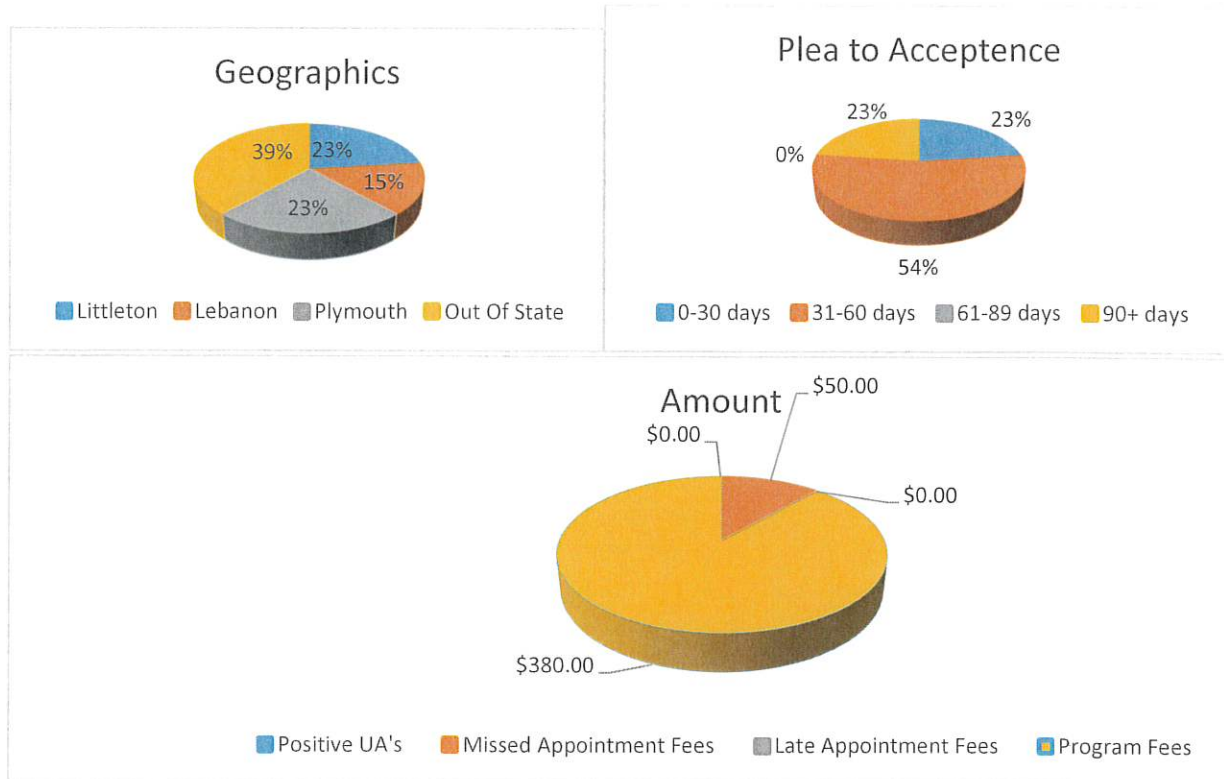
Throughout June we continue to reach out to police departments and ensure they are prepared to file cases once the circuit courts open. The Director has been working with NH Juvenile Court Diversion Network on suicide training for juvenile court staff and has been offered to become a youth mental health first aid trainer for NH. This training will be paid for by NHJCDN and will then be one of four people going around to train juvenile courts and staff.

## Adult Diversion & Program

*Grafton County Adult Diversion Program is to hold an eligible offender accountable while providing the resources, skills, and education to reduce the risk of committing crimes in the future. This program is an alternative to prosecution and offers a defendant a chance to avoid criminal conviction and other punitive sanctions including fines, probation and incarceration.*

Program	Active Participants	New Participants	Graduated	Fees	Prospective Participants
Felony	13	0	0	\$380	6
Misdemeanor	2	1	0	\$120	1





This month all participants have continued to participate in virtual meetings and conferences which has been well received and seems to be working well for all involved. There are a few participants that would like to be seen in person and staff have a few they would like to see in person. This will be our method of communication to ensure program compliance until we are able to have in person meetings again. While we hope to see participants in person again July, we would like to continue with a telehealth option moving forward in cases where it is appropriate.

We have seen a decrease in referrals during the COVID-19 pandemic, likely due to limited Superior Court hearings. We continue to inform the County Attorney's office of our availability and will work with them when courts resume to ensure all appropriate individuals are placed in the programs accordingly.

We have begun putting together program curriculum for a Relapse Prevention Program that we will be requiring all participants with current or past substance use to participate in. This group will provide coping skills, addiction therapy and ways to manage urges and cravings.

## C.A.R.E & C.A.R.E+

*The Grafton County C.A.R.E+ Program designed to support individuals who have been convicted and are under supervision to connect to services and stay active in a therapeutic environment. C.A.R.E+ stands for Community, Assessment, Re-Entry and Education + Supervision, the focus of this program is to assist individuals in giving back to their community while creating a successful foundation and becoming a productive member of society.*

Program	Current	New	Completed	Program Fees	Prospective
C.A.R.E	8	2	1	\$0	5
C.A.R.E+					

C.A.R.E has been a great addition to the Alternative Sentencing Programs, while offering support to probation and parole we have increased our community connections through the needs of the participants. We have been working with Farnum on a regular basis to ensure those who need inpatient are able to get in within a timely fashion and have increased communications with community mental health providers as well as primary care.

Although there was a request for C.A.R.E+ from the County Attorney's office as a means to add more teeth to the Diversion program, we have not seen any referrals come through our office for the program. We will continue to keep it as an option.

## Mental Health Court

*Grafton County Mental Health Court seeks to provide an effective and meaningful alternative to the traditional criminal justice system for individuals with a mental health illness. Our goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism and improve community safety*

Location	Active Participants	New Participants	Veteran Participants	Prospective Participants	Completed
ASSERT Littleton	5	0	1	4	0
HOH Lebanon	11	0	4	3	1
PMHC Plymouth	5	0	0	3	0
<b>TOTALS</b>	<b>21</b>	<b>0</b>	<b>5</b>	<b>10</b>	<b>1</b>

MHC has continued to accept referrals throughout the COVID-19 pandemic. We are providing telehealth treatment and holding bi-monthly tele-meetings with the MHC teams and participants. We continue to struggle to find participants housing/shelter and treatment services are not adequate at this time. We have seen an increase in drug and alcohol relapses as well as mental health crises. Although we are seeing increases in negative behaviors we are also seeing many participants that are thriving and overcoming the challenges being presented by COVID-19, mental illness and SUD.

## Budget Report

Please note due to our BDAS contract we are unable to bill for services at this time. June's total amount we could have billed was \$5124.90. Beginning in July we will be able to bill minimally for services as we have contracted through September to bill \$4,000.

JAN	FEB	MAR	APR	MAY	JUN
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JRJ	\$100	\$100	---	---	\$3000	---
AD	\$520	\$670	\$190	\$40	\$937.30	\$330
MISSE D	\$25	---	\$25	---	---	\$50
LATE	---	---	---	---	---	---
+ UA's	\$50	\$125	\$100	---	---	---
MRT	\$65	\$35	---	\$5	\$5	\$35
CARE	---	---	---	---	---	---
MISSE D	---	---	---	---	---	---
+ UA's	---	---	---	---	---	---
BDAS	\$5525.30	\$3923.70	\$3807.10	\$5573.70	\$5898.20	\$5124.90
Totals	\$6285.30	\$4853.70	\$4122.10	\$5618.70	\$9840.50	\$415.00

AS Director DePalo requested to go into nonpublic session.

**MOTION:** \* 9:42 AM Commissioner Piper moved to enter into non-public session for the purposes of matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant pursuant to RSA 91-A: 3, II (c) Commissioner Morris seconded the motion. This motion requires a roll call vote, Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer stated that a majority of the board voted "yes" and would now go into non-public session.

\* 10:18 AM Commissioner Lauer declared the meeting back in public session.

**MOTION:** Commissioner Morris moved to permanently seal the minutes from the just completed non-public session because they could affect the reputation of someone other than those of the Board of Commissioners. Commissioner Piper seconded the motion. Commissioner Lauer called the roll. Commissioner Lauer "yes"; Commissioner Piper "yes" Commissioner Morris "yes" Commissioner Lauer "yes". Commissioner Lauer stated that a majority of the board voted "yes" and the motion passes.

Commissioner Lauer asked if everyone had a chance to read the minutes from the August 18<sup>th</sup> meeting.

**MOTION:** Commissioner Piper moved to approve the minutes from the August 18<sup>th</sup>. Commissioner Morris seconded the motion and all were in favor.

The Commissioners signed check registers 7-10; 1030-1032; 1037; 1039-1040.

Annual Report Dedication – CA Libby stated that the Commissioners need to start thinking about their Annual Report Dedication.

County Conference Registration – Early Bird Deadline 8/28/20 – CA Libby stated that there is no agenda as of yet. Commissioner Lauer noted that the registration is refundable if they decide not to participate once they see the agenda. All three (3) Commissioners agreed to have CA Libby register them.

NHAC Update – RE: FMAP Discussions – CA Libby stated that there was a special Executive Committee meeting yesterday. When the Federal Cares Act passed in March the FMAP percentage changed from the 50% to 56.20% therefore the state's share is 43.8%. In New Hampshire the statute is written so that the counties pay 100% of the nonfederal shares up to their cap. 100% of the nonfederal shares right now is 43.8%. The State Department of Health and Human Services has decided that they are not passing those savings to the counties, they are keeping them at the state level because they need money to pay for the additional Medicaid enrollees that have come from unemployment. A letter was written to DHHS stating that this is against the law and no response has been received yet. The NHAC has reached out and stated that they would like to have a meeting with the counties to discuss this. The Strafford County Attorney and Hillsborough County Assistant County Attorney had been invited so they would have legal representation. At the County Administrators' meeting they said that the Administrators need to start talking to their Boards of Commissioners about hiring an attorney. On Thursday she received an email stating they would like to hire an attorney and asked if a special meeting of the Executive Committee would be needed and all of the County Administrators agreed that needed to happen for transparency. They had that special meeting yesterday and majority of the people agreed to hire the attorney for the meeting tomorrow to help answer questions and give them advice moving forward. A motion was made to use up to \$1,000 which is available in the NHAC budget, to retain the attorney for tomorrow's meeting.

CA Libby submitted the following CDFA Documents – Micro 2020 for Commissioner Lauer to sign:

- Subrecipient Agreements:
  - NCIC
  - BEDC
  - WREN

CA Libby submitted Professional Services Agreements for the Micro and NHARDC grants for Commissioner Lauer to sign.

Pumpkin Day – CA Libby stated that she received a call from Sgt. Griffin yesterday about



Pumpkin Day and whether they thought they would be able to have it this year. She stated that she doesn't feel they should have Pumpkin Day here this year but suggested that the county pick the pumpkins and bring them to the school for the kids to pick there. She stated that she is not contacting the school yet as they are still working on plans for the start of school but she can tell Sgt. Griffin to hold a certain amount of pumpkins for the school and if the school says they don't want them then they can sell them. The Commissioners thought that was an excellent idea.

NHRS – Rates for FY 22 and 23 – CA Libby stated that these rates haven't been voted on yet but all indications are they will pass. The current rate for Group 1 is 11.17% and the new rate is 14.06%. The current rate for Group 2 is 28.43% and the new rate is 33.88%. She stated that based on FY20 salary numbers that is a \$535,000 increase to plan for in the FY 22 budget and with salary increases for FY22 it will be more than that.

They got their final bed tax payment last Friday and CA Libby estimates that payment based on payments they received. The final payment had adjustments from the 1<sup>st</sup> quarter because of COVID-19. She had estimated their payment at \$429,000 and it came in at \$566,000. Their GOFER reimbursement that she had applied for she had included the stipend payments that the county paid for and that was not accepted. The \$136,000 extra in bed tax was reduced by the \$28,350 that she took out of the GOFER money. The yearend numbers are \$108,000 more which will increase their surplus a little more.

Commissioner Piper stated that the Upper Valley Democrats put on a forum last night. There were twenty-two (22) people in attendance including multiple elected officials from Grafton County. She stated that it was a very successful forum.

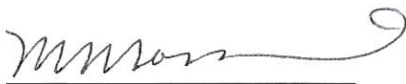
Commissioner Morris stated that she met with the Hebron Selectboard. They talked about the County and they were very interested in what the County has going on. She noted that she also wants to take a three (3) week crisis intervention training and if she does she may not be able to attend one of the meetings in September.

Commissioner Lauer met with two (2) representatives from the Alternative Life Center and they will be setting up a transitional housing center in Woodsville which will have two (2) beds and be a 90-day program for people who are in recovery.

CA Libby stated that tomorrow they have the Kronos kick off meeting to start the implementation of the new software.

11:04AM with no further business the meeting adjourned.

Respectfully Submitted,



Marcia Morris,  
Clerk