

GRAFTON COUNTY COMMISSIONERS' MEETING
Administration Building
North Haverhill, NH 03774
September 27, 2022

PRESENT: Commissioners Piper, Lauer and Ahern, County Administrator Libby and Administrative Assistant Norcross

OTHERS PRESENT: Alternative Sentencing Director Mitchell, Ed Wargo – SNS, DoC Superintendent Elliott.

Commissioner Piper called the meeting to order at 9:00 AM and began with the Pledge of Allegiance.

AS Director Mitchell arrived and gave the following report: (* see attached)

Ed Wargo from SNS arrived and gave the following report: (* see attached)

DoC Superintendent Elliott arrived and gave the following report: (* see attached)

Programs Department Training – Supt. Elliott stated that the Department of Corrections had two (2) new people come on board into the Programs Department that had no certifications. These employees are currently enrolled in the Recovery Coach Academy and learning to provide case management, which will be billable to BDAS. This course should be complete by the end of October. Supt. Elliott explained that this is the first step to these employees becoming Certified Recovery Support Workers, which will be completed early next year.

Taxi Services for Releases – Supt. Elliott stated that he needs to explore options for the facility for last resort people that cannot get a ride out of town. He would like to investigate the option of a taxi for the extreme cases and potentially access commissary funds to pay for the taxis. He stated that he would have more information for the Commissioners next month.

Agenda Items:

1. Commissioner Piper asked if everyone had a chance to read the minutes from the September 12th Farm Committee meeting, September 20th and September 21st Commissioners' meetings. Commissioner Lauer and Commissioner Piper had grammatical edits in each set.

MOTION: Commissioner Lauer moved to approve the minutes from the September 20th Commissioners' Meeting as amended. Commissioner Ahern seconded the motion and all were in favor.

MOTION: Commissioner Lauer moved to approve the September 12th Farm Committee minutes as amended. Commissioner Ahern seconded the motion and all were in favor.

MOTION: Commissioner Lauer moved to approve the September 21st minutes as amended. Commissioner Piper seconded the motion. Commissioner Lauer and Commissioner Piper were in favor. Commissioner Ahern abstained. With the vote being two (2) in favor and one (1) abstention the motion passes.

2. Earned Time – CA Libby stated that Farm Herdsman B. White is at the maximum accrued time for his earned time bank. Due to staffing shortages, he has been unable to take time off to reduce his bank. She stated that she is requesting that the Commissioners approve the buyback ninety-six (96) hours of earned time. This will allow him to continue to accrue his time.

MOTION: Commissioner Lauer moved to approve the buyback of ninety-six (96) hours of earned time for the Farm Herdsman. Commissioner Ahern seconded the motion and all were in favor.

3. Dispatch Bid Waivers – CA Libby stated that Director Andross has submitted a bid waiver request for the new radio equipment that was approved in ARPA round four (4) to add a new fire radio site in the Woodstock area. He explained that in order to ensure compatibility with their existing infrastructure and in progress upgrades, they are requesting to waive the bidding process and purchase the services through Ossipee Mountain Electronics.

MOTION: Commissioner Lauer moved to waive the bidding process and award the radio contract to Ossipee Mountain Electronics to ensure compatibility with existing infrastructure. Commissioner Ahern seconded the motion and all were in favor.

CA Libby stated that Director Andross has submitted a second bid waiver request for the Mobile Communications Unit trailer upgrades. In order to ensure compatibility with the existing vehicle and components, Director Andross is requesting to waive the bidding process and purchase the upgrades through Nomad GCS, Inc. They are the original manufacturer of the unit.

MOTION: Commissioner Lauer moved to waive the bidding process for the Mobile Communications Trailer upgrade and award the project to Nomad GCS, Inc. Commissioner Ahern seconded the motion and all were in favor.

5. Sheriff's Department Bid Waiver Request – CA Libby stated that Sheriff Stiegler has submitted a follow up bid waiver to his request from last week. He is requesting two (2) separate purchases of ammunition. They are requesting to purchase Duty Rifle ammunition from Triple A out of Dedham MA for the New England States Law Enforcement Contract price of \$5,760.00 and purchase all other specified ammunition from Eagle Point of Thorofare, NJ under the state contract for all law enforcement agencies for \$18,925.00.

MOTION: Commissioner Lauer moved to waive the bidding process and purchase Duty Rifle ammunition from Triple A out of Dedham MA under the New England States Law Enforcement Contract price of \$5,760.00, and purchase all other specified ammunition from Eagle Point of Thorofare, NJ under the state contract for all law enforcement agencies for \$18,925.00. Commissioner Ahern seconded the motion for discussion purposes.

Discussion: Commissioner Ahern stated that he is against this request. He noted that he has done extra research and law enforcement should not be using ammunition that is five (5) years old and, down the road if a new Sheriff comes into office and wants to change to a different gun / caliber he/she would have way too much ammunition on hand to make the change.

If a new Sheriff wants to change caliber guns, they would have too much ammunition already on hand. He stated that the cost of ammunition is at an all-time high right now and he is sure that it will come down in the future.

The Commissioners voted on the motion. Commissioner Lauer and Commissioner Piper were in favor. Commissioner Ahern was opposed. With the vote being two (2) in favor and one (1) in opposition the bid waiver request fails.

6. CA Libby submitted the FY2023 Tax Apportionment for the Commissioners' review.

7. Broadband – Delegation Meeting – CA Libby stated that they were in need of a letter from a bank stating they would issue a letter of credit for the NTIA grant application. On Friday, Mascoma Bank wrote the county a letter. She explained that this letter negates the need for a Delegation Meeting. She noted that the letter does not bind the county to Mascoma Bank. CA Libby stated that she has not officially cancelled the Delegation meeting. K. Robinson from NCIC is back from vacation and she would like her to review the letter from Mascoma Bank before she cancels the meeting.

8. Overnight Travel Request – CA Libby stated that Director Andross has submitted an overnight travel request for himself, the Office Assistant and two (2) Dispatch staff who are attending the APCO- NHEDA Conference October 30th – November 2nd at the Omni Mount Washington Resort. The cost is \$2,339.85 and funding is included in the FY23 budget.

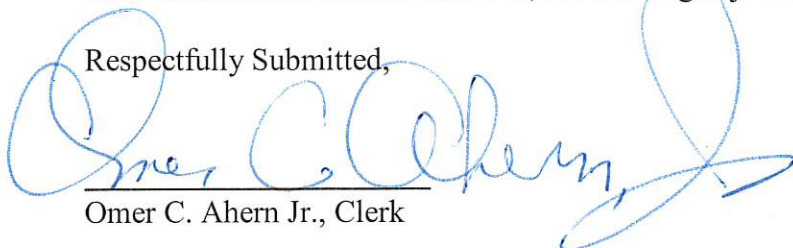
MOTION: Commissioner Lauer moved to approve the overnight travel request. Commissioner Ahern seconded the motion and all were in favor.

Commissioners Issues:

1. Commissioner Lauer thanked CA Libby and Admin. Asst. Norcross for all of their work putting the Employee Recognition Dinner together.

10:30 AM with no further business, the meeting adjourned.

Respectfully Submitted,



Omer C. Ahern Jr., Clerk

Alternative Sentencing Commissioners Report August 2022

Directors Report:

Alternative Sentencing continues to collaborate with the County Attorney's Office and Grafton County Probation to support participants in each of the programs. More active collaboration has led to increased clarity on parameters for the CARE and CARE+ programs, with a plan to update the handbooks in the near future.

The Director and Mental Health Coordinator met with West Central Behavioral Health in hopes to work in partnership in supporting Mental Health Court participants. We also met with Valley Court Diversion to re-establish a connection and partnership. We plan to meet with our Plymouth and Littleton partners in September and October.

Increased office-wide (all staff from Alternative Sentencing and Mental Health Court) communication with probation has been well received and the outcomes more timely, regarding participant concerns/needs.

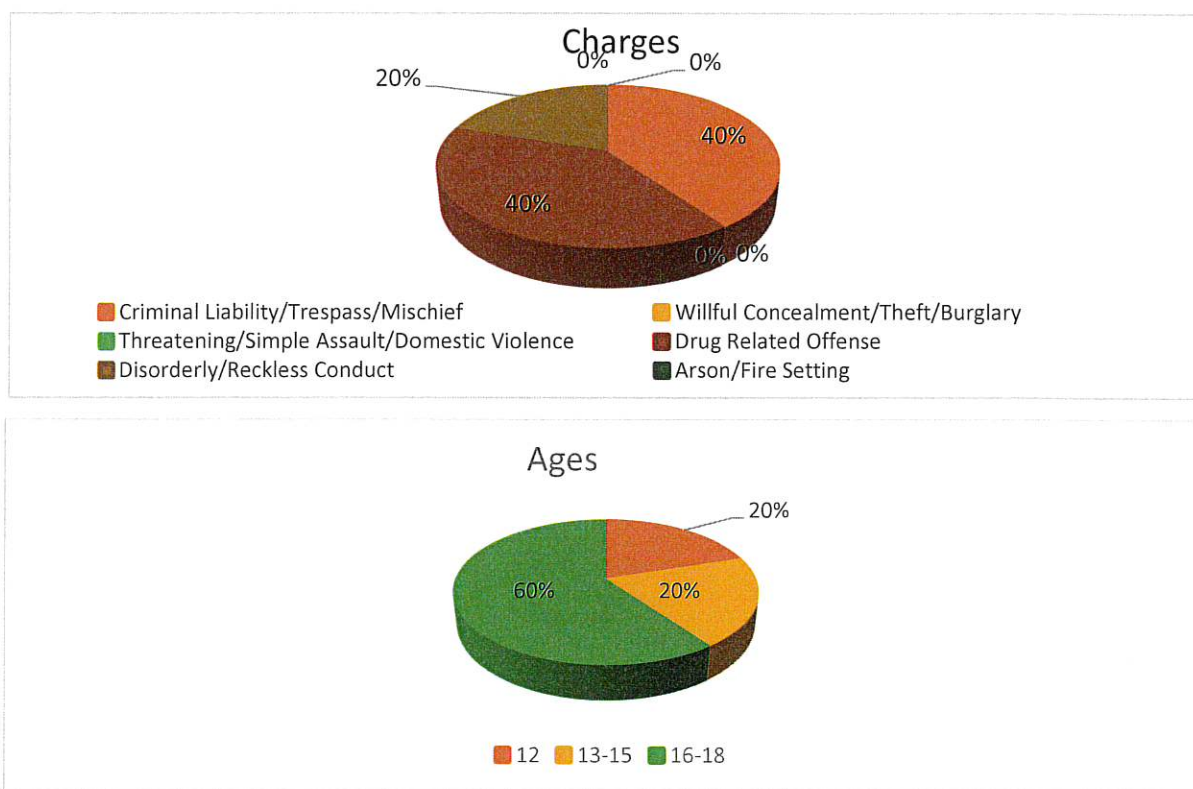
Mental Health Court and Alternative Sentencing staff attended the National Association of Drug Court Professionals annual conference to broaden our scope of understanding around the progression of treatment courts in NH.

Alternative Sentencing Commissioners Report August 2022

Juvenile Restorative Justice

Grafton County Juvenile Restorative Justice Program is to promote community-based alternatives to the formal court process that; promote positive youth development, safer communities, integrates restorative justice practices, intervenes at the earliest possible opportunity and promotes reduction in juvenile crime and recidivism

	Current	Referrals	Completed	Cases Returned
GCJRJ	1	0	0	0
Coos	1	1	0	0
Total	2	1	0	0



The team continues to work to support the two juveniles in Juvenile Restorative Justice (JRJ) as well as their families. We are working on a model of support that will allow for independent responsibility where appropriate, for teens referred to the program. Discussions are underway about how case management can support the family and teen to accomplish successful completion.

The Transformation for probation offices is rolling out in October for Grafton and Coos counties. The new system supports probation officers in evaluating juveniles using the Child and Adolescent Needs and Strengths Assessment (CANS) to determine which branch of juvenile justice they would best be supported under. This Transformation may influence how referrals come to Juvenile Restorative Justice.

Alternative Sentencing Commissioners Report August 2022

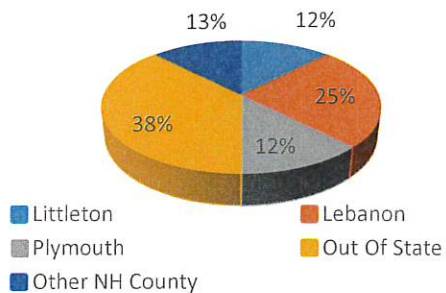
Adult Diversion

Grafton County Adult Diversion Program is to hold an eligible offender accountable while providing the resources, skills, and education to reduce the risk of committing crimes in the future. This program is an alternative to prosecution and offers a defendant a chance to avoid criminal conviction and other punitive sanctions including fines, probation and incarceration.

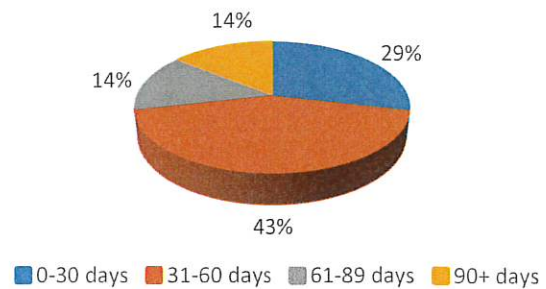
AUGUST

	Current	New	Completed	Program Fees	Prospective
Felony	6	0	0	\$460	9
Misdemeanor	2	0	0	\$0	0

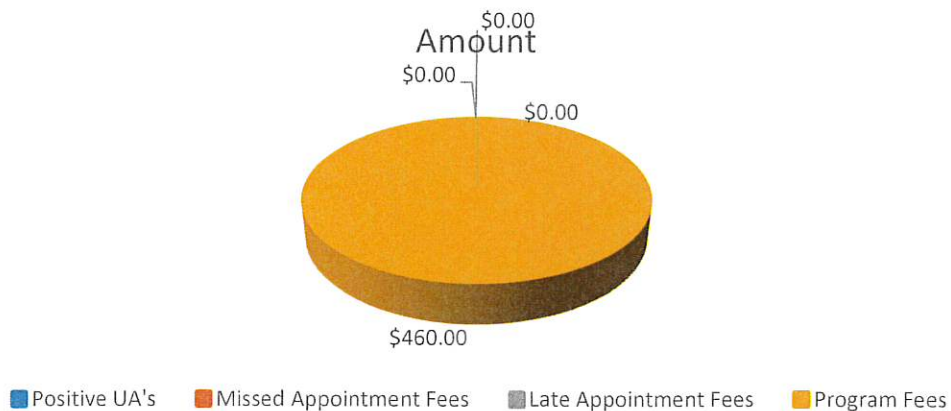
Geographics



Plea to Acceptance



Amount



Alternative Sentencing Commissioners Report August 2022

C.A.R.E & C.A.R.E+

The Grafton County C.A.R.E+ Program is designed to support individuals who have been convicted and are under supervision to connect to services and stay active in a therapeutic environment. C.A.R.E+ stands for Community, Assessment, Re-Entry and Education + Supervision, the focus of this program is to assist individuals in giving back to their community while creating a successful foundation and becoming a productive member of society.

The Grafton County C.A.R.E program is currently in a state of modification while probation and the Alternative Sentencing staff collaborate to identify effective timelines and potential sanctions. The program is designed to support individuals on probation who need additional resources in the community, including social services, substance use or mental health treatment, medical and dental services, and life skills.

	Current	New	Completed	Program Fees	Prospective
C.A.R.E	5	0	1	\$0	0
C.A.R.E +	4	1	0	\$0	1

Alternative Sentencing Commissioners Report August 2022

Mental Health Court

Grafton County Mental Health Court seeks to provide an effective and meaningful alternative to the traditional criminal justice system for individuals with mental illness. Our goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism and improve community safety.

Location	Active Participants	New, Actively Supported Applicants	Veteran Participants	Prospective Participants	Completed
ASSERT Littleton	6	0	3	3	1
HOH Lebanon	2	4	0	4	0
PMHC Plymouth	4	1	2	3	1
TOTALS	12	5	5	10	2

A new category has been added to the chart above reflecting the work that Grafton County Mental Health Court staff are doing to support referrals. Shelly and Chelsea begin work with referrals immediately, and prior to being accepted into the program. Oftentimes, this is integral to stabilization and successful participation in Mental Health Court. This added support includes supervision and connection to services.

Grafton County, Stepping Up members are reassembling, planning to meet in October. Stepping Up is an initiative facilitated by county teams from across the country to plan and implement ways to reduce the number of people with mental illnesses and co-occurring substance use disorders in jails.

With the Grafton County Alternative Sentencing Director, the MHC Coordinator is increasing outreach efforts to police departments, treatment providers, and other stakeholders in Grafton County with the goal of identifying referrals, increasing communication with and supports to community, and creating resources to improve outcomes for Mental Health Court participants, and participants of other Alternative Sentencing programs.

Alternative Sentencing Commissioners Report August 2022

Budget Report

Revenue below:

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
JRJ	---	---	---	---	---	---	---	---	---	---	---	---
AD	\$705	\$375	\$730	\$525	\$225	\$310	\$794	\$460	---	---	---	---
MISSED	---	\$25	\$50	---	\$25	---	---	---	---	---	---	---
LATE	---	---	---	---	---	---	---	---	---	---	---	---
+ UA's	---	---	---	---	---	---	\$50	---	---	---	---	---
MRT	---	---	---	---	---	---	\$35	---	---	---	---	---
CARE	---	---	---	---	---	---	---	---	---	---	---	---
MISSED	---	---	---	---	---	---	---	---	---	---	---	---
+ UA's	---	---	---	---	---	---	---	---	---	---	---	---
BDAS	\$1445.04	\$1970.53	\$2410.99	\$1745.75	\$3008.97	\$3756.92	\$3429.21	\$3169.73	---	---	---	---
Totals	\$2150.04	\$2370.53	\$3190.99	\$2270.75	\$3258.97	\$4066.92	\$4308.21	\$3629.73				

Grafton County IT update for 09-27-2022

Service tickets opened

434 service tickets closed in June.
409 service tickets closed in July.
583 service tickets closed in August.

Kelley's email from Commissioner Wendy has been taken care of. Disposing of old equipment.

Ability to group tickets by site within Grafton is in place. Need time to gather data points.
Still working on ability to capture first ticket response time.

Cybersecurity/Infrastructure upgrade

Bad fiber to DoC identified. Found a good spare pair that could be used.

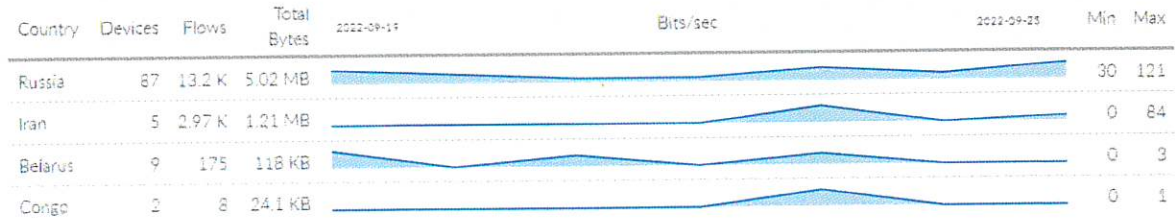
DoC has been 100% migrated to the new switch equipment

Courthouse switching is being staged and configured.
Testing to be done the afternoon of Sept 27th.

The larger patching window is having an effect. The number of windows updates that need to be installed is decreasing.

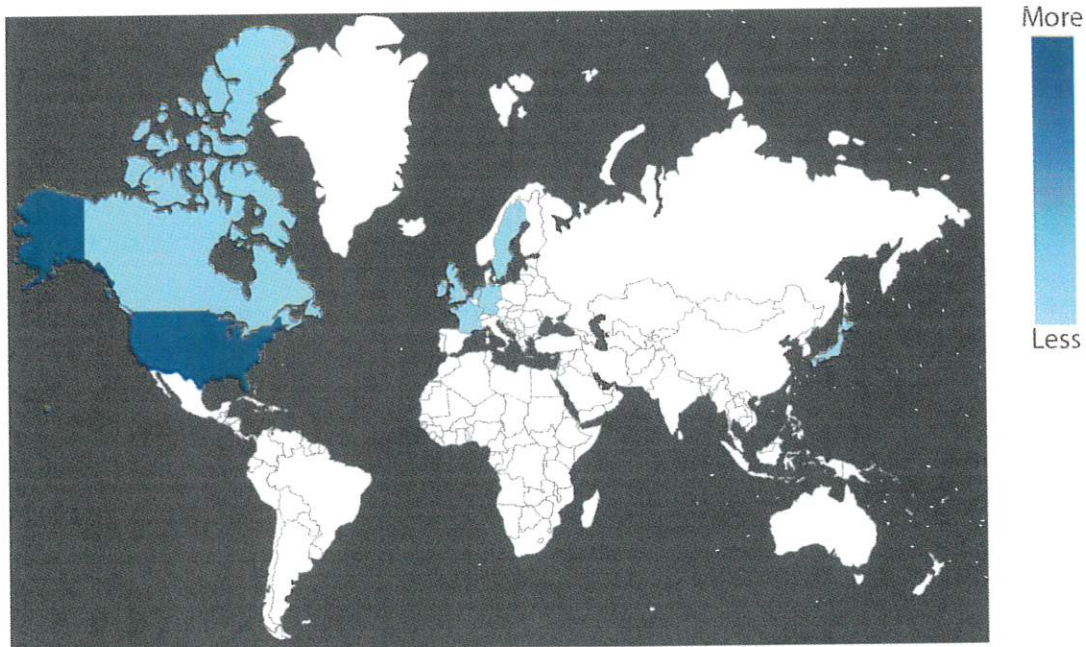
Arctic Wolf traffic monitoring
Week of September 19th – 26th
32.5 million data points analyzed

Inbound traffic of concern



Outbound traffic

Country	Devices	Flows	Total Bytes	2022-09-19	Bits/sec	2022-09-25	Min	Max
United States	974	11.6 M	2.27 TB				29 M	36 M
Sweden	462	22.1 K	34.4 GB				216 K	1 M
Singapore	652	36.6 K	7.9 GB				9.16 K	574 K
United Kingdom	700	53.1 K	2.23 GB				3.42 K	82.7 K
Netherlands	648	57.3 K	920 MB				4.21 K	18.8 K
Ireland	710	47.2 K	773 MB				5.04 K	14.9 K
Canada	475	42.9 K	593 MB				2.52 K	15.3 K
Germany	462	150 K	315 MB				1.13 K	14.3 K
France	577	34.9 K	299 MB				2.14 K	8.33 K
Japan	616	35.1 K	267 MB				1.7 K	4.62 K





September 27, 2022

Commissioners Report

Population: In House: 56 F Unit: 24
 E Unit: 15
 D Unit: 4
 C Unit: 8
 Intake: 5

Out of Facility: 26

Total population: 82

Intakes since 7/1/22: 274 Male: 169 Female: 105

Community Corrections Report:

- a) Electronic Monitoring: 2
- b) Daily Work Release: 0
- c) Pre-Trial Services: 17

Operation Impact: Corporal Balch has been working in the Jail, assisting with Community Corrections checks and providing the following OPI classes:

BMU- distracted driving/ DWI high school mix of 9-12 graders then we did middle schoolers 6-7 graders how to say no and still be cool then jail shift

BMU distracted driving and DWI with a mix of high schoolers 9-12, contacted schools reviewed power points

Haverhill Middle school 4th grade Stranger Danger

Haverhill Middle school 5th grade Bullying

Haverhill Middle school 6th grade Cyber bullying

Community Work Detail:

Sergeant Griffin has been preparing the farm stand, assisting the farm and covering jail shifts as well as community corrections supervision checks as needed.

Transports: For the month of August staff conducted 0 transports.

- 0 transport to a treatment facility.
- 0 medical transports for inmate medical needs/doctor's appointments.
- 0 courtesy rides home for inmates being released that could not find a ride for themselves.

FIRRM Program

2 current participants

Level 1 –

Level 2 –

Level 3 - 2

Programs Department Report:

For the month of August, the Programs Department provided various services to 20 different inmates for approximately 248 hours. These services include SUD groups, individual counseling and HISET. The majority of these hours came from the following services broken down below.

Individual Counseling: 0 total hours

Female – 0 hours

Male – 0 hours

SUD Treatment Groups: 248 total hours

Female – 98 hours

Male – 150 hours

Mental Health Report: For the month of August there were four psychiatric clinic days with a total of 44 patient encounters.

General:

Programs department training

Taxi services for releases

Are there any Commissioner concerns?